

## AGENDA CONTINUED

OCTOBER 5, 2023

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Adjourn

**RESOLUTION NO.**

**STANDARD WORK DAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, New York State Retirement Regulation 315.4 requires time logs, and the Board of Supervisors to set the Standard Work Day for Elected and Appointed Officials, and

WHEREAS, time logs have been kept and submitted, now, therefore, be it

RESOLVED, that the County of Hamilton here establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of the Board:

Name	SSN	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	ROA Results	Not Submitted	Pay Frequency	Tier 1
Rebekah M. Crewell	████	████████	Supervisor	1/16/23-12/31/23	7.00	2.52		Bi-Weekly	

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS – PUBLIC DEFENDER**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, the Hamilton County Public Defender's Office leases office space at 2559 State Route 8, Lake Pleasant, NY from Mountain Abstract Company, Inc., and

WHEREAS, Account No. A1170.0406 Rent was previously underbudgeted, therefore creating a shortfall for the remaining two months of the fiscal year, and

WHEREAS, the Hamilton County Public Defender's Office Account No. A1170.0407 Supplies & Telephone has a shortfall for the remaining two months of the fiscal year, be it

RESOLVED, the County Treasurer is hereby authorized to increase Revenue Account No. A3025.0100 in the amount of \$1,900.00 to be totally offset by increasing Account No. A1170.0406 Rent by \$900.00 and Account No. A1170.0407 Supplies & Telephone by \$1,000.00 to cover the shortfall.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DPW TO HIRE LABORER HIGHWAY – INDIAN LAKE**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, the DPW has two full-time openings within the highway division in Indian Lake, and

WHEREAS, the Superintendent has interviewed Parker Cambell of Indian Lake, and

WHEREAS, the Superintendent recommends that Parker Cambell be hired at Laborer, Grade 7, Step Hire at \$19.580 per hour and once this employee possesses his Commercial Driver's License (CDL Class B minimum) the Superintendent recommends the said employee to be promoted to Motor Equipment Operator (MEO), be it

RESOLVED, that hereby the Superintendent is authorized to hire Parker Cambell of Indian Lake at Laborer, Step Hire effective October 12, 2023 and further authorized when the employee passes his CDL Class B road test the employee may be promoted to Motor Equipment Operator (MEO) at the current Grade & Step, and the Public Works Superintendent, Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AMENDING AMOUNT OF 2023 APPROPRIATION AND REVENUES FOR GAS AND DIESEL AND AUTHORIZING TRANSFER OF FUNDS**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, the budget appropriation amount for Gas and Diesel for 2023 was set and duly adopted for \$800,000.00 for Account No. DM5130. 405 for the purchase of Gas and Diesel Fuel, and

WHEREAS, the budget revenue amount for the sale of Gas and Diesel for 2022 was set and duly adopted for \$500,000.00 for Account No. DM2655.0000 and \$50,000.00 for Account No. DM2801.0000 for sale of fuel, and

WHEREAS, the said amounts mentioned herein are estimated by the County Highway Superintendent based on the previous year's expenditures and gallons used, and

WHEREAS, because of the continued high price in fuel costs adjustments need to be made to the 2023 appropriations and revenues as follows:

Appropriations -  
DM5130.405 Gas and Diesel -           Increased - \$200,000.00

Revenue –  
DM2655.000 Sale of Fuel -           Increased - \$75,000.00  
DM2801.000 Interfund Sale of Fuel   Increased - \$25,000.00

and

WHEREAS, the Superintendent recommends \$100,000.00 be transferred out the County General Fund balance to accomplish the adjustments stated hereon, be it

RESOLVED, that hereby the County Board of Supervisors approves the above mentioned amendments to appropriation and revenues and that \$100,000.00 be transferred out of the Unappropriated County General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. DM5130.0405 Gas and Diesel and the County Treasurer be so authorized and the Clerk of the Board and DPW Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF FUNDS FOR DPW COUNTY ROAD FUND FOR 2023**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, because of increases in Hot Mix Asphalt (HMA), County Road Fund Account No. D5110.0404 Asphalt and Emulsion is over expended by \$22,430.51 to date for 2023, and

WHEREAS, there still needs to be some minor paving projects completed in 2023 that are necessary and the superintendent estimates \$50,000.00 will be needed to cover the remaining paving and to cover the current overage, be it

RESOLVED, that \$50,000.00 be transferred from the Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. D5110.404 Asphalt and Emulsion and that hereby the County Treasurer is authorized to make the said transfer, and the County DPW Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF FUNDS FOR DPW SOLID WASTE/RECYCLING  
FOR 2023**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, Account No. A8160.403 Tire Disposal/Recycling is over expended by \$5,885.30 to date for 2023, and

WHEREAS, the Superintendent has a minimum of 5 loads of waste tires yet to hauled to the recycler in 2023, and

WHEREAS, the Superintendent estimates \$20,000.00 will be needed to cover the remaining loads to be recycled and to cover the current overage, be it

RESOLVED, that \$20,000.00 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A8160.403 Tire Disposal and that hereby the County Treasurer is authorized to make the said transfer, and the County DPW Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DPW EMPLOYEE TRANSFER FROM HIGHWAY DIVISION TO  
SOLID WASTE DIVISION**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, the Transfer Station Technician position is vacant at the Indian Lake transfer station, and

WHEREAS, a current highway employee would like to transfer from the Highway Division to the Solid Waste Division to become the Transfer Station Technician, and

WHEREAS, the Public Works Superintendent has met with the employee to discuss the said transfer and the Superintendent supports and recommends the transfer, be it

RESOLVED, that hereby the Board of Supervisors approve the transfer, be it further

RESOLVED, the Personnel Officer is so authorized to change John McArdle's job title from Motor Equipment Operator (MEO) Grade 11 to Transfer Station Technician Grade 12 at his current Step 7 effective October 19, 2023 and the DPW Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT FOR CAT MINI LOADER – DPW (Highway)**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, Resolution No. 233-23 authorizes the purchase of a 2023 Cat 289D3 Mini Loader (Skid Steer) from Southworth-Milton, Inc. under Sourcewell Contract pricing in the amount of \$25,837.00 not including extended warranty and with Hamilton County's trade-in mini loader, and

WHEREAS, the said mini loader has been delivered and inspected by the Superintendent and the Superintendent recommends payment be made, be it

RESOLVED, that the Board of Supervisors authorizes the County Treasurer to make payment in the amount of \$25,837.00 to Southworth-Milton, Inc., PO Box 3851, Boston, MA 02241-3851 out of Account D5112.202 Permanent Improvements (CHIP's) and the DPW Superintendent and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE IMPLEMENTATION AND FUNDING COSTS OF A  
TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID  
AND/OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, a Project for the Bridge NY 2022: County Road 16, Gilmantown Road Over Elbow Creek (BIN 3307350), Bridge Replacement, Town of Wells, Hamilton County, P.I.N. 2754.84.121 (D040978) (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds, and

WHEREAS, the Sponsor will design, let and construct the "project", and

WHEREAS, the County of Hamilton desires to advance the Project by making a commitment of 100% of the costs of the work for The Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the County of Hamilton to pay in the first instance 100% of the federal and non-federal share of the cost of The Project work for the Project or portions thereof, be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby agrees that the County of Hamilton shall be responsible for all cost of the project which exceed the amount of the NY Bridge Funding awarded to the County of Hamilton, be it further

RESOLVED, that the sum of \$1,854,400.00 is hereby appropriated from Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law and made available to cover the cost of participation in the above phase of the Project; be it further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Hamilton County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, be it further

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and that the project shall be completed within thirty (30) months of commencing construction, be it further

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or State-Aid on behalf of the County of Hamilton with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; be it further

RESOLVED, this Resolution shall take effect immediately.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF TRANSFER OF FUNDS FOR SOLID WASTE EQUIPMENT**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, Resolution No. 234-23 authorizes the purchase of two (2) ejector trailers for solid waste, and

WHEREAS, Resolution No. 87-23 authorizes the purchase of a excavator for the Indian Lake Transfer Station, and

WHEREAS, the Superintendent recommends transferring \$236,369.30 out of the Solid Waste Equipment Reserve account to cover the cost of the said equipment, be it

RESOLVED, that \$236,369.30 be transferred from the Solid Waste Equipment Reserve to Account No. A8189.401 Solid Waste Capital Reserve Expenditure for the said equipment as recommended by the DPW Superintendent and the County Treasurer be so authorized to make the transfer and Clerk of the Board and DPW Superintendent be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING DEPOSITION OF EXCESS VEHICLES**

**DATED: OCTOBER 5, 2023**

**BY**

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has recommended that the following vehicles/equipment be disposed from the County inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
2016	Chev. Impala	2G1WA5E32G1155325	AX5705	P.H.	760
2017	Chev. Malibu	1G1ZC5ST5HF226894	AY9158	P.H.	762
2017	Chev. Malibu	1G1ZC5ST2HF223449	AY9153	P.H.	763
1988	Hummer	049307	N/A	Sheriff	611
2017	Chev. Tahoe SSV	1GNSKFEC6HR290624	N/A	Sheriff	620
2013	Ford F350 Crew	1FD8W3B67DEA86979	AB3205	DPW	100
2015	Chev. 2500 Club	1GC2KUEG3FZ507706	AT5055	DPW	89
1999	Steco Ejector Trailer	1S9EAR2T4X1252957	AB8892	DPW	957

be it

RESOLVED, the above vehicles be sold by auction online by Auctions International and funds from the auction shall be a revenue credit to Account A2665 Sale of Equipment for all general fund vehicles and Account No.DM2665 Sale of Equipment for DPW vehicles, be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: OCTOBER 5, 2023**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$134,865.12 and bills in the County Road Fund amounting to \$52,503.12 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL  
PROJECT 2023-1 JULY 2023 FLOODING**

**DATED: OCTOBER 5, 2023**

**B**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$310,566.16 the following committees:

Public Works (Buildings) Committee.....	\$40,461.78
Public Works (Solid Waste).....	44,643.18
Finance Committee .....	107,001.33
Health Committee.....	16,726.52
Human Services Committee.....	37,196.86
Central Government Committee .....	18,768.39
Emergency Prep./Emergency Response.....	41,194.75
Publicity, Tourism, Economic Development & Planning Committee.....	3,691.50
Internal Management Committee .....	881.85

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

July 2023 Flooding Capital Project 2023-1.....	\$4,090.00
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are hereby approved.

Seconded by