

**COMMITTEE DAY
LAKE PLEASANT, NY
MONDAY
JUNE 27, 2011**

Members present:

Bill Farber, Brian Towers, Bob Edwards, Neil McGovern, Ermina Pincombe, Rick Wilt and Clark Seaman

**CENTRAL GOVERNMENT
COMMITTEE
9:30 AM**

Also present: Pete Klein, Don Purdy and Joseph Lomonico who is the Emergency Manager for Region 2.

Ermina stated that at our last emergency there seemed to be some communication problems with New York State Department of Transportation.

Don introduced Joseph Lomonico but is also expecting at any moment Rita Carlson & Anas Mashhadi from New York State Department of Transportation. Don opened the floor for Joe to take questions. The Chairman thought they should talk about the how's and why's.

Joe wanted to start out with notification as the first thing. Their office in Utica has a Traffic Management Center setup to take calls for emergencies like this. The number is (315) 733 – 2111. The information they will be looking for is location, your observation of the incident (the criteria of an incident is more than 2 hours). If it is something like a washout they will send someone out to look at it.

The Chairman asked how the communication works the other way around. For instance your local crew identified an issue, how do you communicate back with Don? Joe stated the residency could just handle it.

The Chairman organized this meeting in hopes of improvement with observations from the April storm. There was a section of Route 30 that was closed in Long Lake and they were routing traffic around on the local road. At the local side they had evaluated the road and it was decided that the local road should have one-way traffic. We thought we had a pretty good understanding that that was going to be the practice and somewhere the communication broke down, at some point DOT left that area with just signs up that barricaded their road and no one to direct traffic, without making contact at the local level that they were leaving. Then someone at the local level discovered that traffic was going both ways with no one directing.

Clark explained what happened.

Neil stated that his Highway Superintendent was receiving only bits and pieces of information on the road closures up north. He felt they could have also helped on directing traffic for the big trucks at the four corners in Speculator if they had known.

Anas Mashhadi addressed the Board at this time with the steps once they receive notification. Discussion continued on communication. It was decided that the Sheriff's Office would be contacted.

Joe stated that they receive a weekly report from the Oneida County Sheriff's Department. The Chairman asked for an example of what would be in a weekly report. Joe stated down guardrails from an accident, deer hit etc. He would like to be contacted if you have a permit and an event is going on and the road will be closed for a certain amount of time. This is the communication they should have with the Sheriff's Office.

The Chairman wanted to know what impact it has on the availability of DOT resources by virtue of having a County Emergency declared verse the Town by Town emergencies or are there any differences.

Joe stated he didn't know why they couldn't assist with any issues if they are available. In Herkimer County if a road is flooded, they rely on the State Police for assistance.

They discussed having Table Top Meetings in the future.

PUBLIC WORKS

10:25AM

Also present: Pete Klein and Tracy Eldridge

Brian introduced Tracy.

Tracy came to discuss his Highway Road Projects. He is trying to take advantage of the fact that there are some roads that need to be topped with some preventive materials. It is frustrating to see the roads getting worse and worse because there isn't enough money, so he is trying to protect some of our investments that we have.

Tracy stated that they may get the question; there wasn't anything wrong with that road, why are they doing that. But to keep them that way, he needs to do this.

Tracy felt this is a good year to do this because there isn't any big reconstruction projects scheduled. When we reconstruct we use two and a half inch base and an inch and a half top with the money we receive from chips and the budgeted local money.

Rick asked if they are going to continue this next year. Tracy stated probably not, they will be doing reconstruction projects. Tracy stated this fall they are going to have to talk about what projects need to be done. Rick stated that he has a road that needs work now if they are going to save it. Tracy stated he knows that.

The Chairman stated that this is a conversation that we need to have this fall. Do they want to rebuild roads or just put on top coats? This will be a hard decision that they will have to make in regards to next year's budget.

Tracy stated that the road they first tried the slurry on held up very good. You still get cracks, but overall the sealing is much better money spent than chips seals.

While Ermina was asking Tracy for advice for her Highway Superintendent Nancy Grosselfinger entered. Tracy stated he has no problem giving them advice when needed and that goes for any Town.

Brian asked Tracy to discuss the dump truck.

Tracy described the problem with the dump truck. He doesn't want to spend \$15,000 on a sixteen year old truck that isn't worth that. He doesn't have any backup for this particular size truck. He did some research on buying a little bit lighter truck that could be used as the other truck was. Through State Contract he can purchase one for \$81,000, but the contract runs out June 30th.

BUILDINGS COMMITTEE

10:40AM

Also present: Tracy Eldridge, Pete Klein, and Nancy Grosselfinger

Rick reported that there are two resolution to review, one is for extending a Building employees hours. Dan Fish has completed a draft maintenance book. Tracy and Rick said it is very good, more than they expected.

The Chairman reported when we approved the extra hours for this it was in 2 phases. They agreed they would like him to continue with the second phase.

Building Projects 2011:

Tracy reported that removing the underground heating oil tanks at Social Services, Court, and Probation need to be done. They are the most important, each of them are 500 gallons. The problem is how we are going to run lines for the new tanks, because there isn't a basement or a crawl space for that building.

Brian asked if this is a replacement of tanks. Tracy stated it is a removal of underground tanks.

The Chairman stated the piping issues are if we consolidate from having three tanks down to two tanks.

Brian would like to look into what type of furnace to put at the Lake Pleasant Highway Garage. We need to look at the most efficient heating system for the garage.

Ermina asked if propane is more efficient than oil. The Chairman stated you can get greater efficiency with propane but you don't get as many BTU's as you can get from oil.

Brian stated that both the tank replacement and heating systems need more research.

Tracy stated this is what the list was for to promote discussion on what we need to spend our time and energy on.

Brian stated the other thing you have on the list as priority is the driveway at the white house, ditching, and column repair which we can do in-house.

Tracy also wanted to talk about getting a design for the Oil and Water Separator. The Chairman stated for efficiency purposes the County will do the design and then all the Towns could use the

design, but that doesn't mean the County will implement it right away. Tracy stated a generic design would cost around \$5,000 per design.

Rick told Tracy to go ahead with getting out the Indian Lake tanks and to continue to look at alternatives.

Tracy wanted to discuss the columns out in front of the County House. Mark started pointing up the brick on the corners and he also was fixing some of the woodwork around the base of the columns and found some rot. They had an engineer come up and look it over and advised to have Mark continue with his repairs but we need to take a look at a full repair. The engineer thinks that the columns are not solid wood. He thought they could put in steel beams and then wrap them with the columns that are there.

Tracy stated there is going to be a lift truck in the back parking lot for staining the addition's entrance way.

Tracy discussed signage. This would be outside signage. He was wondering if this could or would be a budgeted item for this coming budget year.

Tracy wanted to improve the attic ventilation so that it will help with the ice. Rick stated he knows that they have to look up in the annex attic area because he says there is ventilation but he feels that some of it may be closed off.

They are also looking at taking care of the leak in the basement. The water was level to the conduit going to the generator and it was backing up into the basement.

The only other thing that Tracy wanted to mention was what the garden ladies did out front with the new flower garden. They did an excellent job. In fact the whole building department has been working hard and doing a great job.

Tracy wanted to thank the Seeds for volunteering to design and plant the flower garden out front.

Neil wanted to explain that the Seeds are an off shoot of a garden club which falls under the Village/Town Revitalization Committee.

**CENTRAL GOVERNMENT
COMMITTEE
11:45AM**

Also present: Karl Abrams, Pete Klein and Nancy Grosselfinger

Karl addressed the committee in regards to radios and communication issues that have been happening. By 2013 we are going to need to be narrowband compliant. He doesn't have any money in his budget for a consultant, but will check to see if Don does. There is a cost to this, because we have to apply for new licenses and frequencies; he wants everyone to be prepared for what is coming.

Brain asked where we are on equipment; the Sheriff stated that everything is compatible. They are trying to get the Fire Department's to go to high-band because low-band is too costly for them to get pagers and other certain equipment they need. As of right now there are only three departments that are not on high-band. We still will be able to dispatch on low-band for those

few. There are several agencies that want us to dispatch only to them. The only problem with that is the money end of it. It would require two pieces of equipment that need to be replaced and the price is very high, around \$26,000.

The Chairman suggested setting up a committee meeting with Don Purdy and Chuck, the radio consultant, and draw up a priority list and set up a budget.

The IRS has changed the mileage rate as of the first of July to 55.5 cents per mile; they will be charging that whenever they are doing civil work.

He has hired two boat patrolmen for the southern part of the County. The Sheriff wanted to note Village Rentals for our 2011 brand new Yamaha Wave Runner valued at \$9,000 that the County didn't have to pay anything.

As for radios, low-band works, it could use some upgrades to it. Once all the Fire Departments go to high-band the Sheriff would still like to keep the low-band as a backup system. To replace the low-band it will be approximately \$11,000 and he was wondering if they could get some of the funds from the Towns and/or the Highway Departments because they are more likely to use it than us.

The Chairman thinks that could be part of the package with respect to the communications, which they could discuss in the upcoming meeting.

Dan Williams is retiring soon and they will need a certified water operator. The Sheriff has been receiving course announcements. He was wondering if anyone has been receiving announcements or not. The Chairman asked that he forward them to him and he will talk with Tracy also.

Dick & Marilyn Jaquish are retiring July 5th after numerous years of services for the County. Dick was under Art & Doug Parker as a Deputy Road Patrolman and then he became the weekend dispatcher for many years after that. He wanted to thank them for their dedication to Hamilton County.

Brian asked to go back to the discussion of the radios again. Brian wanted to know what the consultant was going to do for us. The Sheriff stated that the consultant was going to do the licensing, and it is good to have a contact from then on.

Rick asked the Sheriff about moving the radios on Oak Mountain. The Sheriff reported that when we went on the tower at Oak Mountain our equipment was put in the one building with everyone else. They have Speculator Ambulance, National Grid, Sheriff's Department, and Public Radio all in one, in a very tight area. Last year someone shut off the Speculator Ambulance Repeater by accident. There is another building close by that they are planning to move their equipment to so they will have more room. To move all the equipment will be approximately \$3,000.

INTERNAL MANAGEMENT
1:30 PM

Employee evaluations.