

AGENDA CONTINUED

AUGUST 4, 2022

RESOLUTIONS:

Finance Committee:

- No. 24 Authorizing Acceptance of Back taxes in Town of Lake Pleasant
- No. 25 Contracting Abstracting Services for the Treasurer's Office
- No. 26 Authorizing Payment to Warrensburg Collision Center, Inc. – Insurance Repair

Health Committee:

- No. 27 Authorizing Chairman to Sign WIC Contract
- No. 28 Authorizing Transfer of Funds from Public Health Medical Records Clerk to Contingent
- No. 29 Authorizing and Funding the Step Change for Registered Professional Nurse
- No. 30 Funding the Grade Change of Registered Professional Nurses and Nurse Coordinator
- No. 31 Authorizing Chairman to Sign Contract with School District to Provide Related Services for the Preschool Special Education Program – Indian Lake Central School
- No. 32 Authorizing Chairman to Sign Contract with School District to Provide Services for the Preschool Special Education Program – Lake Pleasant Central School
- No. 33 Authorizing Chairman to Sign Contracts for Evaluation and Service Provision with Center-Based Service Providers for Children Aged 3-5 Years
- No. 34 Authorizing Chairman to Sign Contract with School District to Provide Related Services for the Preschool Special Education Program – Wells Central School

Public Works Committee:

No. 35 Authorizing Change Order #1 and Final Payment to D.H. Smith Co., for
Oxbow Culvert Project

Finance Committee:

No. 36 Approval of Audits in County Highway Funds

No. 37 Approval of Audits in the County General Fund and Capital Project 2019-1
Halloween Storm

RESOLUTION NO.

AUTHORIZING ACCEPTANCE OF BACK TAXES IN TOWN OF LAKE PLEASANT

DATED: AUGUST 4, 2022

BY

WHEREAS, the Board of Supervisors through the Treasurer's Office has been contacted by Lynn Rappa, Pit Bull, LLC, owner of property located in the Town of Lake Pleasant, with parcel ID #120.014-1-40.120, with the 2020 taxes owed, and

WHEREAS, Lynn Rappa has provided a written explanation as to why the back taxes due on this property have not been paid to date, and

WHEREAS, Lynn Rappa has indicated payment of the 2020 back taxes will be paid promptly, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to accept payment of the 2020 taxes owed in the amount of \$1,540.40 together with an administrative charge of \$500.00 for a total of \$2,040.40 to be paid by August 31, 2022.

Seconded by

RESOLUTION NO.

CONTRACTING ABSTRACTING SERVICES FOR THE TREASURER'S OFFICE

DATED: AUGUST 4, 2022

BY

WHEREAS, the Hamilton County Treasurer's Office each year has stub searches performed on delinquent properties that are part of the foreclosure procedure, and

WHEREAS, last year this was successfully performed by Mountain Abstract Company, Inc., and

WHEREAS, Mountain Abstract Company, Inc. is able to provide the abstracting services we need at the same price as last year's services; that being \$125.00 per new search and \$50.00 per two year update search, therefore, be it

RESOLVED, that the Chairman is hereby authorized to enter into an abstracting agreement with Mountain Abstract Company, Inc., PO Box 140, Chestertown, NY 12817 under the same terms and conditions as was done last year, and be it further

RESOLVED, that the Hamilton County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO WARRENSBURG COLLISION CENTER, INC. –
INSURANCE REPAIR**

DATED: AUGUST 4, 2022

BY

WHEREAS, the 2020 Chevy Silverado VIN #LZ252662 was involved in an accident and the repairs for the damage were completed by Warrensburg Collision Center, Inc., and

WHEREAS, the Fleet Coordinator recommends the payment of said repairs of the 2020 Chevy Silverado, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$10,200.77 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$10,200.77, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Warrensburg Collision Center, Inc.
3985 Main Street
Warrensburg, NY 12885

for Invoice #4461 in the amount of \$9,958.91 and Invoice #4539 in the amount of \$741.86 for a total of \$10,700.77 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN WIC CONTRACT

DATED: AUGUST 4, 2022

BY

WHEREAS, the New York State Department of Health, Agency # 12000, requests the renewal of the Contract No. DOH01-C35458GG-3450000 with Hamilton County Public Health Nursing Service to provide Women, Infant and Children Program (WIC) Services, for the period of October 1, 2022– September 30, 2023, and

WHEREAS, the grant year overlaps the 2022- 2023 County Budgeted fiscal year, and

WHEREAS, the total grant contract is for Fifty-two Thousand Four Hundred Seventy-five Dollars (\$52,475), and

WHEREAS, the necessary funds have been appropriated in the 2022 Municipal Budget and the remainder will be proposed for the 2023 Municipal Budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS WIC Program, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING TRANSFER OF FUNDS FROM PUBLIC HEALTH MEDICAL
RECORDS CLERK TO CONTINGENT**

DATED: AUGUST 4, 2022

BY

WHEREAS, Resolution No. 84-22 authorized a full time Medical Records Clerk in the Public Health Department and funded said position from the Contingent Account, and

WHEREAS, the funds were not fully expended and it has been determined that the full time Medical Records Clerk position will not be needed in the Public Health Department, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer the remaining funds of \$25,976.90 from Account No. A4050.0133 Medical Records Clerk to Contingent Account No. A1990.0401.

Seconded by

RESOLUTION NO.

**AUTHORIZING AND FUNDING THE STEP CHANGE FOR REGISTERED
PROFESSIONAL NURSE**

DATED: AUGUST 4, 2022

BY

WHEREAS, there has been a vacancy for a Registered Professional Nurse for the past year, and this position has been difficult to fill historically, and

WHEREAS, there are several upcoming retirements of current Registered Professional Nurses within the Public Health Department, and

WHEREAS, we are hiring registered nurses and crediting them for their years of experience, and

WHEREAS, Gail Monthony was hired at the step hire rate with 16 years of experience, and

WHEREAS the Public Health Director requests that this employee be credited for her years of experience, be it

RESOLVED, that Gail Monthony be increased to a Grade 17 Step 6, and be it further

RESOLVED, that the Hamilton County Personnel Office be authorized to make this change effective August 7, 2022, and be it further

RESOLVED, that the Hamilton County Treasurer be authorized to make the following transfer to cover said step increase:

FROM: Account No. A4010.0404 Public Health Contracts	\$4,000.00
TO: Account No. A4050.0124 RP Nurse #3	\$4,000.00

Seconded by

RESOLUTION NO.

**FUNDING THE GRADE CHANGE OF REGISTERED PROFESSIONAL NURSES AND
NURSE COORDINATOR**

DATED: AUGUST 4, 2022

BY

WHEREAS, Resolution No. 179-22 dated June 2, 2022 authorized the grade change of a Registered Professional Nurse from a grade 16 to a grade 17 effective June 26, 2022, and

WHEREAS, Resolution No. 211-22 dated July 7, 2022 authorized the grade change of a Nurse Coordinator from a grade 17 to a grade 18 effective July 24, 2022, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following transfers to cover said grade increases:

FROM:

Account No. A4010.0404 Public Health Contracts \$7,000.00

TO:

Account No. A4050.0103 Reg Prof Nurse \$2,000.00

Account No. A4050.0104 Reg Nurse \$1,000.00

Account No. A4050.0122 RP Nurse #4 \$1,000.00

Account No. A4050.0123 Reg Prof Senior RN \$3,000.00

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT TO
PROVIDE RELATED SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION
PROGRAM – INDIAN LAKE CENTRAL SCHOOL**

DATED: AUGUST 4, 2022

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for Related Services (Speech, Occupational and Physical Therapy Services) for children aged 3-5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Indian Lake Central School District can provide these related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of September 1, 2022 through August 31, 2023 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT TO
PROVIDE SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION PROGRAM -
LAKE PLEASANT CENTRAL SCHOOL**

DATED: AUGUST 4, 2022

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3-5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Lake Pleasant Central School District is an approved provider of special education and related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of September 1, 2022 through August 31, 2023 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACTS FOR EVALUATION AND SERVICE PROVISION WITH CENTER-BASED SERVICE PROVIDERS FOR CHILDREN AGED 3-5 YEARS

DATE: AUGUST 4, 2022

BY

WHEREAS, Hamilton County is required to provide for Comprehensive evaluations for children aged 3-5, who reside within Hamilton County and have a suspected developmental delay through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Hamilton County is required to provide for any combination of Center-Based itinerant or related professional services including: Special Education Itinerant (SEIT) Services; skilled Physical, Occupational, and Speech Therapy Related services; Counseling and/or one-on-one Aide services for children determined to have an eligible level of developmental delay and require center-based services to fully meet their needs; as defined through the CPSE Process, and

WHEREAS, pursuant to Section 4410 of the New York State Education Law, the County is required to maintain contracts with several providers for the provision of comprehensive Evaluation and specialized center-based services as described above; in order to provide parents with a choice for service provision, and

WHEREAS, reimbursement for comprehensive evaluation and subsequent center-based services is determined by the extent of the evaluation and results, and based on rates set in conjunction with the Rate Setting Unit of the New York State Education Department, and

WHEREAS, Comprehensive Evaluations may be requested at any time and/or professional related service provision may be requested at any time through the regular school year and/or the 30 day summer session, and

WHEREAS, the Hamilton County Public Health Nursing Service represents Hamilton County as administrator of this program, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign contracts, upon approval of the County Attorney, for Comprehensive Evaluation and Center-Based professional service provision for children residing within Hamilton County at rates set by the New York State Department of Education, for the period of September 1, 2022 through August 31, 2023 between the Hamilton County Public Health Nursing Service and, not limited to but including, the following center-based preschool service providers:

NYSARC, Inc.
a/k/a The Children's Corner – The Adirondack ARC
12 Mohawk Street Tupper Lake, NY 12986

518-359-3351

Center for Disability Services (No evaluations)
Dba Prospect Center
133 Aviation Road
Queensbury, NY 12804
518-798-0170

Upstate Cerebral Palsy, Inc
1020 Mary Street
Utica, NY 13501
315-724-6907

Kelberman Center, Inc
1601 Armory Drive
Utica, NY 13501
315-797-6241

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT TO
PROVIDE RELATED SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION
PROGRAM – WELLS CENTRAL SCHOOL**

DATED: AUGUST 4, 2022

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for Speech, Occupational and Physical Therapy Services for children aged 3-5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Wells Central School District can provide these related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of September 1, 2022 through August 31, 2023 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER #1 AND FINAL PAYMENT TO D. H. SMITH CO,
INC. FOR OXBOW CULVERT PROJECT**

DATED: AUGUST 4, 2022

BY

WHEREAS, the Oxbow Culvert Project is complete, and

WHEREAS, the original contract amount for construction awarded was \$466,817.63, and

WHEREAS, the final amount of the construction cost is \$455,507.13, and

WHEREAS, to date D.H. Smith has been paid \$438,178.69, and

WHEREAS, there is one Change Order that needed to be completed that included minor light stone fill around the abutments and extra embankment for the guide rails that wasn't included in the original contract, and

WHEREAS, the final amount to be paid to D. H. Smith, Inc. is \$17,328.44 which bring the total for construction to \$455,507.13 and this figure is (\$11,310.50) under the original contract amount for construction, be it

RESOLVED, that the County Board of Supervisors authorizes Change Order #1 and the County Treasurer is hereby authorized to make a check payable to D. H. Smith, Inc., PO Box 293, Clayville, NY 13322 in the amount of \$17,328.44 for the final payment for the Oxbow Outlet Culvert Project, and the funds be taken out of Account D5112.2022 Oxbow Outlet Culvert Project and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: AUGUST 4, 2022

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$212,809.85 and bills in the County Road Fund amounting to \$182,693.90 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL PROJECT 2019-1 HALLOWEEN STORM

DATED: AUGUST 4, 2022

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$298,677.91 by the following committees:

Public Works (Buildings) Committee.....	\$20,553.99
Public Works (Solid Waste) Committee	47,039.91
Finance Committee	30,633.69
Health Committee.....	9,340.90
Human Services Committee.....	17,196.50
Central Government Committee	11,861.55
Emergency Prep./Emergency Response.....	158,283.72
Publicity, Tourism, Economic Development & Planning Committee.....	1,941.86
Internal Management Committee	1,825.79

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Halloween Storm Capital Project 2019-1.....	\$ 34,041.25
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are hereby approved.

Seconded by