

**COMMITTEE MEETING
LAKE PLEASANT, NY
MONDAY
OCTOBER 15, 2012**

**FINANCE COMMITTEE
BUDGET MEETINGS
10:30 AM**

Present: John Frey and Brian Towers

Also present: Bill Farber, Brian Wells, Ermina Pincombe, Sheriff Abrams and Pete Klein, Press

Sheriff Abrams was here to review his budget requests.

3110.101 - The Sheriff is asking for \$75,000. If it was the 2% that everyone is receiving he would be at \$74,235. With his request it would be a 3.05% raise.

3110.106 – That has the 2% COLA added in.

3110.113 – Sheriff reduced this line by \$3,000 and added it to the Overtime/Holiday line.

3110.103 – Increased \$3,000 from the Grand Jury line.

3110.114 – The Sheriff stated that they need to set the salary, Bill Witt's pay stays pretty flat.

3110.111 – The Sheriff feels the hourly rate needs to be increased. He has been using two retired Forest Rangers that have experience and \$12.00 per hour is low. Possibly they could change the job titles, the Committee agreed to have him check with Personnel.

3110.202 - Asking \$34,000 for a new Tahoe for Cory to replace the 2007 Tahoe that has over a 100,000 on it. It was asked if this would be enough and the Sheriff stated that all the setup such as graphics etc. will come out of 3110.401.

3110.204 – This is the Blue Mountain repeater which is now being transferred to Emergency Management.

The Sheriff continued through the rest of his lines.

The Committee then moved on to the Jail requests.

Ermina asked where the Sheriff was going to pay the Nutritionist from. The Sheriff stated from 3150.402 Miscellaneous which he has increased \$3,000.

3150.405 – Dental – The Sheriff stated this is probably not enough, but will keep it there. It is difficult to estimate.

The Sheriff reported that they have had a prisoner in the hospital for four days and that will pretty much wipe us out. Bill asked if we get billed at the Medicaid rate the Sheriff stated yes we

are and have been for some time now. Bill stated that some counties were trying to get the inmates on Medicaid. The Sheriff stated he would look into that.

3170.401 Other Corrections – The Sheriff would like to keep this at \$15,000.

As there were no further questions the Sheriff left.

11:15 AM - Emergency Management – Don entered at this time.

Present: John Frey and Brian Towers

Also present: Bill Farber, Brian Wells, Ermina Pincombe, Don Purdy and Pete Klein, Press

3640.104 – Temporary Staff – Bill questioned why only a little has been spent. Don reported that Ryan Marshall won't put in for his time.

3640.401 – Increased \$5,500, that is from the Sheriff's line for the Blue Mountain repeater.

3640.402 – Increased \$1,000 due to increase in phone costs, mileage from the Fire Advisory Board Meetings.

3640.404 – Miscellaneous – Decreased \$1,000.

John asked about the State Aid 3640. Don wasn't really sure what that figure is. Bill stated he thinks it is what is left of the grant that has not been spent, Don agreed.

It was decided to take the \$1,000 from Miscellaneous 3640.404 and add it to Travel/Office Supplies 3640.402.

No further questions, Don left.

11:40 AM – Personnel – Kim entered at this time.

Present: John Frey and Brian Towers

Also present: Bill Farber, Brian Wells, Ermina Pincombe, Kim Byrne and Pete Klein, Press

1430.101 – The request amount shown is what Kim stated she would like to go back to; 35 hours per week and also the 2% increased that everyone else is receiving.

John suggested that they go through the whole budget and then come back to salaries.

1430.406 – Exam Fees – Kim stated that now they charge you per, no matter how many you order, before you use to be able to estimate and now they charge you based on an estimate.

WIA

Bill asked why the actual to date is so much lower than the request are. Kim stated that she threw them in based on the prior year.

Bill stated the assumption has been that there would be more activity in employment and training. As the actual year to date reflects 2012 the amount of activity was over estimated.

Kim reported that based on this year there has been a lot of changes in OneWorkSource up in Malone. They have changed how they pay bills; she didn't even know there was a new Director until he emailed her the first meeting notice this past summer. She just found out that where she is sending her bills is not the correct place; she needs to send them somewhere else.

Kim stated that her office has not had a lot of activity. No one has contacted her for employment and only a couple regarding school but never get back to her.

Bill asked what percent of the budget will get paid by Clinton County for trainers to the participants, what percentage will flow through the County budget? Kim stated that she didn't know, but would find out and get back to him.

Ermina asked if all of Kim's figures for WIA are in question and Bill stated yes, we need to get a better handle on these numbers.

1430.409 – Training – Kim stated she wasn't sure how much to put in there. Bill suggested \$2,000.

Kim left after the discussion ended.

1:00 PM – Tourism – Ann entered at this time.

Present: John Frey and Brian Towers

Also present: Bill Farber, Brian Wells, Ermina Pincombe, Ann Melious and Pete Klein, Press

Ann discussed her line item deductions.

8020.410 – Economic Development – Increased \$20,000 which includes the Broadband processing fee of \$10,000, Ann would like around \$14,000 for an Economic Development Study and to promote www.adirondackgoodlife.com.

Bill suggested that we change the title to County Planning/ Economic Development and take out the brochures, Ann agreed.

Ann discussed ideas on Economic Development and Planning, after discussion she left.

1:30 PM - Highway/Building/Solid Waste - Tracy entered at this time.

Present: John Frey and Brian Towers

Also present: Bill Farber, Brian Wells, Ermina Pincombe, Tracy Eldridge and Pete Klein, Press

Under County Roads:

5010.101D – Supt of Highway – Tracy has asked for an increase of \$4,711. He feels he would then be consistent with other counties that are managing three or more departments.

Brian stated that Department head salaries have been discussed amongst themselves and that they would take the Department heads and sit down and talk about each one separately and

evaluate where they think everyone needs to be with the understanding that they haven't done anything with them in a couple of years.

5010.102D – Administrative Assistance – A decrease due to new employee in that position and she is working only 35 hours per week not 40. Tracy did add in a 2% COLA for this position.

5010.401D – Travel – Increased \$1,000 due to a decrease he did a couple of years ago and that was too low. Tracy tries to make his two conferences and feels it is important to be there, he also serves on the Executive Committee for the New York State County Highway Association. He feels it is important for Hamilton County, it is money well spent.

5010.402D – Telephone - Increased \$2,500.

5010.406D – Safety – Tracy zeroed out this line. Jean used this for miscellaneous stuff, such as DOT books etc; he takes it out of the County Road fund.

Under Maintenance Roads & Bridges:

5110.404D – Asphalt & Emulsion – Increase of \$75,000 for micro paving on system that he and John had discussed prior.

5110.405D – Other Supplies – Increased \$5,000 for culverts, road fabric etc.

County Snow:

No increases – everything is staying flat.

Permanent Improvements:

5112.203D – Bridge Projects - Increased \$275,000 for Beaver Meadow Brook Bridge replacement on County Route 4. A short discussion took place regarding different bridges within the County.

State Snow:

5144.401D – Equipment Rental – Increase of \$25,000.

5144.402D – Salt & Sand – Increased \$50,000.

Revenues:

2300.000D – Service to Other Govt's – Increased \$5,000, this is the line where he sells culverts to the towns.

2302.000D – Snow Removal Other Govt's – Increased \$75,000, this is our contract with State Snow.

County Machinery:

5130.201DM – Road Equipment – Increased \$140,000 for equipment as follows; Dump Trailer, Med Duty Truck, 2 Crew Cabs and 1 Reg. Cab Pickup. He then decided to take the Dump Trailer out because they need to buy another pickup and also he would like to buy a used Skidsteer to be used at the Lake Pleasant Highway garage.

5130.404DM – Utilities Garages – An increase of \$5,000 due to inflation.

5130.405DM – Gasoline & Diesel – Increase of \$50,000, this is a very difficult line to budget for.

Use of Money and Property:

2655.000DM - Sale of Scrap (Gas) - Increase of \$50,000 for gas.

2801.000DM – Interfund Rev (Gas) – Increase of \$5,000, this is gas he sells to other departments within the County such as Sheriff, Nursing, Social Services, etc.

2801.100DM – Interfund Rev (Parts) – Increase of \$5,000 for repairs, parts, tires for other County department cars.

Solid Waste/Recycling:

Recycling is staying flat.

Solid Waste:

8161.1 – The three increases in personnel is the 2% COLA.

Buildings:

1620.1 – Increases are all for the 2% COLA.

1620.403 – Heating LP – Has increased \$4,000 due to fuel costs.

1620.409 – Heating/Lights IL – Increased \$2,000 for increased fuel costs.

1620.412 – Sewer/Water IL – Increased \$1,800 due to rate increase.

1620.418 – Court Repairs IL&LP – Decreased \$1,500.

Tracy left after his budget review.

3:00 PM – Treasurer – Beth entered at this time.

Present: John Frey and Brian Towers

Also present: Bill Farber, Brian Wells, Beth Hunt and Pete Klein, Press

1325.101 – Treasurer’s Salary – The Board will be looking at the department head salaries.

1325.107 – Temporary – Beth stated she did put in for this because she did eliminate a position and just in case.

1325.402 – Travel – Increased \$500 because KVS is now offering training.

1325.403 – Telephone – Increased \$200 because they added voice mail.

1325.404 – Postage – Increased \$100

1325.410 – Admin Tax Collection Grant – Beth reported that she never received a bill for the second phase so the money went back into the general fund last year. She then received a letter stating that they were delinquent in their billing. They are now willing to negotiate reasonable

payment terms. Bill asked if we got the grant funding for this and Beth stated yes. Bill suggested that they do a resolution and transfer the money out of the fund balance and not put it in the 2013 budget. This will now show a \$9,100 decrease in her budget request.

1330.401 – LPCS Tax Collection – Beth stated that she has figured out her expenses to be around \$1,719, so she increased it \$800. Bill asked if this will be enough, Beth stated it will be tight. Bill suggested increasing it to a total of \$2,000.

1670.401 – Central Printing – Beth eliminated this because almost everyone is now using the postage meter in Planning and Tourism.

Revenue:

3001 – State Aid due from timber harvesting – Beth called New York State and left messages with no response.

3021 – State Aid Court Facilities/Maintenance – Beth put in the amount that is stated in our contract.

3330 – State Aid Unified Court Security – The contracted amount was put in.

3305 – State Aid Civil Defense – LEMPG Grant – The contracted amount.