

AGENDA CONTINUED

JUNE 6, 2019

RESOLUTIONS:

- No. 13 Transfer of Funds – Coroner
- No. 14 Authorizing the Payment of Compensatory Time – Deputy Clerk
- No. 15 Appropriating Equipment Rebate to DHSES Grant SI13-1010-D00
- No. 16 Funding Parkwide Adirondack Trail Towns Initiative
- No. 17 Authorizing the Acceptance of Payment from the Adirondack North County’s Center for Businesses in Transition to Hamilton County for Outreach and Engagement Requirements as Set Forth in a Memorandum of Understanding Dated December 14, 2019
- No. 18 Public Health Emergency Preparedness and Response
- No. 19 Authorizing Public Health Emergency Preparedness Coordination Contract
- No. 20 Authorization to Pay Patient Centered Outcomes Research Institute (PCORI) Fee
- No. 21 Authorizing Payment for Repair of Grader 772 #302
- No. 22 Approval of and Transfer of Funds for 2019 Merit Pay
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- No. 24 Approval of Audits in the County General Fund and Capital Project No. 2017-1 Hatch Brook Bridge

RESOLUTION NO.

TRANSFER OF FUNDS – CORONER

DATED: JUNE 6, 2019

BY

WHEREAS, there is a shortage of funds in the County Coroner Travel Account, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM: A1990.0401 Contingent	\$3,000.00
TO: A1185.0401 Travel	\$3,000.00

Seconded by

RESOLUTION NO.

AUTHORIZING THE PAYMENT OF COMPENSATORY TIME – DEPUTY COUNTY CLERK

DATED: JUNE 6, 2019

BY

WHEREAS, the Hamilton County Clerk's Office has experienced the use of increased amounts of vacation time due to being at the maximum limit along with employee illnesses coupled with the increased work load at DMV with the processing of enhanced driver's licenses as well as regular traffic and dealer work, and

WHEREAS, this situation has necessitated that the Deputy County Clerk work longer hours which has been accumulated as compensatory time, and

WHEREAS, the summer season is fast approaching and it will be difficult for the Deputy County Clerk to use this time without causing additional office hardships during this busy season, be it

RESOLVED, that the Hamilton County Board of Supervisors, due to the unusual circumstances in the Hamilton County Clerk's Office, does hereby approve payment of compensatory time for Heather Farber, Deputy Clerk, and be it further

RESOLVED, that the Deputy Clerk shall be compensated for her accumulated compensatory time of 41 hours at a rate of \$31.020 for a total of \$1,271.82 to be paid on the payroll ending June 15, 2019, and be it further

RESOLVED, that \$1,271.82 be transferred from Contingent Account No. A1990.0401 to Account No. A1410.0102 Deputy County Clerk and the County Treasurer and Personnel Officer be so authorized.

Seconded by

RESOLUTION NO.

APPROPRIATING EQUIPMENT REBATE TO DHSES GRANT SI13-1010-D00

DATED: JUNE 6, 2019

BY

WHEREAS, Hamilton County was awarded \$2,530,385.00 from the New York State Department of Homeland Security and Emergency Services (DHSES), Office of Interoperable Communications (OIEC) under grant SI13-1010-D00, and

WHEREAS, one of the purchases made utilizing funds from that grant was for Kenwood Portable Radios from River Valley Radio Inc. on 7/11/2018 for the Hamilton County Sheriff's Office in the amount of \$17,463.44 through State Contract pricing contract and paid for with check #40526, and

WHEREAS, Hamilton County was subsequently issued a rebate check #007279 from Kenwood in the amount of \$1,350.00, and

WHEREAS, that amount was deposited in the Hamilton County General Fund in December 2018, and

WHEREAS, NYSDHSES grants requests that \$1,350.00 rebate amount be applied to grant SI13-1010-D00, therefore, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to transfer the amount of \$1,350.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A3645.406 Statewide Comm. Grant.

Seconded by

RESOLUTION NO.

**FUNDING PARKWIDE ADIRONDACK TRAIL TOWNS INITIATIVE
IMPLEMENTATION GRANT**

DATED: JUNE 6, 2019

BY

WHEREAS, Resolution No. 209-16 dated August 4, 2016 funded the Adirondack Park Smart Growth Implementation State Assistance Grant for the Parkwide Adirondack Trail Towns Initiative Implementation Contract #C00175G in the amount of \$75,000.00, and

WHEREAS, these funds have not been expended, be it

RESOLVED, the County Treasurer is hereby authorized to create Account No. A6326.0409 Adk. Trail Towns in the amount of \$75,000.00 to be totally offset by creating and funding Revenue Account No. A3789.0100 Adk. Trail Towns in the amount of \$75,000.00.

Seconded by

RESOLUTION NO.

AUTHORIZING THE ACCEPTANCE OF PAYMENT FROM THE ADIRONDACK NORTH COUNTRY'S CENTER FOR BUSINESSES IN TRANSITION TO HAMILTON COUNTY FOR OUTREACH AND ENGAGEMENT REQUIREMENTS AS SET FORTH IN A MEMORANDUM OF UNDERSTANDING DATED DECEMBER 14, 2019

DATED: JUNE 6, 2019

BY

WHEREAS, the Hamilton County Department of Economic Planning, Tourism and Economic Development has entered into Memorandum of Understanding (MOU) with the Adirondack North Country Association's Center for Businesses in Transition from January 1, 2019 to December 31, 2019, and

WHEREAS, outlined in the MOU there are outlined outreach and engagement requirements which will need to be fulfilled in addition to, and outside of, normal county business hours, and

WHEREAS, the Center for Businesses in Transition have agreed to pay up to \$4,000.00 in quarterly installments to Hamilton County for these outreach and engagement services, and

WHEREAS, the Hamilton County Office of Planning, Tourism and Economic Development need to create budget lines to accommodate these payments, and

WHEREAS, budget lines need to be created for payroll in the amount of \$2,400.00 and a contractual line created for \$1,600.00, be it

RESOLVED, that the County Treasurer is hereby authorized to create and fund the following accounts:

Appropriation:	
A8020.0105 ANCA/CBIT	\$2,400.00
A8020.0414 ANCA/CBIT	\$1,600.00
Revenue:	
A1989.0200 ANCA/CBIT	\$4,000.00

and be it further

RESOLVED, that the Hamilton County Treasurer is authorized to pay the additional hours for the Center for Businesses in Transition as submitted by the Hamilton County Office of Planning, Tourism and Economic Development on their payroll report with all other expenses being paid through the County audit process.

Seconded by

RESOLUTION NO.

PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE

DATED: JUNE 6, 2019

BY

WHEREAS, the New York State Department of Health through Health Research, Inc. (HRI) has offered renewal of Contract No. 1611-10 with Hamilton County Public Health Nursing Service for Public Health Emergency Preparedness and Response for the period July 1, 2019 through June 30, 2020, and

WHEREAS, the grant year overlaps the 2019 and 2020 County Budgeted fiscal year, and

WHEREAS, the total grant contract is for \$49,625, and

WHEREAS, the necessary funds have been appropriated in the 2019 Municipal Budget and the remainder will be proposed for the 2020 Municipal Budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS Department of Health through Health Research Inc., pending approval by the County Attorney and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING PUBLIC HEALTH EMERGENCY PREPAREDNESS
COORDINATION CONTRACT**

DATED: JUNE 6, 2019

BY

WHEREAS, the New York State Department of Health through Health Research, Inc. (HRI) intends to award Hamilton County Public Health Nursing Service continued funding to support the 2019-20 Public Health Emergency Preparedness and Response Grant activities, and

WHEREAS, a coordinator is required to meet the yearly required local health department public health emergency preparedness program deliverables and maintenance deliverables, and

WHEREAS, Barbara Taylor has demonstrated experience in providing such functions as an independent contractor, whereby allowing the County to meet the grant requirements, and

WHEREAS, through said contract, Barbara Taylor would functionally serve as the Public Health Emergency Preparedness Coordinator for public health emergencies and fulfilling grant deliverables, and

WHEREAS, the term of this contract shall be from July 1, 2019 through June 30, 2020 with the rate for said service to be \$30.00 per hour of contractual service provided, for an amount not to exceed \$25,000.00, plus mileage at the current IRS rate, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Barbara Taylor, 486 Kickerville Lane, Long Lake, NY, 12847 for Public Health Emergency Preparedness Coordinator Services, upon approval of the County Attorney, on behalf of the Hamilton County Public Health Nursing Service, for the purpose of rendering services to meet the 2019-2020 PHEP Grant requirements.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO PAY PATIENT CENTERED OUTCOMES RESEARCH
INSTITUTE (PCORI) FEE**

DATED: JULY 6, 2019

BY

WHEREAS, the Affordable Care Act imposes a fee on HRA plan sponsors to help fund the Patient-Centered Outcomes Research Institute (PCORI), and

WHEREAS, the PCORI Fee, required to be reported only once a year on the second quarter FORM 720 and paid by July 31, is based on the average number of lives covered under the plan for the twelve months of the previous plan year, and

WHEREAS, the Chairman of the Board of Supervisors has the authority to authorize said payments on an annual basis upon completion of Tax Form 720 by the County Treasurer, and

WHEREAS, the applicable dollar amount is \$2.45 per covered life on an annual basis, and

WHEREAS, the Personnel Officer has determined the average number of covered lives for the Hamilton County 2018 plan year is 42, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors do hereby authorize payment of \$102.90 made payable to the United States Treasury, Department of Treasury, Internal Revenue Service, Cincinnati, OH 45999-0009, out of Account No. A9060.801, for the required 2018 PCORI Fee and the County Treasurer be so authorized and the Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT FOR REPAIR OF GRADER 772 #302

DATED: JUNE 6, 2019

BY

WHEREAS, the DPW owns a 2008 John Deere 772 Motor Grader, and

WHEREAS, the said motor grader was having issues with the transmission and needed to be sent to Nortrax (John Deere Dealer) to diagnose and repair the problem, and

WHEREAS, the problem was diagnosed and repairs have been completed at a cost \$4,755.27, be it

RESOLVED, that hereby the County Treasurer is authorized to make payment to Nortrax, Inc., 24765 Network Place, Chicago, IL 60673-1247 in the amount of \$4,755.27 and the funds be taken out of Account No. DM5130.401 Repairs and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2019 MERIT PAY

DATED: JUNE 6, 2019

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Personnel Officer reviewed all evaluations prior to Committee day on May 28, 2019 to determine which department heads were to meet to discuss the employee evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

SHERIFF

Kevin Braunius	June 24, 2019 to June 24, 2020	\$1.65
Justin Loomis	June 9, 2019 to June 9, 2020	\$1.32

HIGHWAY

Martin Hutchins	June 14, 2019 to June 14, 2020	\$1.43
Christopher Mitchell	June 13, 2019 to June 13, 2020	\$1.54

TOURISM

RaChelle Hosley	June 15, 2019 to June 15, 2020	\$1.32
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and be it further

RESOLVED, that the following transfers be made to cover the above 2019 merit pay:

FROM:	A1990.402	Contingent for Merit	\$14,428.48
TO:	A3110.102	Under-Sheriff	\$3,445.20
	A3110.109	Deputy Sheriff	\$2,560.80
	D5110.101	Personal Services	\$2,884.64
	D5110.101	Personal Services	\$3,215.52
	A8020.103	Economic Dev. & Tourism Aide	\$2,322.32

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: JUNE 6, 2019

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$91,409.67 and bills in the County Road Fund amounting to \$8,132.37 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT NO. 2017-1 HATCH BROOK BRIDGE**

DATED: JUNE 6, 2019

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$237,204.36 by the following committees:

Public Works (Buildings) Committee.....	\$29,778.21
Public Works (Solid Waste) Committee	22,899.61
Finance Committee	18,727.43
Health Committee.....	24,636.23
Human Services Committee.....	16,955.61
Central Government Committee	37,571.39
Emergency Prep./Emergency Response.....	63,197.14
Publicity, Tourism, Economic Development & Planning Committee.....	21,949.90
Internal Management Committee	1,488.84

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Hatch Brook Bridge Capital Project 2017-1.....	\$ 5,067.97
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are hereby approved.

Seconded by