

**FIRST SPECIAL SESSION**  
**January 24, 2020**  
**Board of Supervisors – County of Hamilton**  
**Lake Pleasant, New York**

Mrs. Laura A. Abrams, Clerk  
Board of Supervisors of Hamilton County  
Lake Pleasant, New York 12108

Dear Clerk:

WHEREAS, the undersigned, we the majority of the members of the Board of Supervisors of Hamilton County, do hereby request you to call a Special Session pursuant to Section 152 of the County Law, to be held at the Chambers of the Board, in the Town of Lake Pleasant, in said County on Friday, January 24, 2020 at 10:30 A.M. for the purpose of authorizing the purchase of vehicles and for any other business that may come before said Board.

Arietta _____	ABSENT	Richard A. Wilt
Benson _____		John M. Stortecky
Hope _____		Steven M. Tomlinson
Indian Lake _____		Brian Wells
Inlet _____		John Frey
Lake Pleasant _____		Betsy A. Bain
Long Lake _____		Clay J. Arsenault
Morehouse _____		William G. Farber
Wells _____		Nick Mauro

Also present: No one present.

Public Comment: No one present.

Reports of Standings/Special Committees:

Mr. Wells: There was a Public Works Committee Meeting this morning with Tracy Eldridge, Highway Superintendent. He thought that it went very well and was very informative. Mr. Eldridge does a good job and he appreciates his efforts.

Mr. Tomlinson: Met with Erica Mahoney, Public Health Director, reviewed finances and went over changes that she would like to make in regards to billing. He thought the meeting went well. The Chairman stated that in that meeting they met with Mike McCarthy, CPA, who does the cost reports for CHHA. They discussed greater efficiency around claiming both in Public Health and billing. It creates a dynamic where the budget is complicated for the Board to review because Public Health and CHHA are separate. It has always been that the nurse's time is billed back to the program they are working in but there are employees in both programs. The agreement reached, working with Ms. Mahoney and Mr. McCarthy, was that all the employees will fall under Public Health. This way Public Health is the default area where their time gets claimed. The reason

for this is the County gets 100% base grant for Public Health that we aren't using all of. He feels this will be helpful and it may create long-term options for us going forward. Ms. Mahoney and Kristen King, Account Clerk/Computer Support Aide, will be doing a resolution. Mr. Frey stated that they also discussed reaching out to the counties that are doing CHHA work. The billing that is already difficult is only going to get worse as they are cutting the time restraints from 60 to 30 days. The Chairman stated that bigger agencies can afford really nice software. We have two separate software programs, KanTime and BlackTree. The Public Health staff spends a lot of time both helping to work that transition of data from one to another as well as almost redoing/overlooking everything that BlackTree does. That shows some major inefficiencies that the County is paying for. The Chairman talked about the possibility of partnering with other counties' CHHAs or having a shared service agreement. Ms. Mahoney will be pursuing this. Mr. Tomlinson stated that he feels that Ms. Mahoney has a good grasp on all of this and believes she will do great.

Mr. Arsenault: He and the Chairman attended the ROOST meeting the evening before at Hotel Saranac to honor Senator Betty Little.

Mr. Stortecky: He and the Chairman attended Adirondack Park Local Government Review Board (APLGRB) that week in Long Lake. The Chairman added that at the meeting they spent a great deal of time discussing Fred Monroe's role as Former Executive Director to now Communications and Gerald Delaney, Sr., role as First Chairperson to now Executive Director. The Chairman talked about how legislatures have shown support and have worked with them so in turn AATV and the Review Board have felt obligated in returning the favor.

Mrs. Bain: She and the Chairman attended Inter-County in Herkimer. The tour was of the new prison. The Chairman stated that there was a meeting the day before with Mr. Eldridge, Mrs. Bain, NYSDOT and himself in regards to road conditions. Mr. Wells asked about Lewey Lake and the Chairman stated that yes, they talked about it.

#### RESOLUTIONS:

After the following resolution was placed on the floor; the Chairman stated that the bar is higher than simple majority because under the local finance law they want Boards to be very deliberative about this action. It is about competitive process and competitive bidding. He doesn't believe this is an issue for us but it does require a 60% majority rather than a 51% to pass.

#### **RESOLUTION NO. 47-20**

#### **AUTHORIZING STANDARDIZATION OF LIGHT VEHICLE FLEET**

**DATED: JANUARY 24, 2020**

**BY MR. TOMLINSON:**

WHEREAS, Hamilton County owns and operates a sizable light vehicle fleet of over 50 vehicles consisting of 4 door sedans, light pickups and suburban's, and

WHEREAS, the County has mostly purchased vehicle models manufactured by Chevrolet over the past several years through public bidding, state contract and piggy-back bids from other political sub divisions of New York State, and

WHEREAS, 76% of the county's light vehicle fleet are currently late model Chevrolet models, and

WHEREAS, it is the County's position that it would be beneficial to standardize the light vehicle fleet to Chevrolet for the following reasons:

- Improved Maintenance Efficiency – The complexity of vehicle systems is increasing with the addition of electronic sensors and controls, new emissions technology and safety devices. The difficulty of learning of these systems for the maintenance technicians can be reduced by limiting the variety of different manufacturers systems.
- Fewer Diagnostic and Specialty Tools – Specialized electronic diagnostic tools are required and require subscriptions and software updates. These are recurring costs and costs can be reduced limiting the variety of different manufacturers.
- Reduced Parts Inventory – The more variety in a fleet requires more parts inventory and standardization relieves the need of a larger parts inventory stock because of more variety in the fleet.
- Geographic Location – Hamilton County is a very large county geographically and has no vehicle dealers within the county and it is at least a one hour drive to any vehicle dealers regardless of manufacturer. This requires more in-house repairs with diagnostic and mechanical repairs on the vehicle fleet.
- Increased Operator Efficiency and Safety – Vehicle operators become familiar with a certain manufacturer such as where driver controls are within the vehicle. Employees of the County are in many instances operating different vehicles on a daily basis. Reducing the variety of the fleet reduces the operators fatigue factor when having to become familiar with different driver controls in a different vehicle.

and

WHEREAS, it is not the intent of Hamilton County to limit the competition when purchasing light fleet vehicles but to increase efficiency in repairs, maintenance, parts inventory thus creating a cost savings to Hamilton County, therefore, be it

RESOLVED, that hereby the County Board of Supervisors does approve the Standardization of the light vehicle fleet to include the following vehicles –

- Chevrolet Malibu 4 Door Sedans
- Chevrolet Pickup Trucks 1500 to 3500 series
- Chevrolet Tahoe's or Suburban's SSV PPV's,

and be it further

RESOLVED, the purchase of the said vehicles will be done by public bid, state contract or eligible piggy-back bids from other political subdivisions of New York State and the County Treasurer, Fleet Coordinator and Clerk of the Board be so notified.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: WILT

After the following resolution was placed on the floor; the Chairman stated that Mr. Eldridge had covered this in the Public Works Committee meeting that morning. Mr. Eldridge had looked at other avenues after realizing we should standardize. When doing so, Carbone Auto Group was the lowest bid. This is why he's recommending this course of action.

**RESOLUTION NO. 48-20**

**AMENDING RESOLUTION NO. 2-2020 VEHICLE AWARD**

**DATED: JANUARY 24, 2020**

**BY MR. FREY:**

WHEREAS, Resolution No. 2-2020 duly adopted on January 7, 2020 awarded Items 1 and 5 to the lowest bidder and rejected Items 2 thru 4 for pickup trucks for Bid Specification 1-2020 Fleet Vehicles, and

WHEREAS, after consideration by the Board of Supervisors, the Board has decided to standardize the light vehicle fleet to Chevrolet, and

WHEREAS, the following bids for Item 2 thru 4 received from Carbone Auto Group, 5149 Commercial Drive, Yorkville, NY are as follows:

Item 2 – 2020 Chevrolet 1500 Crew Cab Pickup Bid Price - \$31,736.00

Item 3 – 2020 Chevrolet 2500 Crew Cab Pickup Bid Price - \$35,178.00

Item 4 – 2018 Chevrolet 3500 Pickup -

Configuration A – Crew Cab	Bid Price - \$35,669.00
Configuration B – Regular Cab	Bid Price - \$32,964.00

and

WHEREAS, the bids received from Carbone Auto Group for Items 2 thru 4 are now considered the lowest responsible bids, be it

RESOLVED, the Board of Supervisors does hereby amend Resolution No. 2-2020 and Items 2 thru 4 of Bid Specification 1-2020 Fleet Vehicles are awarded to Carbone Auto Group and the Fleet Coordinator, County Treasurer and Clerk of the Board ne so advised.

Seconded by Mrs. Bain and adopted by the following vote:

AYES: STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: WILT

**RESOLUTION NO. 49-20**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE PICKUP TRUCKS FOR  
2020**

**DATED: JANUARY 24, 2020**

**BY MR. WELLS:**

WHEREAS, the County Board of Supervisors have duly adopted the 2020 Hamilton County Budget, and

WHEREAS, within the said adopted 2020 budget the Board appropriated \$250,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase three (3) pickup trucks for use in 2020 as follows:

(2) 2020 Chevrolet Silverado 1500 4X4 Crew Cab - \$63,472.00

(1) 2020 Chevrolet Silverado 2500 4X4 Crew Cab - \$35,178.00

be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order three (3) 2020 Chevrolet pickups for the DPW as mentioned herein for a total of \$98,650.00 for three (3) pickups delivered and the County Treasurer, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: WILT

After the following resolution was placed on the floor; the Chairman stated that Mr. Eldridge apologized that he hadn't talked with both Roberta Bly, DSS Commissioner and Robert Kleppang, Mental Health Director, at budget time. The resolutions include funding for their departments as well. Mr. Eldridge will also be transferring a vehicle to the District Attorney's Office.

**RESOLUTION NO. 50-20**

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILE  
FOR SOCIAL SERVICES DEPARTMENT**

**DATED: JANUARY 24, 2020**

**BY MR. STORTECKY:**

WHEREAS, the Social Services Department is in need of replacing one vehicle and the County Fleet Coordinator does recommend the replacement of the said vehicle, and

WHEREAS, 2020 Chevrolet Malibu 4 Door Sedans are available under Hamilton County Bid Award at a cost of \$17,270.00 each including delivery, and

WHEREAS, the vehicle that is to be replaced will be turned down to another department to be utilized and the Fleet Coordinator will determine where the most need is and place the used vehicle there, be it

RESOLVED, the 2020 vehicle will be purchased under Hamilton County Bid Spec 1-2020 for a total of \$17,270.00 for one (1) automobile delivered, and be it further

RESOLVED, that Revenue Account No. A4610 Federal Aid, Social Services Admin-S/S be hereby increased by \$17,270.00 to be totally offset by increasing Account No. A6010.202, Automobile Social Service by \$17,270.00, and be it further

RESOLVED, that the County Fleet Coordinator is hereby authorized to order said vehicle and that the funds be taken out of Account A6010.202 Automobile Social Services to cover the cost of the said vehicle and the County Treasurer, Fleet Coordinator, Clerk of the Board and Commissioner of Social Services be so notified.

Seconded by Mrs. Bain and adopted by the following vote:

**AYES: STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, FARBER AND MAURO**

NAYS: NONE

ABSENT: WILT

**RESOLUTION NO. 51-20**

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILE  
FOR COMMUNITY SERVICES DEPARTMENT 2020**

**DATED: JANUARY 24, 2020**

**BY MR. STORTECKY:**

WHEREAS, the Community Services Department is in need of replacing a vehicle and the County Fleet Coordinator does recommend the replacement of the said vehicle, and

WHEREAS, 2020 Chevrolet Malibu 4 Door Sedans are available under Hamilton County Bid Award at a cost of \$17,270.00 each including delivery, and

WHEREAS, the vehicle that is to be replaced will be turned down to another department to be utilized and the Fleet Coordinator will determine where the most need is and place the used vehicle there, be it

RESOLVED, the 2020 vehicle will be purchased under Hamilton County Bid Spec 1-2020 for a total of \$17,270.00 for one (1) automobile delivered, and be it further

RESOLVED, that \$17,270.00 from Federal Salary Sharing currently in the unappropriated general fund balance be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No A4310.201 Automobile Community Services to purchase said vehicle, and be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to order said 2020 Chevrolet Malibu through Carbone Auto Group and that the funds be taken out of Account A4310.201 Automobile Community Services in the amount of \$17,270.00 to cover the cost of said vehicle and the County Treasurer, Fleet Coordinator, Clerk of the Board and Community Service Director be so notified.

Seconded by Mr. Mauro and adopted by the following vote:

AYES: STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: WILT

After the following resolution was placed on the floor; the Chairman explained in more detail. Donald Braunius was elected coroner 2019 for a 3-year term. He was told by Board of Elections

that to run for Lake Pleasant Town Board he would need to resign as Coroner. He resigned and Todd Valentine, NYS Board of Elections, stated that it was within our right to fill the vacancy for one year until the next General Election. We filled that vacancy with Timothy Smith for a term to end December 31, 2019. Timothy Smith started to circulate his petition and someone had advised him that he didn't need to file because it wasn't the way it worked. He ended up not filing and Board of Elections didn't put Coroner on the ballot, like they were supposed to as with any vacancy. There has been an internal disagreement on the chain of events. This resolution fills the vacancy and Coroner will be on the ballot this fall for a 3-year term. Mr. Mauro asked if Timothy Smith has had all his training. The Chairman stated that he had and has had 2 cases.

**RESOLUTION NO. 52-20**

**APPOINTMENT OF CORONER FOR THE YEAR 2020**

**DATED: JANUARY 24, 2020**

**BY MR. FREY:**

WHEREAS, by Resolution No. 153-19 dated May 2, 2019 the Hamilton County Board of Supervisors appointed Timothy Smith of Lake Pleasant, NY to the position of Coroner for a term of May 2, 2019 – December 31, 2019, to fill the vacancy created by Donald Braunius' resignation, and

WHEREAS, the vacant Coroner position was not on the ballot in 2019, and

WHEREAS, the vacant Coroner position will be on the ballot in 2020, be it

RESOLVED, that Timothy Smith of Lake Pleasant, NY is hereby appointed Coroner for a term of January 1, 2020 – December 31, 2020.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT, FARBER AND MAURO

NAYS: NONE

ABSENT: WILT

Other Reports:

Mr. Wells: Had a meeting with the NYS DEC Commissioner the week before. He attended with the 5-Towns and was disappointed with some of the answers he got in regards to the Cedar River Bridge and Connecting Trails. It sounds like they are going to wait until the tree cutting lawsuit is settled before starting any major projects. The lawsuit probably won't start until September and that means we have lost another building season. The environmental groups can appeal the decision on the Cedar River Bridge up until the day before, January 23<sup>rd</sup>. He has been reaching



out to NYS DEC constantly to see if anybody has heard anything but was told it could take a day or two to get all the mail.

As there was no further business, motion to adjourn by Mr. Frey, seconded by Mr. Mauro. Carried.