

**AGENDA**  
**SECOND SESSION**  
**FEBRUARY 1, 2024**

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of November 6, 2023

Public Comment Period

Hamilton County Attorney: Charles R. Getty, Jr.

Reports of Standing/Special Committees

10:45 AM Nancy Bernstein, Energy Circuit Rider - ANCA

**RESOLUTIONS:**

**Finance Committee:**

- No. 1 Authorizing Transfer of Funds 2023 – Employee Benefits, Retirees Over 65 Insurance
- No. 2 Authorizing Transfer of Funds 2023 – Employee Benefits, Unemployment Insurance
- No. 3 Authorizing Promotion in Treasurer’s Office
- No. 4 Authorizing Town of Morehouse Shared Services Contract for Bookkeeping and Payroll Services
- No. 5 Transfer of Funds and Authorization to Temporarily Change the Work Week for the Director of Economic Development and Tourism from a 35 Hour Work Week to a 40 Hour Work Week

**Central Government Committee:**

- No. 6 2023 Transfer of Funds – ADA
- No. 7 2023 Transfer of Funds – Public Defender

No. 8 Correction of Public Defender's 2024 Budget

No. 9 2024 Funding Accounts for Distribution 11 – Public Defender's Office

**Emergency Preparedness/Emergency Response Committee:**

No. 10 Funding NYS Division of Homeland Security and Emergency Services Grant - SH20-1037-D00

No. 11 Funding NYS Division of Homeland Security and Emergency Services Grant – SH21-1044-D00

No. 12 Funding NYS Division of Homeland Security and Emergency Services Grant – SH22-1035-D00

No. 13 Funding NYS Division of Homeland Security and Emergency Services Grant – SH23-1043-D00

No. 14 Funding 2019 Statewide Interoperable Communications Grant – SI19-1010-E00

No. 15 Funding 2020 Statewide Interoperable Communications Grant – SI20-1028-E00

No. 16 Funding 2021 Statewide Interoperable Communications Grant – SI21-1050-E00

No. 17 Funding 2018 Statewide Interoperable Communications Targeted Grant – ST18-1005-D00

No. 18 Authorizing the Purchase of Tyler Technologies Software – DHSES Grant SI21-1050-E00

No. 19 Authorizing Agreements with Fulton County for IT Services and Licenses/Software for the Hamilton County Sheriff's Office – DHSES Grant SI21-1050-E00

No. 20 Application for SFY2023-2024 Volunteer Fire Infrastructure & Response Equipment (V-Fire) Grant

No. 21 Funding Domestic Terrorism Prevention Grant – DT22-1014-E00

No. 22 Authorization to Hire a Consultant for NYS Division of Homeland Security and Emergency Services Grant – DT22-1014-E00

**Public Health Committee:**

- No. 23      2024 Transfer of Funds – Public Health Temporary Clerk
- No. 24      Authorizing Contract with Peer Counselor for Women, Infants, and Children (WIC) Program

**Human Services Committee:**

- No. 25      2023 Transfer of Funds – Community Services
- No. 26      Amend 2024 Hamilton County Budget for Mental Health Therapy Aide Position
- No. 27      Authorization to Enter into Contracts with Lake Pleasant School, Long Lake School, and Wells School for the Hamilton County Family First Program
- No. 28      Agreement with Berkshire Farm Center and Services for Youth for Non-Secure Detention Services

**Public Works Committee:**

- No. 29      Authorizing Payment to Robert H. Finke & Sons, Inc. – Insurance Repair
- No. 30      Authorizing Transfers for Completed 2023 Permanent Project Accounts and to Close Accounts
- No. 31      Approval of 2023 Additional Project for 2023-24 CHIPs Reimbursement
- No. 32      Authorizing Payment to Spector Manufacturing for Open Top Ejector Trailers 2024

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF FUNDS 2023 -EMPLOYEE BENEFITS, RETIREES  
OVER 65 INSURANCE**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the 2023 Budget lacks sufficient funds to cover the 2023 expenditures for the Employee Benefits, Retirees over 65 Insurance Account No. A9060.0802, be it

RESOLVED, that \$43,603.40 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A9060.0802, Employee Benefits Retirees over 65 Insurance, and the Treasurer be so authorized and the Clerk of the Board and the Personnel Officer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF FUNDS 2023 - EMPLOYEE BENEFITS,  
UNEMPLOYMENT INSURANCE**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the 2023 Budget lacks sufficient funds to cover the 2023 expenditures for the Employee Benefits for Unemployment Insurance Account No. A9050.0801, be it

RESOLVED, that \$13,141.25 be transferred from Account No. A1990.0401, Contingent, to Account No. A9050.0801, Employee Benefits Unemployment Insurance, and the Treasurer be so authorized and the Clerk of the Board and the Personnel Officer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PROMOTION IN TREASURER'S OFFICE**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Treasurer has met with the Finance Committee to recommend a promotion for an employee, and

WHEREAS, the Treasurer has justified the promotion with the committee, and it was approved for the provisional appointment of Samantha Lund to the position of Account Clerk/Computer Support Aide, and

WHEREAS, appointment will be effective February 1st at a salary of \$39,000, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$4,970.00 from Account No. A1990.0401 Contingent to Account No. A1325.0104, and be it further

RESOLVED, that Account No. A1325.0104 be renamed Account Clerk/Computer Support Aide, and be it further

RESOLVED, that the County Treasurer, Budget Officer, and Personnel Officer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TOWN OF MOREHOUSE SHARED SERVICES CONTRACT FOR  
BOOKKEEPING AND PAYROLL SERVICES**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Board of Supervisors has set the agenda for Shared Services Plans with all the Towns, Villages, and School Districts within Hamilton County, and

WHEREAS, the Town of Morehouse has requested bookkeeping and payroll services from the Treasurer's Office, and

WHEREAS, the Town of Morehouse and the County Treasurer have worked out the details necessary to begin this implementation, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into an agreement with the Town of Morehouse to provide Bookkeeping and Payroll services for the remainder of 2024, with the approval of the County Attorney, and be it further

RESOLVED, that the contract is set at \$8,000.00 for the period of February through December, 2024, and be it also

RESOLVED, that the County Treasurer be so authorized and the Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS AND AUTHORIZATION TO TEMPORARILY CHANGE THE  
WORK WEEK FOR THE DIRECTOR OF ECONOMIC DEVELOPMENT AND  
TOURISM FROM A 35 HOUR WORK WEEK TO A 40 HOUR WORK WEEK**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Director of Economic Development and Tourism met with her committee and they have deemed it appropriate to temporarily change hours of the Director from a 35-hour work week to a 40-hour work, and

WHEREAS, due to a current vacancy in the department, there are funds in the current budget to cover the additional hours, and

WHEREAS, the Director is actively interviewing for an Administrative Assistant to fill the position, and

WHEREAS, the Department of Tourism and Economic Development will be taking on some new projects and events in early 2024, and additional time spent on these events and training a new employee by the Director will be needed, therefore, be it

RESOLVED, that Christy Wilt, the Director of Economic Development and Tourism be allowed to work 40 hours a week starting January 29, 2024 through June 22, 2024, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$3,692.85 from Account No. A.8020.0103, Economic Development and Tourism Administrative Assistant, to Account No. A.8020.0101, Director of Economic Development and Tourism, to cover said increase in hours and the Personnel Officer shall be so advised.

Seconded by



**RESOLUTION NO.**

**2023 TRANSFER OF FUNDS - ADA**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, Susan Hartmann's term as Assistant District Attorney ended on 12/31/2023,  
and

WHEREAS, Ms. Hartmann was paid out remaining vacation and compensatory time which  
created a shortage in Account No. A1165.0106 Assistant District Attorney, therefore, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer:

FROM: A1990.0401 Contingent Fund	\$6,553.52
TO: A1165.0106 Assistant District Attorney	\$6,553.52

Seconded by

**RESOLUTION NO.**

**2023 TRANSFER OF FUNDS – PUBLIC DEFENDER**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, there is a shortage of funds in the 2023 Public Defender Account No. A1170.0401 Public Defender Defense, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$29,202.74 from Contingent Account No. A1990.0401 to Account No. A1170.0401 Public Defender Defense.

Seconded by

**RESOLUTION NO.**

**CORRECTION OF PUBLIC DEFENDER'S 2024 BUDGET**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Public Defender's 2024 budget needs to be corrected to match the Year 2 budget of the Second Statewide Expansion of Hurrell-Harring (3YR) grant, be it

RESOLVED, that Account No. A1170.0102 PT Administrative Assistant be budgeted at \$39,546.00 and Account No. A1170.0105 Assistant Public Defender be budgeted at \$71,000.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to increase Account No. A1170.0102 PT Administrative Assistant by \$7,323.00 and Account No. A1170.0105 Assistant Public Defender by \$1,000.00 to be totally offset by increasing Revenue Account No. A3025.0100 State Aid, Public Defender/Coordinator by \$8,323.00, and be it further

RESOLVED, that the Personnel Officer and the County Treasurer be so authorized to correct these salaries retroactive to January 1, 2024 and the Public Defender's Office be so notified.

Seconded by

**RESOLUTION NO.**

**2024 FUNDING ACCOUNTS FOR DISTRIBUTION 11 – PUBLIC DEFENDER’S  
OFFICE**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, Resolution No. 98-23 authorized the NYS Office of Indigent Legal Services contract for Distribution 11 Contract No. T110001 in the amount of \$25,896.00, and

WHEREAS, the budget for the grant contains \$20,000.00 for an Arraignment Stipend for the Assistant Public Defender and \$5,896.00 for mileage for said Arraignments, and

WHEREAS, funds have not been fully expended, be it

RESOLVED, that the County Treasurer is hereby authorized to fund Account No. A1170.0106 Arraignment Stipend at \$11,600.00 and Account No. A1170.0409 Arraignment Mileage at \$5,896.00 to be totally off set by funding Revenue Account No. A3025.0200 NYS OILS Distribution 11 at \$17,496.00.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SH20-1037-D00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2020 SHSP Grant through FY2020 State homeland Security Program (SHSP) Project SH20-1037-D00 in the amount of \$47,731.00, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0423 SHSP Grant SH20-1037-D00 at \$2,397.80 to be totally offset by funding Revenue Account No. A3389.0127 SHSP Grant SH20-1037-D00 at \$2,397.80 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SH21-1044-D00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2021 SHSP Grant through FY2021 State homeland Security Program (SHSP) Project SH21-1044-D00 in the amount of \$42,678.00, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0424 SHSP Grant SH21-1044-D00 at \$16,138.05 to be totally offset by funding Revenue Account No. A3389.0128 SHSP Grant SH21-1044-D00 at \$16,138.05 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SH22-1035-D00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2022 SHSP Grant through FY2022 State homeland Security Program (SHSP) Project SH22-1035-D00 in the amount of \$42,678.00, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0426 SHSP Grant SH22-1035-D00 at \$34,875.97 to be totally offset by funding Revenue Account No. A3389.0130 SHSP Grant SH22-1035-D00 at \$34,875.97 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY  
SERVICES GRANT – SH23-1043-D00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SH23-1044-D00 in the amount of \$42,678.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0429 SHSP Grant SH23-1043-D00 at \$42,678.00 to be totally offset by funding Revenue Account No. A3389.0133 SHSP Grant SH23-1043-D00 at \$42,678.00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by



**RESOLUTION NO.**

**FUNDING 2019 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT –  
SI19-1010-E00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2019 Statewide Interoperable Communications Formula Grant SI19-1010-E00 through the NYS 2019 Statewide Interoperable Communications Formula Grant program in the amount of \$540,451.00, and

WHEREAS, the funds have not been spent entirely, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0422 Statewide Communications Grant SI19-1010-E00 at \$425,438.96 to be totally offset by funding Revenue Account No. A3389.0126 Statewide Communications Grant at \$425,438.96 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING 2020 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT –  
SI20-1028-E00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2020 Statewide Interoperable Communications Formula Grant SI20-1028-E00 through the NYS 2020 Statewide Interoperable Communications Formula Grant program in the amount of \$566,267.00, and

WHEREAS, the funds have not been spent entirely, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0425 Statewide Communications Grant SI20-1028-E01 at \$250,545.80 to be totally offset by funding Revenue Account No. A3389.0129 Statewide Communications Grant at \$250,545.80 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING 2021 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT –  
SI21-1050-E00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS 2021 Statewide Interoperable Communications Formula Grant SI21-1050-E00 through the NYS 2021 Statewide Interoperable Communications Formula Grant program in the amount of \$1,126,497.00, and

WHEREAS, the funds have not been spent entirely, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0427 Statewide Communications Grant SI21-1050-E00 at \$981,879.56 to be totally offset by funding Revenue Account No. A3389.0131 Statewide Communications Grant at \$981,879.56 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING 2018 STATEWIDE INTEROPERABLE COMMUNICATIONS TARGETED  
GRANT – ST18-1005-D00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Statewide Interoperable Communications Targeted Grant ST18-1005-D00 in the amount of \$6,000,000.00, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0428 SICG ST 18 Grant ST18-1005-D00 at \$5,853,586.48 to be totally offset by funding Revenue Account No. A3389.0132 SHSP Grant ST18-1005-D00 at \$5,853,586.48 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE PURCHASE OF TYLER TECHNOLOGIES SOFTWARE –  
DHSES GRANT SI21-1050-E00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, Hamilton County has received a grant from New York State Department of Homeland Security and Emergency Services (DHSES) in the amount of \$1,126,497.00, contract C197759, for a new communications system, and

WHEREAS, software for 911 dispatching is required to properly identify and locate incoming 911 calls, interface with current Zetron consoles, and

WHEREAS, the installation of this software will allow the 911 system to send out tones automatically to police, fire and EMS agencies, and

WHEREAS, Hamilton County selected Tyler Technologies to license the software products and perform the services set forth, and

WHEREAS, Tyler Technologies provided the mutual covenants and promises in terms of an agreement, and

WHEREAS, the cost of the installation is a one-time fee of \$253,795.00 with an annual recurring fee of \$10,171.00, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes the purchase of the Tyler Technologies software and installation with funds coming from A3645.0427 Statewide Communications Grant SI21-1050-E00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING AGREEMENTS WITH FULTON COUNTY FOR IT SERVICES AND  
LICENSES/SOFTWARE FOR THE HAMILTON COUNTY SHERIFF'S OFFICE –  
DHSES GRANT SI21-1050-E00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, Hamilton County has received a grant from New York State Department of Homeland Security and Emergency Services (DHSES) SICG 21 in the amount of \$1,126,497.00, contract C197759, for a new communications system, and

WHEREAS, Hamilton County selected Tyler Technologies to license the software products and perform the services through Fulton County, and

WHEREAS, Tyler Technologies provided the mutual covenants and promises in terms of an agreement, and

WHEREAS, Hamilton County has chosen to enter a service contract and agreement for shared services with Fulton County on this project, and

WHEREAS, the cost of the annual services will be as follows: for IT services provided by Fulton County - \$18,220.00; for use of Tyler Technologies license for equipment at Fulton County - \$14,957.00, and

WHEREAS, the agreements for these services will commence on February 1, 2024 and the amounts for said services are guaranteed through January 31, 2025 after which the IT Services agreement will be adjusted annually based upon approximately 20% of the annual cost of a PC/Network Special position within the Fulton County Department of Information Technology and the License/Software Agreement annual amount being based on 20% of the full Tyler annual maintenance costs, be it

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to sign an agreement with Fulton County for IT Services for the Hamilton County Sheriff's Office in the amount of \$18,220.00 for a term of February 1, 2024 – January 31, 2025 and unless terminated per the contract terms shall automatically renew, and be it further

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to sign an agreement with Fulton County for access and use of Fulton County's licensed Tyler Technologies LE/Fire/EMS Computer Aided Dispatch and related licenses and software in the amount of \$14,957.00 for a term of February 1, 2024 – January 31, 2025 and unless terminated per the contract terms shall automatically renew, and be it further

RESOLVED, that both authorized agreements will be paid with funds coming from A3645.0427 Statewide Communications Grant SI21-1050-E00 and the Emergency Services Director and County Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**APPLICATION FOR SFY2023-2024 VOLUNTEER FIRE INFRASTRUCTURE &  
RESPONSE EQUIPMENT (V-FIRE) GRANT**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Director of Emergency Services and the Hamilton County Fire Coordinator recommends the County apply for the SFY2023-2024 Volunteer Fire Infrastructure & Response Equipment (V-Fire) Grant for the purpose of obtaining a fire training center for the fire service to utilize for training and instruction purposes, amount to be determined by the NYS Division of Homeland Security and Emergency Services – Grants Program Administration at the time of award, therefore, be it

RESOLVED, that the Hamilton County Fire Coordinator is authorized to apply for SFY2023-2024 Volunteer Fire Infrastructure & response Equipment (V-Fire) Grant.

Seconded by



**RESOLUTION NO.**

**FUNDING DOMESTIC TERRORISM PREVENTION GRANT – DT22-1014-E00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project DT22-1014-E00 in the amount of \$172,413.00, and

WHEREAS, the funds have not entirely been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0405 Domestic Terrorism Grant DT22-1014-E00 at \$133,338.00 to be totally offset by funding Revenue Account No. A3389.0113 – Domestic Terrorism Grant DT22-1014-E00 at \$133,338.00 and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO HIRE A CONSULTANT FOR NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES GRANT – DT22-1014-E00**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, Resolution No 308-22 authorized and funding NYS Division of Homeland Security and Emergency Services Grant – Domestic Terrorism Prevention Grant – DT22-1014-E00 in the amount of \$172,413.00, and

WHEREAS, the Hamilton County Sheriff’s Office will be working to implement the domestic terrorism prevention plan within Hamilton County, and

WHEREAS, the Hamilton County Sheriff’s Office funding will be used to hire a consultant to implement the Domestic Terrorism Plan that was submitted to NYS DHSES on December 28, 2022, and

WHEREAS, the Hamilton County Sheriff’s Office would like to hire Lucretia L. Ferry, a consultant to meet the needs of the Domestic Terrorism Prevention Grant, and

RESOLVED, that with the approval of the Hamilton County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Lucretia L. Ferry of Mayfield, New York to provide consulting for the Domestic Terrorism Prevention Grant, and be it further

RESOLVED, that Lucretia L. Ferry will be paid a fee of \$75.00 per hour plus any travel and/or required training expenses in an invoice from A3645.0405 – DT22-1014-E00, and the Treasurer and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**2024 TRANSFER OF FUNDS – PUBLIC HEALTH TEMPORARY CLERK**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, Cynthia Hansen had been hired as a temporary Medical Records clerk to cover a maternity leave, and

WHEREAS, the temporary clerk line needs to be funded, be it

RESOLVED, that the County Treasurer be authorized to make the following transfers:

FROM: A4050.0108 Medical Records Clerk	\$ 8,500.00
TO: A4050.0132 Public Health Temporary Clerk #1	\$ 8,500.00

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACT WITH PEER COUNSELOR FOR WOMEN, INFANTS,  
AND CHILDREN (WIC) PROGRAM**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, according to the NYS Department of Health, the local health department provides administration of WIC program initiatives, and

WHEREAS, according to WIC program requirement, the Hamilton County Nursing Service (HCPHNS) must provide a Peer Counselor to assist mothers in the successful breast feeding of their children, and

WHEREAS, Victoria Steen-Huners of Hudson Falls, NY is qualified to provide peer counseling support through the WIC program and currently works as a peer counselor for other WIC entities, and

WHEREAS, Victoria Steen-Huners has agreed to maintain any ongoing training required of her to maintain her Peer Counselor designation, and

WHEREAS, Victoria Steen-Huners will be reimbursed at a rate of \$17.00 per hour plus travel reimbursement at the prevailing county mileage rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Victoria Steen-Huners to provide Peer Counselor services to mothers in Hamilton County, as described above, to begin February 1, 2024 through January 31, 2025 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**2023 TRANSFER OF FUNDS – COMMUNITY SERVICES**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, there is a shortage of funds in the 2023 Community Services Account No. A4310.0105 On Call, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer:

FROM: A.4310.0117 Mental Health Social Work C	\$32.50
TO: A.4310.0105 On Call	\$32.50

Seconded by

**RESOLUTION NO.**

**AMEND 2024 HAMILTON COUNTY BUDGET FOR MENTAL HEALTH THERAPY  
AIDE POSITION**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the County of Hamilton has adopted the 2024 Budget funding the open position for Account No. A4310.0110 Mental Health Therapy Aide in the amount of \$47,208.00, and

WHEREAS, the Mental Health Therapy Aide position has been filled effective January 8, 2024 by a current County employee transferring from another department, and

WHEREAS, Account No. A4310.0110 Mental Health Therapy Aide was not budgeted with the Step of current employee creating a shortage of \$7,994.00 in Account No. A4310.0110, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$7,994.00 from Account No. A4310.0117 Clinical Social Worker C to Account No. A4310.0110 Mental Health Therapy Aide.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO ENTER INTO CONTRACTS WITH LAKE PLEASANT SCHOOL, LONG LAKE SCHOOL, AND WELLS SCHOOL FOR THE HAMILTON COUNTY FAMILY FIRST PROGRAM**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, Hamilton County Family First program provides preventative services in Lake Pleasant School, Wells Central School, and Long Lake School, and

WHEREAS, the Home Run program has proved very successful and it continues to be supported financially in part by the three participating schools, and

WHEREAS, the CCSI Tier 2 Committee recommends the Family First program, and

WHEREAS, the Commissioner of Social Services has indicated that she has sufficient grant funds to cover the county share, and

WHEREAS, the 2024 contract would be for a total annual amount not to exceed \$161,676.00 running from January 1, 2024 through December 31, 2024, and serve three schools in Hamilton County 24 hours a day, seven days a week with the schools continuing to provide \$16,350.00 (\$5,450.00 per school) of the funding, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into contracts with Lake Pleasant School, Long Lake School, and Wells Central School for provision of the Family First program for the period of January 1, 2024 through December 31, 2024 under the terms and conditions set forth above and with the approval of the County Attorney.

Seconded by

**RESOLUTION NO.**

**AGREEMENT WITH BERKSHIRE FARM CENTER AND SERVICES FOR YOUTH  
FOR NON-SECURE DETENTION SERVICES**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, the County of Hamilton, on occasion is required to place juveniles in a non-secured detention facility, and

WHEREAS, Berkshire Farm Center and Services for Youth operates two (2) non-secured detention facilities for juveniles placed with the Department of Social Services, and

WHEREAS, Berkshire Farm Center and Services for Youth requires an agreement in order to place juveniles in their facility,

NOW, THEREFORE, BE IT

RESOLVED, that upon approval of the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into an unreserved usage agreement with Berkshire Farm Center and Services for Youth for the purposes of placing appropriate juveniles with a per diem rate for an unreserved bed of \$718.40 and will be effective from January 1, 2024 through December 31, 2024.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO ROBERT H. FINKE & SONS, INC. – INSURANCE  
REPAIR**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, a rental excavator was involved in an accident and the repairs for the damage were completed by Robert H. Finke & Sons, Inc., and

WHEREAS, the Fleet Coordinator recommends the payment of said repairs of the rental excavator, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$6,461.21 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$6,461.21, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Robert H. Finke & Sons, Inc.  
PO Box 127  
Selkirk, NY 12158

for Invoice #P60052 in the amount of \$6,461.21 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFERS FOR COMPLETED 2023 PERMANENT PROJECT  
ACCOUNTS AND TO CLOSE ACCOUNTS**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, three (3) county road permanent improvement projects are completed for 2023, and

WHEREAS, all of the project funds have been appropriated and estimated through the CHIPS program, and

WHEREAS, below is a list of the completed projects with their balances;

D5112.2534 CR12 – Cedar River Road 2023	\$ 127,293.76
D5112.2537 CR6 – Benson Road 2023 (over expended)	\$ (69,110.88)
D5112.2539 CR16 – Gilmantown Road 2023	\$ 57,981.54

and

WHEREAS, in order to cover the overage and close the projects the DPW Superintendent recommends the following transfers be made:

From: Account No. D5112.2534	To: Account No. D5112.202	\$127,293.76
From: Account No. D5112.2539	To: Account No. D5112.202	\$ 57,981.54
From: Account No. D5112.202	To: Account No. D5112.2537	\$ 69,110.88

be it

RESOLVED, that the County Treasurer be so authorized to complete the recommended transfers stated above, be it further

RESOLVED, that the County Treasurer be authorized to close the following completed 2023 Capital Road Project accounts:

D5112.2534 CR12 – Cedar River Road 2023  
D5112.2537 CR6 – Benson Road 2023  
D5112.2539 CR16 – Gilmantown Road 2023

and the Clerk of the Board and the County DPW Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF 2023 ADDITIONAL PROJECT FOR 2023-24 CHIPS  
REIMBURSEMENT**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, there has been appropriated in the 2023 highway budget the sum of \$1,071,333.00 for the construction of County Road Fund Projects for 2023 and these funds are 100% reimbursed through the Consolidation Highway Improvement Program (CHIP's), and

WHEREAS, due to the July 2023 Flood Disaster and scheduling issues, the DPW was not able to complete all of the originally planned projects leaving a balance of available CHIPS funds, and

WHEREAS, Resolution No. 211-23 authorized the rehabilitation of Robbs Creek Bridge located on Old Route 8b in the town of Wells which is eligible for CHIPS reimbursement, and

WHEREAS, the superstructure and deck for said project has been delivered and payment has already been made in the amount of \$77,019.00, and

WHEREAS, the DPW Superintendent recommends claiming reimbursement through the 2023-24 CHIPS apportionment balance, be it

RESOLVED, that the Board of Supervisors authorizes the addition of Robbs Creek Bridge project to the County DPW CHIPS claim, be it further

RESOLVED, that the County Treasurer is authorized to transfer \$77,019.00 from Account No D5112.202 Permanent Improvement Capital Projects to Account No. D5112.0203 Permanent Improvement Bridge Projects for 2023 and the DPW Superintendent and the Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO SPECTOR MANUFACTURING FOR OPEN TOP  
EJECTOR TRAILERS 2024**

**DATED: FEBRUARY 1, 2024**

**BY**

WHEREAS, Resolution No. 234-23 authorized the award of Bid Specification 12-2023-Open Top Ejector Trailers to Spector Manufacturing Inc., of St. Claire, PA in the amount of \$229,868.00, and

WHEREAS, the Public Works department accepted delivery of two (2) new 2023 Spec Tec Open Top Ejector trailers according to specification on January 23, 2024 from Spector Manufacturing, and

WHEREAS, Resolution No. 234-23 authorized payment within 30 days of delivery of fully equipped and operational units upon acceptance with payment to be made from Account No. A8189.0401 Solid Waste Reserve Expenditure Account, and

WHEREAS, the DPW Superintendent recommends transferring \$229,868.00 from the Solid Waste Equipment Reserve to Account No. A8189.0401 Solid Waste Reserve Expenditure Account and payment be made from Account No. A8189.0401 Solid Waste Reserve Expenditure Account, be it

RESOLVED, that the Board of Supervisors authorizes the County Treasurer to transfer \$229,868.00 from the Solid Waste Equipment Reserve to Account No. A8189.0401 Solid Waste Reserve Expenditure Account, be it further

RESOLVED, that the Board of Supervisors authorizes payment to Spector Manufacturing, Inc., PO Box 158, St. Claire, PA 17970, in the amount of \$229,868.00 from Account No. A8189.0401 Solid Waste Reserve Expenditure Account and the Clerk of the Board and DPW Superintendent be so notified.

Seconded by