

AGENDA

NINTH SESSION

SEPTEMBER 3, 2020

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of July 27, 2020 and August 6, 2020

Public Comment Period

Reports of Standing/Special Committees

11:00 AM Public Hearing – Proposed Local Law No. 8 of 2020 A Local Law to Extend the Additional Mortgage Recording Tax within the County of Hamilton

11:15 AM Public Hearing – Proposed Resolution to Extend the General Sales and Compensating Use Taxes Tax within the County of Hamilton and Imposing an Additional One Percent Rate of Such Taxes for a Period of Three Years

RESOLUTIONS:

No. 1 Setting Equalization Rates

No. 2 Policy for Authorizing Contracts/Agreements

No. 3 Authorizing Payment to Warrensburg Collison Center Inc.

No. 4 Authorizing the Hamilton County Motor Vehicle Office to Close to the Public on Wednesdays, Effective September 9, 2020 until Further Notice

No. 5 Authorizing the Payment of Compensatory Time – Deputy County Clerk

No. 6 Authorizing the Transfer of Funds from Motor Vehicle Clerk 3 to Deputy County Clerk

No. 7 2020 NYS HAVA CARES Act Grant – Board of Elections

No. 8 Authorizing Purchase of Radio Equipment – Emergency Services

No. 9 Authorizing Down Payment for Generator – Emergency Services

- No. 10 Authorizing Purchase and Installation of Ancillary Equipment for Sheriff Vehicle – 2020
- No. 11 Flexible Funding for Rurally Based Local Health Departments to Fund COVID-19 Emergency Response Efforts
- No. 12 Authorizing Chairman to Sign Attestation Form for NYS OMH 2019-2020 Enacted Budget – Community Services
- No. 13 Increasing the Summer Youth Employment Program Budget
- No. 14 Authorizing Rental of Off Road Dump Truck
- No. 15 Extension of Award of Bid for Specification No. 1-2020 Vehicles

RESOLUTION NO.
SETTING EQUALIZATION RATES

DATED: SEPTEMBER 3, 2020

BY

RESOLVED, that the assessment rolls with proposed rates as set up by the Equalization Committee be adopted for the year 2020 as follows:

Arietta.....	100.00
Benson.....	85.00
Hope.....	85.00
Indian Lake.....	100.00
Inlet.....	100.00
Lake Pleasant.....	100.00
Long Lake.....	100.00
Morehouse.....	100.00
Wells.....	85.00

Seconded by

RESOLUTION NO.

POLICY FOR AUTHORIZING CONTRACTS/AGREEMENTS

DATED: SEPTEMBER 3, 2020

BY

BE IT RESOLVED, that contracts/agreements that are between \$0 - \$1,999 for purchases/services may be signed by the Department Head or County official providing it has been approved by the County Attorney and an appropriation has been made in the current year's budget for said goods or services, and be it further

RESOLVED, that contracts/agreements that are between \$2,000 - \$ 9,999 for purchases/services may be signed by the Chairman of the Board of Supervisors providing the Procurement Policy has been followed, it has been approved by the County Attorney and an appropriation has been made in the current year's budget for said goods or services.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO WARRENSBURG COLLISION CENTER, INC.

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, Sheriff's vehicle #619 was involved in an accident and the repairs for the damage was completed by Warrensburg Collision Center, Inc., and

WHEREAS, an invoice for the repairs has been received and the Fleet Coordinator recommends the payment of the said repairs of vehicle #619, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$4,177.42 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$4,177.42, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Warrensburg Collision Center, Inc.
3985 Main Street
Warrensburg, NY 12885

in the amount of \$5,177.42 for Invoice #3023 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO

**AUTHORIZING THE HAMILTON COUNTY MOTOR VEHICLE OFFICE TO CLOSE
TO THE PUBLIC ON WEDNESDAYS, EFFECTIVE SEPTEMBER 9, 2020, UNTIL
FURTHER NOTICE**

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, the Hamilton County DMV has been extremely busy since the inception of the COVID-19 pandemic, and

WHEREAS, due to the Governor's regulations and other County DMV policies in who and how they are to service their customers, and

WHEREAS, Hamilton County is a tourist area and the DMV office historically has always serviced our summer residents from all other counties and we have now seen a serious influx of people in our area for the past many months who normally do not reside here, and

WHEREAS, due to this situation, we are unable to keep up and are severely behind with the back end work and reporting requirements as required by NYS DMV, and

WHEREAS, many conversations have been held with board members by the Hamilton County Clerk putting forth the situation in the Motor Vehicle office in efforts to help resolve this present situation, and

WHEREAS, a meeting was held with the Central Government Committee on August 24, 2020 and after much discussion, it was felt that closing the DMV to the public one day a week would help alleviate the present situation by being able to concentrate on in-house paperwork, and

WHEREAS, the County Clerk suggested that the best day to close for the above purposes would be on Wednesdays to help with this situation until further notice, and

WHEREAS, New York State DMV has been notified through the County Clerk liaison who understands the situation that all offices are currently facing and was supportive of our proposal and asked to be kept informed as weeks progressed, therefore, be it

RESOLVED, that the Hamilton County DMV Office will be closed to the General Public on Wednesdays beginning September 9, 2020 until further notice.

Seconded by

RESOLUTION NO

AUTHORIZING THE PAYMENT OF COMPENSATORY TIME - DEPUTY COUNTY CLERK

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, the Hamilton County Clerk's Office has experienced an increased workload due to the COVID-19 Crisis with increased customer traffic in the DMV office resulting in a work backlog, and

WHEREAS, this situation has necessitated all the staff and specifically that the Deputy County Clerk work longer hours which has been accumulated as compensatory time, and

WHEREAS, the Deputy County Clerk has accrued the maximum allowed compensatory time of 80 hours, and

WHEREAS, a Central Government Committee meeting was held on August 24, 2020 to discuss this issue and it was agreed by the committee and approved by the Deputy Chairman of the Board of Supervisors, Brian Wells, therefore, be it

RESOLVED, that the Deputy County Clerk shall be compensated for her accumulated compensatory time of 80 hours at the rate of \$32.838 for a total of \$2,627.04 to be paid in 2 separate checks with payrolls ending September 19, 2020 and October 3, 2020 and the Treasurer's Office be so authorized.

Seconded by

RESOLUTION NO

**AUTHORIZING THE TRANSFER OF FUNDS FROM MOTOR VEHICLE CLERK 3 TO
DEPUTY COUNTY CLERK**

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, the Central Government Committee members met on August 24, 2020 and discussed monies due to the Deputy County Clerk for the 80 hours of accrued compensatory time as earned and such payment approved by Brian Wells, the Deputy Chairman of the Board of Supervisors, and

WHEREAS, the total amount due to the Deputy County Clerk is \$2,627.04 and there are insufficient funds in the Deputy County Clerk line item to make this payment, and

WHEREAS, a 3rd Motor Vehicle Clerk was hired for a yearly salary of \$28,123.00 for the year 2020, and

WHEREAS, the new motor vehicle person did not start work until August 10, 2020 leaving a surplus amount that will not be expended and would allow a transfer of some of this money to cover the payment of compensatory time to the Deputy County Clerk, therefore, be it

RESOLVED, that \$2,627.04 be transferred from Motor Vehicle Clerk #3, Account No. A1410.106 to Deputy County Clerk, Account No. A1410.102 and the Treasurer's Office be so authorized.

Seconded by

RESOLUTION NO.

2020 NYS HAVA CARES ACT GRANT – BOARD OF ELECTIONS

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, the Hamilton County Board of Elections has been awarded the NYS HAVA CARES Act Grant BOE01-C004189-1110000 for an amount up to \$8,796.41, and

WHEREAS, this grant is a reimbursement grant to cover actual costs per the Work Plan submitted by the Hamilton County Board of Elections, and

WHEREAS, both Commissioners have agreed to and signed off on said Work Plan, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign NYS HAVA CARES Act Grant BOE01-C004189-1110000.

Seconded by

RESOLUTION NO.

AUTHORIZING PURCHASE OF RADIO EQUIPMENT – EMERGENCY SERVICES

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, one of the requirements of all current New York State Department of Homeland Security and Emergency Services (DHSES) grants funding issued through the Office Interoperable Emergency Communications (OIEC) is for 24/7 monitoring of established National Interoperability Channels, and

WHEREAS, in order to be able to monitor said National Channels, specific radio equipment must be used, and

WHEREAS, the Hamilton County Office of Emergency Services has received a quote from Capital Digitronics for said radio equipment under NYS Contract #'s PT68716, PT68728, and PT68714, in the amount of \$23,446.46, and

WHEREAS, funding for this purchase is available through DHSES grant C198204, Account No. A3645.418, therefore, be it

RESOLVED, that the purchase of said radio equipment from Capital Digitronics by the Hamilton County Office of Emergency Services in the amount of \$23,446.46 with funding from Account No. A3645.418, DHSES contract C198204 is hereby authorized, and the Treasurer and the Office of Emergency Services be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING DOWN PAYMENT FOR GENERATOR – EMERGENCY SERVICES

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, Resolution No. 208-20 authorized the Hamilton County Office of Emergency Management to purchase a 48v DC generator from Polar Power in the amount of \$17,980.00 with funding coming from New York State Office of Homeland Security and Emergency Services grant C198204, Account No. A3645.418, and

WHEREAS, Polar Power, with invoice #15999, is requiring a 40% down payment of the quoted amount which constitutes a figure of \$7,192.00, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to cut a check in the amount of \$7,192.00 to Polar Power with funds coming from Account No. A3645.418, grant contract # C198204, and the Office of Emergency Management be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PURCHASE AND INSTALLATION OF ANCILLARY EQUIPMENT
FOR SHERIFF VEHICLE - 2020**

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, Resolution No. 42-20 authorizes the purchase of a 2020 Dodge Durango SSV for the Sheriff's Office, and

WHEREAS, the said vehicle needs to have ancillary equipment installed such as but not limited to 2 way radio's, emergency lights, sirens, etc., and

WHEREAS, the County has received a written quote for the installation of the ancillary equipment as from JPJ Electronics, 1 W. Whitesboro St., Yorkville, NY in the amount of \$12,982.38, and

WHEREAS, this quote is based on pricing discounts on equipment under a contract JPJ currently has with Otsego County, and

WHEREAS, because of the electronics that new vehicles have from the factory such as air bag components and computer-controlled factory equipment the Superintendent recommends waiving the County's procurement for three written quotes, and recommends that JPJ Electronics complete the installation of the ancillary equipment, be it

RESOLVED, the Fleet Coordinator is authorized to purchase the Ancillary Equipment from JPJ Electronics installed at a cost of \$12,982.38 and the Clerk of the Board, County Sheriff and Fleet Coordinator be so notified, be it further

RESOLVED, that the County Treasurer is hereby authorized to issue a check to JPJ Electronics in the amount of \$12,982.38 to be charged to Sheriff Account No. A3110.202 Automobile.

Seconded by

RESOLUTION NO.

**FLEXIBLE FUNDING FOR RURALLY BASED LOCAL HEALTH DEPARTMENTS
TO FUND COVID-19 EMERGENCY RESPONSE EFFORTS**

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, the New York State Association of County Officials (NYSACHO) has offered Hamilton County Public Health Nursing Service a flexible funding grant to assist Hamilton County School Districts in COVID-19 Emergency Response efforts, and

WHEREAS, the total grant contract is for \$6,785.00, and

WHEREAS, this is a new grant requiring a new budget line, be it

RESOLVED, that appropriation Account No. A4050.447 NYSACHO COVID-19 be created in the amount of \$6,785.00 to be totally offset by increasing Revenue Account Number A.2770 by \$6,785.00, and be it further

RESOLVED, that the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN ATTESTATION FORM FOR NYS OMH 2019-20 ENACTED BUDGET – COMMUNITY SERVICES

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, the New York State Office of Mental Health (NYS OMH) enacted budget for 2019-20 included a 0.02% increase for salary and salary-related fringe benefits effective April 1, 2020, and

WHEREAS, the statute authorizing that the increase requires that each provider sign an attestation that the funding be used to support salary and salary-related fringe benefit increases, be it

RESOLVED, that the Attestation Form be completed to indicate that Hamilton County Community Services will use the increase in funding to support salary and salary-related fringe benefit increases, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the Chairman to sign the Attestation form as requested by NYS OMH and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

INCREASING THE SUMMER YOUTH EMPLOYMENT PROGRAM BUDGET

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, the Hamilton County Summer Youth Employment Program (SYEP), administered by the Hamilton County Department of Social Services, has been awarded the amount of Eleven Thousand Five Hundred Seventeen Dollars (\$11,517.00) for the administration of the 2020 SYEP, and

WHEREAS, the amount to be awarded for SYEP was not known at the time the 2020 budget was adopted, no amount was put in the 2020 Hamilton County budget for Account No. A6290.103, Job Training Participating Summer Youth, therefore, be it

RESOLVED, that Account No. A6290.103, Job Training Participating Summer Youth, be increased by Eleven Thousand Five Hundred Seventeen Dollars (\$11,517.00) to be totally offset by increasing Revenue Account No. A4089.100, Federal Aid, WIA, by same amount and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING RENTAL OF OFF ROAD DUMP TRUCK

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, the DPW needs to rent a single axle off road dump truck for the cleanup of Elbow Creek from the Halloween Storm of 2019, and

WHEREAS, the DPW solicits for bids for equipment rental and currently has a list of duly awarded bidders, and

WHEREAS, three vendors (Finke Equipment, A. Montano & Anderson Equipment) on the awarded bid placed bids for a four wheel drive off road dump truck, and

WHEREAS, these vendors either do not have off road trucks available for rent in the near future or have trucks that are too large for the need, and

WHEREAS, the bids from Finke Equipment, A. Montano and Anderson Equipment are \$6,775.00, \$8,800.00 and \$6,500.00 per month respectively plus delivery charge, and

WHEREAS, Abele Tractor has a single axle off road truck available for rent and the Superintendent has received a price quote of \$5,500.00 per month plus \$400.00 delivery charge, and

WHEREAS, the Superintendent requests authorization to rent the off road truck from Abele Tractor at the above quoted price for up to two (2) months to complete the cleanup of Elbow Creek, be it

RESOLVED, that hereby the DPW Superintendent is authorized to rent the said single axle off road truck from Abele Tractor for no longer than two (2) months with costs not to exceed \$11,800.00 and the County Highway Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

EXTENSION OF AWARD OF BID FOR SPECIFICATION NO. 1-2020 VEHICLES

DATED: SEPTEMBER 3, 2020

BY

WHEREAS, Resolution No. 2-20 awarded Specification 1-2020 Vehicles Item 1 and Item 5 to Carbone Auto Group, and

WHEREAS, Resolution No. 48-20 awarded Specification 1-2020 Vehicles Items 2, 3 & 4 to Carbone Auto Group, and

WHEREAS, the said awards were as follows:

Item 1 – 2020 Chevrolet Malibu Bid Price - \$17,270.00

Item 2 – 2020 Chevrolet 1500 Pickup Bid Price - \$31,736.00

Item 3 – 2020 Chevrolet 2500 Pickup Bid Price - \$35,178.00

Item 4 – 2020 Chevrolet 3500 Pickup

Configuration A Bid Price - \$35,669.00

Configuration B Bid Price - \$32,964.00

Item 5 – 2020 Dodge Durango SSV Bid Price - \$32,189.00

and

WHEREAS, the bid specification was able to be extended up to three (3) years if pricing remained the same and both parties agree, and

WHEREAS, the 2020 Models have been built out and 2021 models are available for ordering, and

WHEREAS, the pricing will be remain the same for the model year 2021 on the following items:

Item 1 – 2021 Chevrolet Malibu Bid Price - \$17,270.00

Item 3 – 2021 Chevrolet 2500 Pickup Bid Price - \$35,178.00

Item 4 – 2021 Chevrolet 3500 Pickup

Configuration A	Bid Price - \$35,669.00
Configuration B	Bid Price - \$32,964.00

and

WHEREAS, the Fleet Coordinator recommends extending the award for the above items,
be it

RESOLVED, the Bid Specification 1-2020 Vehicles be extended for 2021 models as
stated above and the County Treasurer, Fleet Coordinator and Clerk of the Board be so notified.

Seconded by