

## **AGENDA CONTINUED**

**MARCH 3, 2022**

### **RESOLUTIONS:**

#### **Finance Committee:**

- No. 6            Transfer of Funds – 2021 Budget
- No. 7            A Resolution Authorizing the Annual Software Plan with Systems Development Group, Inc. and Payment of the Annual Fee for Image Mate Online System for Hosting Real Property Tax Services Agency Tax and Assessment Data

#### **Publicity, Tourism, Planning & Economic Development Committee:**

- No. 8            Funding NYS DEC Smart Growth Grant C01054G and Authorizing Final Payments – Hamilton County Trails in to Prosperity

#### **Emergency Preparedness/Emergency Response Committee:**

- No. 9            Transfer of Funds to Compensate County 911 Coordinator and County 911 Administrator
- No. 10           Authorizing Payment to Hatchbrook Sportsman's Club/Thomas Gang for One Year Option on Cathead

#### **Central Government Committee:**

- No. 11           Authorizing Registration for Spring Conference and Payment of Fee for Coroner Carl Turner

#### **Public Works Committee:**

- No. 12           Authorizing Selection of Consulting Firm for CR4 Big Brook Bridge Project
- No. 13           Authorizing the Implementation, and Funding of 100% of the Costs of a Transportation Project, of which Qualified Costs may be Reimbursed from Bridge NY Funds
- No. 14           Authorizing Purchase of Road Tractor for DPW
- No. 15           Rescinding Resolution No. 47-20 Standardization of Light Vehicle Fleet

**Finance Committee:**

No. 16      Approval of Audits in County Highway Funds

No. 17      Approval of Audits in the County General Fund

**RESOLUTION NO.**

**TRANSFER OF FUNDS – 2021 BUDGET**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, several small corrections have been identified as necessary in the 2021 Budget, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$1,029.74 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to the following 2021 Budget Accounts:

A1170.0102 Public Defender Admin Staff	\$ 307.60
A3640.0101 Emerg. Manag. Director	\$ 560.95
A3640.0103 Fire Coordinator P/T	\$ 161.19

and be it further

RESOLVED, that the County Treasurer be hereby authorized to increase Account No. A4310.0430 Mental Health, Resource Officer Contractual by \$14,450.52 to be totally offset by increasing Revenue Account No. A1289.0100 CS-RTA SCPI by \$14,450.52.

Seconded by

**RESOLUTION NO.**

**A RESOLUTION AUTHORIZING THE ANNUAL SOFTWARE PLAN WITH SYSTEMS DEVELOPMENT GROUP, INC. AND PAYMENT OF THE ANNUAL FEE FOR IMAGE MATE ONLINE SYSTEM FOR HOSTING REAL PROPERTY TAX SERVICES AGENCY TAX AND ASSESSMENT DATA**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, based on the recommendation of the Real Property Tax Services Agency, and by agreement of the Hamilton County Board of Supervisors, dissemination of real property tax and assessment data in digital form through a securely hosted internet based platform is a valuable enhancement to services provided by Hamilton County and a tangible benefit to taxpayers, real estate professionals and others, and

WHEREAS, the Real Property Tax Services Agency engaged Systems Development Group, Inc. as authorized by the Hamilton County Board of Supervisors to develop, host, upload regular software and Hamilton County data updates, and provide maintenance as stated for a Hamilton County specific version of their Image Mate Online system for a term of four (4) consecutive years commencing 03/01/2014 and subsequent approval of three (3) years through 02/28/2021 and one (1) year through 02/28/2022 all with an annual fee of \$6,000, and

WHEREAS, the Real Property Tax Services Agency has received and has approved a proposal for an additional one (1) year extension agreement for the term 03/01/2022 through 02/28/2023 at an annual fee of \$6,000 from Systems Development Group, Inc., therefore, be it

RESOLVED, the Hamilton County Board of Supervisors hereby authorizes the proposed one year annual plan agreement and payment of the annual fee of \$6,000 (Six Thousand Dollars) with Systems Development Group, Inc of Utica, New York, for the Hamilton County Image Mate Online system.

Seconded by

**RESOLUTION NO.**

**FUNDING NYS DEC SMART GROWTH GRANT C01054G AND AUTHORIZING  
FINAL PAYMENTS – HAMILTON COUNTY TRAILS IN TO PROSPERITY**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, Resolution No. 26-20 adopted January 7, 2020 authorized and funded NYS DEC Smart Growth Grant C01054G Hamilton County Trails In To Prosperity in the amount of \$66,500.00, and

WHEREAS, there are unspent funds remaining in said grant, and

WHEREAS, invoices for final payments have been submitted by Wilderness Property Management, Inc. and Nancy Berkowitz, Community Development Consultant, be it

RESOLVED, that the County Treasurer is hereby authorized to fund Account No. A6326.0412 Trails in to Prosperity in the amount of \$10,760.00 to be totally offset by funding Revenue Account No. A3789.0300 Trails in to Prosperity in the amount of \$10,760.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to pay Wilderness Property Management, Inc. for Invoice No. 289 in the amount of \$10,000.00 from Account No. A6326.0412 Trails in to Prosperity, and be it further

RESOLVED, that the County Treasurer is hereby authorized to pay Nancy Berkowitz, Community Development Consultant for Invoice No. T2P 6 in the amount of \$760.00 from Account No. A6326.0412 Trails in to Prosperity.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS TO COMPENSATE COUNTY 911 COORDINATOR AND  
COUNTY 911 ADMINISTRATOR**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, Resolution No. 75-22 appointed Undersheriff Kevin D. Braunius as County 911 Coordinator and Deputy Justin W. Loomis as County 911 Administrator, be it

RESOLVED, that Undersheriff Braunius will be compensated in the amount of \$1,000.00 annually for said position, and be it further

RESOLVED, that Deputy Loomis will be compensated in the amount of \$1,000.00, and be it further

RESOLVED, that the County Treasurer and Personnel Officer are hereby authorized to make the following transfer and compensate Undersheriff Braunius and Deputy Loomis:

**FROM:**

A3110.0408 – Enforcement Schools                      \$2,000.00

**TO:**

A3110.0102 – Undersheriff                                      \$1,000.00

A3110.0109 – Deputy B    \$1,000.00

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO HATCHBROOK SPORTSMAN'S CLUB/THOMAS  
GANG FOR ONE YEAR OPTION ON CATHEAD**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, Resolution No. 74-22 authorized a one year option on the Cathead Property at a cost of \$10,000.00, with the option of a one year renewal, for the purpose of the establishment of a long term tower lease on the subject property, be it

RESOLVED, that upon fully executing said lease the County Treasurer is hereby authorized to pay the Hatchbrook Sportsman's Club/Thomas Gang \$10,000.00 from Account No. A3645.0402 Statewide Communications Grant SI18-1047-D04.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING REGISTRATION FOR SPRING CONFERENCE AND PAYMENT OF  
FEE FOR CORONER CARL TURNER**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, Carl Turner, District #4 Coroner has requested to attend the New York State Association of County Coroners & Medical Examiners Spring Conference on March 18-20, 2022 in Munnsville, NY, and

WHEREAS, the registration payment for the Spring Conference must be received prior to March 11, 2022, be it

RESOLVED, that Carl Turner is hereby authorized to attend the New York State Association of County Coroners & Medical Examiners Spring Conference, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make payment in the amount of \$600.00 for the Spring Conference from Account No. A1185.0401 Travel to NYSACCME, 6179 Middle Road, Munnsville, NY 13409.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING SELECTION OF CONSULTING FIRM FOR CR4 BIG BROOK  
BRIDGE PROJECT**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, Hamilton County has been awarded \$2,217,414.00 for the replacement of the CR4 Big Brook Bridge over Big Brook located in the Town of Indian Lake through the Bridge NY 2021 program, and

WHEREAS, the County Highway Superintendent sent out Request for Interest to fifteen consulting firms that are on NYSDOT Region 2 list for Locally Administered Federal Aid Projects (LAFA), and

WHEREAS, Hamilton County has a three member committee to review and select a consulting firm that meets the needs for Hamilton County on the proposed project, and

WHEREAS, the Highway Superintendent received interest from fourteen firms and the committee reviewed the firms qualifications and selected Greenman-Pedersen, Inc. (GPI) of Albany to proceed with the project, and

WHEREAS, the Highway Superintendent recommends that the County Board approve the selection made by the selection committee, be it

RESOLVED, the Chairman of the Board is hereby authorized to sign a contract agreement with Greenman-Pedersen, Inc. for the CR4 Big Brook Bridge Project located on County Route 4 in the Town of Indian Lake with the approval of the County Attorney and the Treasurer, Clerk of the Board and Highway Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING OF 100% OF THE COSTS OF A TRANSPORTATION PROJECT, OF WHICH QUALIFIED COSTS MAY BE REIMBURSED FROM BRIDGE NY FUNDS.**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, Resolution No. 106-19 authorizes a Project for the Bridge NY 2018: County Road 24 Over Oxbow Outlet Culvert Replacement, Town of Arietta, Hamilton County, P.I.N. 2754.59.30 ("the Project") is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds, and

WHEREAS, the Project was publically bid and let to lowest responsible bidder at \$466,342.43 and was duly adopted and awarded by Resolution No. 132-21 by the Hamilton County Board of Supervisors on May 25, 2021, and

WHEREAS, the County of Hamilton desires to advance the Project by making a commitment of 100% of the costs of the construction of the Project, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the County of Hamilton to pay 100% of the cost of construction work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding up to \$248,750.00 per the original Bridge NY award, be it further

RESOLVED, that the sum of \$217,592.43 is hereby appropriated from the Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. D5112.2022 Oxbow Outlet Culvert Replacement Project and made available to cover the cost over the Bridge NY award of the Project, be it further

RESOLVED, the Hamilton County Board of Supervisors hereby agrees that the County of Hamilton shall be responsible for all costs of the Project, including costs which exceed the amount reimbursement available from the Bridge NY Funding awarded to the County of Hamilton, be it further

RESOLVED, that in the event the costs of the Project exceed the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby agrees that construction of the Project hereby commits that construction of the Project shall begin no later than

twenty-four (24) months after award and that the project shall be completed within thirty (30) months, be it further

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the County of Hamilton with the New York State Department of Transportation for State Aid and/or Bridge NY funding in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs, be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, be it further

RESOLVED, this Resolution shall take effect immediately.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PURCHASE OF ROAD TRACTOR FOR DPW**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, Resolution No. 271-21 Authorizes the Superintendent to purchase a road tractor from Tracey Road Equipment, and

WHEREAS, the Superintendent was notified from Tracey Road Equipment that the Purchase Order for the said tractor will be delayed due to market instability and have a minimum surcharge of \$4,500.00 and possibly won't be built until 2023, and

WHEREAS, the DPW Superintendent has met with the Public Works Committee to discuss the purchase of a different make and model road tractor from Tracey Road Equipment and cancelling the current order for a Western Star tractor, and

WHEREAS, the County DPW Superintendent has received a written quote for a new 2022 Freightliner Coronado tractor with a five year extended warranty from Tracey Road Equipment under Onondaga County Contract currently in inventory and delivered for \$163,110.72, be it

RESOLVED, that hereby the County DPW Superintendent is authorized to order said road tractor from Tracey Road Equipment under Onondaga County Contract pricing at a cost of \$163,110.72 and it will be a charge to Account DM5130.0201 Road Machinery and the County Treasurer, Clerk of the Board and County DPW Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**RESCINDING RESOLUTION NO. 47-20 STANDARDIZATION OF LIGHT VEHICLE  
FLEET**

**DATED: MARCH 3, 2022**

**BY**

WHEREAS, Resolution No. 47-20 duly adopted on January 27, 2020 authorized the standardization of the light vehicle fleet because of but not limited to improved maintenance efficiency, fewer diagnostic and specialty tools, reduced parts inventory and increased operator efficiency, and

WHEREAS, since the adoption of said resolution, the Covid-19 pandemic has had a disastrous effect on global markets which has affected the ability to purchase vehicles and parts, and

WHEREAS, due to the impact of the pandemic on supply and demand, the County has needed to purchase vehicles outside the standardized list that were available and met the County fleet needs, and

WHEREAS, the shortages continue to affect availability and the Fleet Coordinator recommends that Resolution No. 47-20 be rescinded for future vehicle fleet purchases, be it

RESOLVED, that hereby the County Board of Supervisors rescinds Resolution No. 47-20 effective immediately and the County Treasurer, Clerk of the Board and Fleet Coordinator be so advised.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: MARCH 3, 2022**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$292,921.93 and bills in the County Road Fund amounting to \$159,535.78 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND**

**DATED: MARCH 3, 2022**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$206,529.92 by the following committees:

Public Works (Buildings) Committee.....	\$33,304.93
Public Works (Solid Waste) Committee .....	20,798.16
Finance Committee .....	71,627.17
Health Committee.....	15,425.72
Human Services Committee.....	22,840.60
Central Government Committee .....	20,075.14
Emergency Prep./Emergency Response.....	16,450.27
Publicity, Tourism, Economic Development & Planning Committee.....	3,939.67
Internal Management Committee .....	2,068.26

are hereby approved.

Seconded by