

AGENDA
FIFTH SESSION
MAY 4, 2023

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of March 28, 2023 & April 6, 2023

Public Comment Period

Hamilton County Attorney: Charles R. Getty, Jr.

Reports of Standing/Special Committees

RESOLUTIONS:

Public Works Committee:

No. 1 TABLED - Award of Bids for Stone, Sand and Gravel Items for 2023

Internal Management Committee:

No. 2 Appointment to Board of Ethics

Emergency Preparedness/Emergency Response Committee:

No. 3 Funding Domestic Terrorism Prevention Grant – DT22-1014-E00

No. 4 Authorizing Contract with Consultant for NYS Division of Homeland Security and Emergency Services Grant – DT22-104-E00

No. 5 Refreshing the Hardware for the MAX Dispatch System and Service Plans

Health Committee:

No. 6 Authorizing Chairman to Sign Contract for Evaluation and Service Provision with Adirondack Enrichment for Children Aged 3-5 Years

Human Services Committee:

No. 7 Resolution Proclaiming May as Mental Health Month in Hamilton County

No. 8 Federal Salary Sharing Funds – Community Services

No. 9 Authorization to Purchase Electronic Health Records System from PsychEase – Community Services

Public Works Committee:

No. 10 Authorizing Payment to Warrensburg Collision Center, Inc. – Insurance Repair

No. 11 Authorizing Payment to Warrensburg Collision Center, Inc. – Insurance Repair

No. 12 Authorizing Payment to National Business Furniture, LLC for Conference Room Table

No. 13 Approval of Expenditures for Construction of County Road Fund Projects for 2023

No. 14 Approval of Expenditures for Pavement Maintenance on Various County Roads 2023

TABLED

RESOLUTION NO.

AWARD OF BIDS FOR STONE, SAND AND GRAVEL ITEMS FOR 2023

DATED: APRIL 6, 2023

BY MR. SNYDER:

WHEREAS, Hamilton County DPW solicited bids for purchase of Stone, Sand and Gravel Items for 2023, pursuant to invitation to bidders and in accordance with Specification No. 7-2023, dated March 28, 2023, and

WHEREAS, eleven (11) bids were received in response to said invitation to bidders, and

WHEREAS, one (1) bid was withdrawn leaving ten (10) bids for consideration as on file with the Clerk of the Board, be it

RESOLVED, that all bids for Stone, Sand and Gravel Items for 2023 be accepted and awards made wherever hauling and loading expense and quality of product is most advantageous to the Hamilton County DPW as determined by the County Highway Superintendent and the Clerk of the Board and County Treasurer be so notified.

Seconded by Mr. Arsenault.

RESOLUTION NO.

APPOINTMENT TO BOARD OF ETHICS

DATED: MAY 4, 2023

BY

WHEREAS, the term of office of Munro Collie Smith, member of the Hamilton County Board of Ethics terminated December 31, 2022, and

WHEREAS, Munro Collie Smith has been a dedicated member of the Hamilton County Board of Ethics since the creation in 1995, and

WHEREAS, it is the desire of the Board of Supervisors that Munro Collie Smith, continue as a member of the Board of Ethics, be it

RESOLVED, that Munro Collie Smith, be appointed to the Hamilton County Board of Ethics for a term commencing January 1, 2023 terminating December 31, 2027.

Seconded by

RESOLUTION NO.

FUNDING DOMESTIC TERRORISM PREVENTION GRANT – DT22-1014-E00

DATED: MAY 4, 2023

BY

WHEREAS, the Hamilton County Sheriff's Office has been awarded the New York State Division of Homeland Security and Emergency Services (DHSES) Grant Project DT22-1014-E00 in the amount of \$172,413.00, and

WHEREAS, the funds have not entirely been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0405 Domestic Terrorism Grant SH22-1014-E00 at \$152,163.00 to be totally offset by funding Revenue Account No. A3389.0113 – Domestic Terrorism Grant SH22-1014-E00 at \$152,163.00 and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH CONSULTANT FOR NYS DIVISION OF
HOMELAND SECURITY AND EMERGENCY SERVICES GRANT – DT22-1014-E00**

DATED: MAY 4, 2023

BY

WHEREAS, Resolution No 308-22 authorized and funded NYS Division of Homeland Security and Emergency Services Grant – Domestic Terrorism Prevention Grant – DT22-1014-E00 in the amount of \$172,413.00, and

WHEREAS, the Hamilton County Sheriff's Office will be working in conjunction with the Fulton County Sheriff's Office to prevent domestic terrorism within both of the counties, and

WHEREAS, the Hamilton County Sheriff's Office funding will be used to hire a consultant to implement the Domestic Terrorism Plan that was submitted to NYS DHSES on December 28, 2022, and

WHEREAS, the Hamilton County Sheriff's Office would like to hire Lucretia L. Ferry, a consultant to meet the needs of the Domestic Terrorism Prevention Grant, be it

RESOLVED, that with the approval of the Hamilton County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Lucretia L. Ferry of Mayfield, New York to provide consulting for the Domestic Terrorism Prevention Grant, and be it further

RESOLVED, that Lucretia L. Ferry will be paid a fee of \$75.00 per hour plus any travel and/or required training expenses in an invoice from A3645.0405 – DT22-1014-E00, and the Treasurer and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**REFRESHING THE HARDWARE FOR THE MAX DISPATCH SYSTEM AND
SERVICE PLANS**

DATED: MAY 4, 2023

BY

WHEREAS, Hamilton County Emergency Management was awarded SICG Grant from NYS Statewide Interoperable Communications Formula Grant SI21-1050-E00 in the amount of \$1,126,497.00, contract C197759, and

WHEREAS, \$66,934.81 of Grant SI21-1050-E00 will be allocated for refreshing the hardware for the MAX Dispatch system and service plans, and

WHEREAS, the refresh will take place with Capital Digitronics and,

WHEREAS, all hardware to be used under NYS OGS contract PT68728 as well as a five year service plan, be it

RESOLVED, that the Director of Hamilton County Emergency Management Department is hereby authorized to purchase the refresh equipment and a 5-year service plan for the hardware for the MAX Dispatch system from Account No. A3645.0427 – SI21-1050-E00 grant.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR EVALUATION AND SERVICE PROVISION WITH ADIRONDACK ENRICHMENT FOR CHILDREN AGED 3-5 YEARS

DATE: MAY 4, 2023

BY

WHEREAS, Hamilton County is required to provide for Comprehensive evaluations for children aged 3-5, who reside within Hamilton County and have a suspected developmental delay through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Hamilton County is required to provide for any combination of Center-Based itinerant or related professional services including: Special Education Itinerant (SEIT) Services; skilled Physical, Occupational, and Speech Therapy Related services; Counseling and/or one-on-one Aide services for children determined to have an eligible level of developmental delay and require center-based services to fully meet their needs; as defined through the CPSE Process, and

WHEREAS, pursuant to Section 4410 of the New York State Education Law, the County is required to maintain contracts with several providers for the provision of comprehensive Evaluation and specialized center-based services as described above; in order to provide parents with a choice for service provision, and

WHEREAS, reimbursement for comprehensive evaluation and subsequent center-based services is determined by the extent of the evaluation and results, and based on rates set in conjunction with the Rate Setting Unit of the New York State Education Department, and

WHEREAS, Comprehensive Evaluations may be requested at any time and/or professional related service provision may be requested at any time through the regular school year and/or the 30 day summer session, and

WHEREAS, the Hamilton County Public Health Nursing Service represents Hamilton County as administrator of this program, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign contracts, upon approval of the County Attorney, for Comprehensive Evaluation and Center-Based professional service provision for children residing within Hamilton County at rates set by the New York State Department of Education, for the period of May1, 2023 through April 31, 2024 between the Hamilton County Public Health Nursing Service and, not limited to but including, the following center-based preschool service providers:

Adirondack Enrichment
413 Bay Road
Queensbury, NY 12804
(518) 761-2025

Seconded by

RESOLUTION NO.

**RESOLUTION PROCLAIMING MAY AS MENTAL HEALTH MONTH IN
HAMILTON COUNTY**

DATED: MAY 4, 2023

BY

WHEREAS, the area that someone lives in plays a significant role in their overall health and well-being, and

WHEREAS, surroundings can impact if, how, and when a person's needs are met, which in turn affects mental health, and

WHEREAS, having safe, stable, and healthy home conditions set the foundation for achieving and maintaining good mental health, and

WHEREAS, with early and effective interventions, those individuals with mental health conditions can recover and lead full, productive lives, and

WHEREAS, each business, school, government agency, health care provider, organization, and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby proclaims May 2023 as Mental Health Month in Hamilton County and calls upon the citizens, government agencies, public and private institutions, businesses, and schools in Hamilton County to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Seconded by

RESOLUTION NO.

FEDERAL SALARY SHARING FUNDS – COMMUNITY SERVICES

DATED: MAY 4, 2023

BY

WHEREAS, the Hamilton County Community Services Department has received Federal Salary Sharing funds that can be used to support services provided by the Department, and

WHEREAS, \$16,766.15 in Federal Salary Sharing currently in the unappropriated general fund must be spent by December 31, 2023, and

WHEREAS, there is a need to increase available funds in supplies and services due to the purchase of an electronic medical record program, equipment for Trailblazers Program, and other necessary supplies and services for the remainder of the year, be it

RESOLVED, that \$16,766.15 from Federal Salary Sharing currently in the unappropriated general fund balance be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to A4310.0403 Supplies and Services.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO PURCHASE ELECTRONIC HEALTH RECORDS SYSTEM
FROM PSYCHEASE – COMMUNITY SERVICES**

DATED: MAY 4, 2023

BY

WHEREAS, the Community Services Department has determined the need to implement an electronic health records system (EHR) to support mental health treatment services in accordance with Federal and State requirements, and

WHEREAS, an extensive review of applicable EHR systems were conducted and PsychEase was determined to best meet the needs and cost requirements of the department, and

WHEREAS, the cost of the system includes an initial set up fee of \$2,500.00 of which 50% will be credited on future statements after six months. The monthly fee will be \$1.55 per visit (minimum of 100 visits) and includes unlimited users. Additional expenses may include subscription fees to Dr First for e-prescribing services at \$450 per year per medication provider, be it

RESOLVED, that with approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to sign applicable contracts to purchase PsychEase and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO WARRENSBURG COLLISION CENTER, INC. –
INSURANCE REPAIR**

DATED: MAY 4, 2023

BY

WHEREAS, Vehicle # 621 - 2018 Chevy Tahoe was involved in an accident and the repairs for the damage were completed by Warrensburg Collision Center, Inc., and

WHEREAS, the Fleet Coordinator has received a supplemental invoice and recommends the payment of said repairs of the 2018 Chevy Tahoe, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$2,717.12 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$2,717.12, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Warrensburg Collision Center, Inc.
3985 Main Street
Warrensburg, NY 12885

for Invoice #5816 in the amount of \$2,717.12 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO WARRENSBURG COLLISION CENTER, INC. –
INSURANCE REPAIR**

DATED: MAY 4, 2023

BY

WHEREAS, Vehicle # 95 - 2015 Chevy Silverado was involved in an accident and the repairs for the damage were completed by Warrensburg Collision Center, Inc., and

WHEREAS, the Fleet Coordinator recommends the payment of said repairs of the 2015 Chevy Silverado, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$3,595.54 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$3,595.54, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Warrensburg Collision Center, Inc.
3985 Main Street
Warrensburg, NY 12885

for Invoice #5815 in the amount of \$4,595.54 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO NATIONAL BUSINESS FURNITURE, LLC FOR
CONFERENCE ROOM TABLE**

DATED: MAY 4, 2023

BY

WHEREAS, quotes were received to replace the conference room tables in the Conference Room in the Lake Pleasant Courthouse, and

WHEREAS, three tables were ordered from National Business Furniture, LLC of which two were received in March and one was backordered, and

WHEREAS, the third table was received and inspected by the DPW Superintendent on April 27th with payment due to the vendor in the amount of \$1,666.77, be it

RESOLVED, that the County Treasurer is hereby authorized to send payment in the amount of \$1,666.77 to National Business Furniture, LLC, 770 South 7th's Street, Milwaukee, WI 53214 out of Account A1620.0414 Five-Year Building Project Plan and the Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR CONSTRUCTION OF COUNTY ROAD FUND PROJECTS FOR 2023

DATED: MAY 4, 2023

BY

WHEREAS, there has been appropriated in the 2023 highway budget the sum of \$1,071,333.00 for the construction of County Road Fund Projects for 2023 and these funds are 100% reimbursed through the Consolidation Highway Improvement Program (CHIP's), and

WHEREAS, the County Highway Superintendent has recommended the expenditure of \$1,035,000.00 for the construction of the following projects:

COUNTY ROAD PROJECT NO. 1 Town of Indian Lake
Co. Rd. No. 12 – Cedar River Rd., Improve drainage, recycle base and HMA Base & Top @ 20 ft.
Approx. 1.0 mile.....\$300,000.00
Account No. D5112.2534

COUNTY ROAD PROJECT NO. 2 Town of Arietta
Co. Rd No. 24 – Old Piseco Road, HMA overlay Base &Top @ 20 ft.
Approx. 2.0 miles.....\$275,000.00
Account No. 5112.2535

COUNTY ROAD PROJECT NO. 3 Town of Wells
Co. Rd No. 8 – Griffin Road, HMA overlay Base & PPST Top @ 20 ft.
Approx. 1.5 mile.....\$210,000.00
Account No. 5112.2536

COUNTY ROAD PROJECT NO. 4 Town of Benson
Co. Rd. No. 6 – Benson Road, Reconstruct, Full Depth Reclamation, HMA Base & Top @21 ft.
Approx. 0.6 miles.....\$150,000.00
Account No. 5112.2537

COUNTY ROAD PROJECT NO. 5 Town of Indian Lake
Co. Rd. No. 4 – Big Brook Road, Replace Large Culvert and pave Base and Top
Approx. 0.4 miles..... \$100,000.00
Account No. 5112.2538

and

WHEREAS, the above designated roads and bridge are on a completed system of the Hamilton County road map adopted by the Board of Supervisors of Hamilton County and approved by the Commissioner of Transportation, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does allot and appropriate from Account No. D5112.202 Capital Projects, the sum of \$1,035,000.00, for the

construction of the above designated projects as recommended by the County Highway Superintendent and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR PAVEMENT MAINTENANCE ON VARIOUS COUNTY ROADS 2023

DATED: MAY 4, 2023

BY

WHEREAS, there has been appropriated in the 2023 highway budget the sum of \$350,000.00 for HMA for maintenance of County Roads, and

WHEREAS, there are roads that need to have Hot Mix Asphalt overlay treatments to keep the road in overall good condition, and

WHEREAS, the County Highway Superintendent recommends the approval of the following locations to have pavement maintenance completed,

County Route 3, North Point Road, Town of Long Lake Approx. 2.4 miles	Est..... \$200,000.00
County Route 12 – Cedar River Road, Town of Indian Lake Approx. 1.6 miles.....	Est..... \$135,000.00
Total estimate for all mileage	\$335,000.00

and

WHEREAS, purchase costs estimates are under New York State Contract or Piggy Back Contracts from other County’s pricing which are subject to Escalation/De Escalation and above costs are based on estimates of current pricing, and

WHEREAS, the above designated roads are on a completed system of the Hamilton County road map adopted by the Board of Supervisors of Hamilton County and approved by the Commissioner of Transportation, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does approve the said paving projects and funds be taken from Account No. D5110.0404 Asphalt and Emulsion in the estimated amount sum of \$335,000.00 as recommended by the County Highway Superintendent and the Clerk of the Board be so advised.

Seconded by