

## **AGENDA**

### **SECOND SESSION**

**FEBRUARY 2, 2017**

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of December 16, 2016 & January 5, 2017

Public Comment Period

Reports of Standing/Special Committees

#### **RESOLUTIONS:**

- No. 1 Changing the Date of the Board of Supervisors' April 2017 Meeting
- No. 2 Changing the Date of the Board of Supervisors' February Committee Day
- No. 3 Authorizing Chairman to Execute Agreement with the Adirondack Park Local Government Review Board – 2017
- No. 4 Authorizing Amendment to Solid Waste Disposal Outside of the Adirondack Park Contract No. C304742
- No. 5 2016 Transfer of Funds – Public Defender
- No. 6 2016 Transfer of Funds – Real Property Tax Services for Senior Tax Map Technician Services
- No. 7 Funding Account for Emergency Management's Office NYS Division of Homeland Security and Emergency Services Grant SH16-1058-D00 – 2017 Budget
- No. 8 Funding Account for Emergency Management's Office NYS Division of Homeland Security and Emergency Services Grant SI13-1010-D00 – 2017 Budget
- No. 9 Funding Account for Emergency Management's Department of Homeland Security & Emergency Services Grant PS12-1010-D00 – 2017 Budget
- No. 10 Funding Account for Emergency Management's Department of Homeland Security & Emergency Services Grant PS16-1007-D00 – 2017 Budget

- No. 11 Authorizing County Emergency Services Director to Advertise for Bids to Construct Communications Towers at Lake Pleasant Courthouse Complex and East Mountain
- No. 12 2016 Transfer of Funds – Jail
- No. 13 2016 – Increasing State Aid for the Hamilton County Youth Board – Community Services
- No. 14 Agreement with Hamilton County Public Health Nursing Service/Home Health Agency & Department of Social Services
- No. 15 Authorizing the 2017 Child & Family Services Plan Annual Update
- No. 16 Domestic Violence DCJS Grant – Social Services
- No. 17 Authorization to Increase 2017 County Road Capital Projects Budget with the Remaining 2016-2017 CHIPS Cumulative Rollover Balance from Close of the County’s 2016 Fiscal Year
- No. 18 Authorizing Payment to LaValley Brothers Construction for Phase III
- No. 19 Authorizing Change Order for Phase III Fuel Consolidation
- No. 20 Amending Amount of 2016 Appropriation and Revenue for State Snow & Ice Contract
- No. 21 Extension of Contract for 2500HD Pickup Trucks
- No. 22 Authorizing County Highway Superintendent to Purchase a Backhoe Loader for Solid Waste
- No. 23 Authorizing County Highway Superintendent to Purchase Pickup Trucks for 2017
- No. 24 Authorizing Mechanic Position for DPW Stationed at Indian Lake

**RESOLUTION NO.**

**CHANGING THE DATE OF THE BOARD OF SUPERVISORS' APRIL 2017 MEETING**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, a conflict has arisen for several members of the Hamilton County Board of Supervisors for the April 6, 2017 Board Meeting, and

WHEREAS, it is imperative that we have a quorum to conduct business and act on Resolutions, now, therefore, be it

RESOLVED, that the April Meeting of the Hamilton County Board of Supervisors is hereby changed from April 6, 2017 at 10:30 AM to April 7, 2017 at 10:30 AM

Seconded by

**RESOLUTION NO.**

**CHANGING THE DATE OF THE BOARD OF SUPERVISORS' FEBRUARY  
COMMITTEE DAY**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the February Committee Day is scheduled for Monday, February 20, 2017, which is a holiday, now, therefore, be it

RESOLVED, that the February Committee Day of the Hamilton County Board of Supervisors is hereby changed from February 20, 2017 to February 17, 2017.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH THE  
ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD – 2017**

**DATED: FEBRUARY 2, 2017**

**BY**

BE IT RESOLVED, that the Chairman is hereby authorized to execute an Agreement with the Adirondack Park Local Government Review Board for the 2017 appropriation in the amount of Three Thousand Dollars (\$3,000.00), charging Account No. A6326.403, and is hereby approved for payment and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING AMENDMENT TO SOLID WASTE DISPOSAL OUTSIDE OF THE  
ADIRONDACK PARK CONTRACT NO. C304742**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, Resolution No. 52-13 adopted by the Hamilton County Board of Supervisors on February 7, 2013 authorized Contract No. C304742, a supplemental agreement for New York State's commitment to cover a portion of the out of park disposal of solid waste costs, and

WHEREAS, said Contract No. C304742 was for the period from April 1, 2012-March 31, 2017 at a reimbursement of \$735,000.00 (\$147,000.00 per year), and

WHEREAS, Hamilton County is in receipt of Appendix C – Amendment to Contract No. C304742 increasing the amount of the contract to \$738,000.00 (\$147,000.00 for first four years and \$150,000.00 for final year), be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign Appendix C – Amendment to Contract No. C304742 increasing the amount of the contract to \$738,000.00 (\$147,000.00 for first four years and \$150,000.00 for final year).

Seconded by

**RESOLUTION NO.**

**2016 TRANSFER OF FUNDS – PUBLIC DEFENDER**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, there is a shortage of funds in Account No. A1170.0401 Public Defender, therefore, be it

RESOLVED, that \$9,732.96 be transferred from Account No. A1990.401 Contingent to Account No. A1170.0401 Public Defender and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**2016 TRANSFER OF FUNDS - REAL PROPERTY TAX SERVICES FOR SENIOR TAX  
MAP TECHNICIAN SERVICES**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, with approval of the Director of Real Property Tax Services the 2016 part time payroll hours worked by the Senior Tax Map Technician, Gail Doherty, exceeded the 2016 budgeted amount and therefore resulted in a shortage of funds in Account No. A1355.0104 Senior Tax Technician, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following transfer to cover said 2016 overage:

FROM:

Account No. A1355.0401 Tax Map Maintenance \$216.75

TO:

Account No. A1355.0104 Senior Tax Map Technician \$216.75

Seconded by



**RESOLUTION NO.**

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S OFFICE NYS  
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES GRANT  
SH16-1058-D00 – 2017 BUDGET**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, Resolution No. 169-16 authorized Hamilton County Emergency Management DHSES Grant SH16-1058-D00 in the amount of \$50,000.00, and

WHEREAS, the funding has not been entirely spent, be it

RESOLVED, that Account No. A3645.0415 DHSES SH16-1058-D00 be funded at \$9,717.94 to be totally offset by funding Revenue Account No. A4389.0117 DHSES SH16-1058-D00 at \$9,717.94 and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S OFFICE NYS  
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES GRANT SI13-  
1010-D00 – 2017 BUDGET**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, Resolution No. 105-14 authorized Hamilton County Emergency Management DHSES Grant SI13-1010-D00 in the amount of \$2,530,385.00 for Statewide Interoperable Communications, and

WHEREAS, the funding has not been entirely spent, be it

RESOLVED, that Account No. A3645.0406 Statewide Communications Grant be funded at \$2,134,668.46 to be totally offset by funding Revenue Account No. A3389.300 at \$2,134,668.46 and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S DEPARTMENT OF  
HOMELAND SECURITY & EMERGENCY SERVICES GRANT  
PS12-1010-D00 - 2017 BUDGET**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, Resolution No 336-13 adopted December 20, 2013 authorized EM DHSES Grant PS12-1010-D00 in the amount of \$144,472.00, and

WHEREAS, the funding has not been entirely spent, be it

RESOLVED, that Account No. A3645.0404 DHSES PS12-1010-D00 be funded at \$46,659.33 to be totally offset by funding Revenue Account No. A4389.112 PS12-1010-D00 in the amount of \$46,659.33 and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S DEPARTMENT OF  
HOMELAND SECURITY & EMERGENCY SERVICES GRANT  
PS16-1007-D00 – 2017 BUDGET**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, Resolution No. 245-16 adopted October 7, 2016 authorized EM DHSES Grant PS16-1007-D00 in the amount of \$128,970.00 for the PSAP Center in the Hamilton County Sheriff's Office, and

WHEREAS, Grant PS16-1007-D00 has now been fully executed, be it

RESOLVED, that Account No. A3645.0411 DHSES PS16-1007-D00 be created and funded at \$128,970.00 to be totally offset by creating and funding Revenue Account No. A4389.119 PS16-1007-D00 in the amount of \$128,970.00 and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY EMERGENCY SERVICES DIRECTOR TO ADVERTISE  
FOR BIDS TO CONSTRUCT COMMUNICATIONS TOWERS AT LAKE PLEASANT  
COURTHOUSE COMPLEX AND EAST MOUNTAIN**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the County has been awarded a Communications Grant from the State of New York for \$2,530,385.00 under contract # C198376, and

WHEREAS, the County Emergency Services Director has discussed communications tower needs with the Emergency Preparedness/Emergency Response Committee, and

WHEREAS, the Director would like to replace the old tower at Lake Pleasant with one new one and also construct a microwave tower, shelter, and solar array on East Mt. for direct communication with the existing County communications system on Blue Mountain, and

WHEREAS, the County Emergency Services Director will obtain all necessary plans, permits, and approvals for both the Lake Pleasant and East Mountain locations, and

WHEREAS, the County Emergency Services Director recommends that going to bid within the coming weeks would enable the department to complete the construction within the time frame allotted by said Communications Grant and the 2017 construction season, be it

RESOLVED, that the County Emergency Services Director is hereby authorized to advertise for public bids to build both towers and the necessary shelter and solar array and the County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**2016 TRANSFER OF FUNDS – JAIL**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, there is a shortage of funds in the Jail Overtime and Holiday Account, A3150.110, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM:

Account No. A3170.401 – Other Correctional \$ 2,199.16

TO:

Account No. A3150.110 – Jail Overtime & Holiday \$ 2,199.16

Seconded by

**RESOLUTION NO.**

**2016 – INCREASING STATE AID FOR THE HAMILTON COUNTY YOUTH BOARD –  
COMMUNITY SERVICES**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the Office of Children and Family Services has approved the required components of Hamilton County's Comprehensive Youth Service Plan and state aid for the Hamilton County Youth Board for 2016, and

WHEREAS, funding was anticipated in the 2016 budget in the amount of \$2,416.00, and

WHEREAS, the actual funding for 2016 is \$2,712.00, be it

RESOLVED, that Account No. A7310.401 Youth Programs Spec. Delinquency for 2016 be increased by \$296.00 to be totally offset by increasing Revenue Account No. A3820 State Aid Youth Programs by \$296.00, and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AGREEMENT WITH HAMILTON COUNTY PUBLIC HEALTH NURSING  
SERVICE/HOME HEALTH AGENCY & DEPARTMENT OF SOCIAL SERVICES**

**DATED: FEBRUARY 2, 2017**

**BY**

BE IT RESOLVED, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign an agreement on behalf of the Hamilton County Public Health Nursing Service/Home Health Agency with the Department of Social Services to provide services to Medicaid recipients including Personal Care services for the period of January 1, 2017 to December 31, 2017.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING THE 2017 CHILD & FAMILY SERVICES PLAN ANNUAL UPDATE**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, Resolution No. 129-16 adopted March 5, 2016 authorized the January 1, 2016- December 31, 2016 Child & Family Services Plan, and

WHEREAS, Roberta A Bly has provided the Hamilton County Board of Supervisors with the January 1, 2017- December 31, 2017 Child & Family Services Plan Annual Update, be it

RESOLVED, that Roberta A Bly, Commissioner of Social Services; Robert Kleppang, Executive Director of the County Youth Bureau; Amy Taylor, Probation Director and the Chairman of the Hamilton County Board of Supervisors are authorized to sign.

Seconded by

**RESOLUTION NO.**

**DOMESTIC VIOLENCE DCJS GRANT – SOCIAL SERVICES**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the Hamilton County Department of Social Services has received a special legislative grant, administered through the Division of Criminal Justice Services (DCJS), in the amount of Four Thousand Dollars (\$4,000.00) to provide additional funding for Domestic Violence services administered by the Department of Social Services, and

WHEREAS, the Domestic Violence grant year runs from September 1, 2016 through August 31, 2017, therefore, be it

RESOLVED, that Appropriation Account No. A6010.410 DCJS Domestic Violence Grant, be funded at Four Thousand Dollars (\$4,000.00) within the 2017 budget to be totally offset by creating and funding Revenue Account No. A3689 Other Social Services - DCJS Domestic Violence Grant at Four Thousand Dollars (\$ 4,000.00) and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO INCREASE 2017 COUNTY ROAD CAPITAL PROJECTS  
BUDGET WITH THE REMAINING 2016-2017 CHIPS CUMULATIVE ROLLOVER  
BALANCE FROM CLOSE OF THE COUNTY'S 2016 FISCAL YEAR**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the County of Hamilton has a total 2016-2017 CHIPS Capital Apportionment Balance at the closing of the 2016 fiscal year of \$95,344.33 which is due to the County from the New York State Department of Transportation upon submission of the appropriate claims, therefore, be it

RESOLVED, that Account No. D5112.0202 Capital Projects be increased by \$95,344.33 to be totally offset by increasing Revenue No. D.3501-Consolidated Highway State Aid-Chips by \$95,344.33, per the request of the County Highway Superintendent and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO LAVALLEY BROTHERS CONSTRUCTION FOR  
PHASE III**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the Hamilton County Fuel Consolidation Project Phase III was authorized and is substantially complete, and

WHEREAS, the County Highway Superintendent has received the third payment request from LaValley Brothers Construction in the amount of \$233,018.95 which has been approved by our engineering firm for this project, Laberge Group, be it

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to LaValley Brothers Construction, Inc., PO Box 208, Wolcott, NY 14590 in the amount of \$233,018.95 for the approved third request for payment, and the funds be taken out of Account H5.5989.201 Fuel Consolidation and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER FOR PHASE III FUEL CONSOLIDATION**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the County has contracted with LaValley Construction with a current contract amount of \$673,681.00 which includes change orders which removed improvements at Wells Highway Garage, Wells School, and Hope Highway Garage and installed additional improvements in Inlet and new above ground fuel storage systems at the County's Lake Pleasant Highway Facility and the Town of Morehouse Highway Garage, and

WHEREAS, the project is deemed substantially complete, and

WHEREAS, the existing construction contract contained a \$6,956.00 allowance for handling of contaminated material which was not needed for the project, and

WHEREAS, the Consulting Engineers, Laberge Engineering & Consulting Group Ltd. have recommended approval of Change Order 4 which eliminates the contaminated material allowance, be it

RESOLVED, the Chairman of the Board is authorized to sign Change Order No. 4 which will reduce the final contract amount to \$666,725.00.

Seconded by

**RESOLUTION NO.**

**AMENDING AMOUNT OF 2016 APPROPRIATION AND REVENUE FOR STATE  
SNOW & ICE CONTRACT**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the budget appropriation amount for State Snow removal for 2016 was set and duly adopted for \$850,000.00 for Account No. D5144.400 for State Snow & Ice Contract, and

WHEREAS, the budget revenue amount for the State Snow for 2016 was set and duly adopted for \$850,000.00 for Account No. D2302.0000 (Snow Removal other Govt) for a total offset of expenditures, and

WHEREAS, the said amounts mentioned herein are estimated by the County Highway Superintendent based on the previous year's expenditures, and

WHEREAS, because of variations of winter conditions the Highway Department has over expended the 2016 budget estimate in the following amount:

D5144.402 Salt	\$41,224.77
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be it

RESOLVED, the 2016 budget appropriation for Account No. D5144.402 Salt be increased by \$41,224.77 to be totally offset by increasing Revenue Account No. D2302.0000 by \$41,224.77 and that hereby the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**EXTENSION OF CONTRACT FOR 2500HD PICKUP TRUCKS**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, two (2) bids were received for 2016 Model Year 2500 HD Pickup Trucks in accordance with Specification No. 1-2016 as advertised by the Highway Superintendent and Public Works Committee, and

WHEREAS, the following bids were received:

1. Carbone Auto Group  
5194 Commercial Dr., Yorkville, NY 13495  
  
Configuration A      Bid Price - \$31,276.00  
Configuration B      Bid Price - \$37,754.00  
Configuration C      Bid Price - \$30,078.00
  
2. Mangino Chevrolet  
4447 State Highway 30, Amsterdam, NY 12010  
  
Configuration A      Bid Price - \$31,545.00  
Configuration B      Bid Price - \$39,390.00  
Configuration C      Bid Price - \$30,150.00

and

WHEREAS, by Resolution No. 57-16 the award was made to Carbone Auto Group, 5194 Commercial Drive, Yorkville, NY 13495 for all configurations:

2016 Chevrolet Silverado 2500 HD Pickup Trucks as specified  
Configuration A      Bid Price - \$31,276.00  
Configuration B      Bid Price - \$37,754.00  
Configuration C      Bid Price - \$30,078.00

and

WHEREAS, the referenced bid provides the bid pricing for a one year contract with the option of extending the contract by one year if both parties (Hamilton County and Carbone Auto Group) agree that terms and conditions remain the same for the duration of the contract extension, and

WHEREAS, the Fleet Coordinator contacted Carbone Auto Group and they agree to a contract extension for 2017 Model Year Pickups to include 3500 HD models with no price increase from the 2016 Model Year Pickups until the build out date for 2017 Model Year ends, and

WHEREAS, the Fleet Coordinator believes it is in the best interest of Hamilton County to extend the current contract because of no price increase for 2017 models, and

WHEREAS, the Public Works Committee and the Fleet Coordinator recommend that the bid awarded to Carbone Auto Group be extended for the remainder of 2017, be it

RESOLVED, that the Chairman of the Board of Supervisors be so authorized to enter into a contract extension with Carbone Auto Group with the approval of the County Attorney and the County Treasurer and Clerk of the Board be so notified.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE A  
BACKHOE LOADER FOR SOLID WASTE**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, Solid Waste is in need of replacing a Backhoe Loader for 2017, and

WHEREAS, the County Highway Superintendent has received a written quote for a 2017 John Deere 410L Backhoe from Nortrax under New York State Contract #PC66575 with associated options and 60 month extended warranty for \$107,500.00, and

WHEREAS, the County Highway Superintendent is recommending approval to purchase said Backhoe under New York State Contract pricing, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to order said Backhoe with associated options and extended warranty from Nortrax under New York State Contract pricing at a cost of \$107,500.00 and the Highway Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE PICKUP TRUCKS FOR 2017**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the County Board of Supervisors have duly adopted the 2017 Hamilton County Budget, and

WHEREAS, within the said adopted 2017 budget the Board appropriated \$240,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase two (2) 3500 HD regular cab pickup trucks for use in 2017, and

WHEREAS, the Hamilton County Board of Supervisors duly extended the current contract with Carbone Auto Group for 2017 Model Year Pickups, be it

RESOLVED, that hereby the County Highway Superintendent/Fleet Coordinator is authorized to purchase two (2) pickup trucks using the said contract as follows:

2 (two) 2017 4x4 3500 HD Regular Cab Pickups in the amount of \$60,156.00 (\$30,078.00 ea)

be it further

RESOLVED, that the funds be taken out of Account No. DM5130.201 Road Equipment in the amount of \$60,078.00 per the extended contract for the said purchase with Carbone Auto Group of Yorkville, NY and the County Treasurer, Clerk of the Board and Fleet Coordinator be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING MECHANIC POSITION FOR DPW STATIONED AT INDIAN LAKE**

**DATED: FEBRUARY 2, 2017**

**BY**

WHEREAS, the DPW has a mechanic vacancy at the Indian Lake highway garage due to the retirement of the Maintenance Supervisor in December 2016, and

WHEREAS, the Highway Superintendent recommends Jordan Monthony, currently employed as an MEO, to be moved to Mechanic at his current step, be it

RESOLVED, that the Highway Superintendent is hereby authorized to move Jordan Monthony from MEO to Mechanic at his current step effective February 6, 2017 and the Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by