

AGENDA
SIXTH SESSION
JUNE 4, 2020

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of May 7, 2020

Public Comment Period

Reports of Standing/Special Committees

RESOLUTIONS:

- No. 1 TABLED – Suspension of Employee Benefit Accruals during COVID-19
- No. 2 Creation of Public Administrator Expense Account
- No. 3 Authorizing Town of Lake Pleasant Shared Services Contract for Accounting
- No. 4 Public Health Emergency Preparedness and Response Grant
- No. 5 Authorizing Chairman to Sign WIC Contract
- No. 6 Authorizing Contract with Lake Pleasant Central School for School and Community Prevention Initiative Services
- No. 7 Authorizing Contract with Wells Central School for School and Community Prevention Initiative Services
- No. 8 Authorizing Contract with Indian Lake Central School for School and Community Prevention Initiative Services
- No. 9 Authorizing Social Services Commissioner to Sign Memorandum of Understanding with the Children’s Home of Jefferson County Regarding North Country Regional Youth Justice Team (NCRYJT)
- No. 10 Authorizing Payment to Warrensburg Collision Center, Inc.
- No. 11 Approval of Expenditures for Sand for Snow & Ice Control

- No. 12 Authorizing Purchase of Tag Along Trailer for DPW
- No. 13 Authorizing Repairs to Trailer #981
- No. 14 Authorizing Payment for Repairs to Road Tractor #598
- No. 15 Authorizing Purchase of 14,000lbs Mini Excavator for DPW
- No. 16 Authorizing Chairman to Sign Agreement Extension to Sell Gasoline and Diesel Fuel to the New York State Department of Transportation

TABLED

RESOLUTION NO.

SUSPENSION OF EMPLOYEE BENEFIT ACCRUALS DURING COVID-19

DATED: MAY 7, 2020

BY MR. WELLS:

WHEREAS, on March 17, 2020, Hamilton County issued a Local Emergency Order, that access to any and all public facilities and offices owned and operated by Hamilton County shall be by appointment only due to the COVID-19 virus, and

WHEREAS, the County also decreased the number of people (non-essential) employees reporting to work by fifty percent (50%), per the recommendation of The Secretary to the Governor, for the purpose of limiting exposure to the COVID-19 virus, and

WHEREAS, non-essential employees have been allowed to be at home with full pay status, and

WHEREAS, non-essential employees are expected to remain at home during business hours, on a on-call basis, without use of benefit time unless they had personal business to attend to during said work day, and

WHEREAS, it has been recommended that employees who are not working continuously at a work site, who are using COVID-19 for time sheets, have their earned benefit time (Vacation, Sick, Personal) suspended until the County is back to full work status, be it

RESOLVED, that employees reporting COVID-19 on their time sheets will have their benefit time earnings suspended until notice is given from the Board of Supervisors to resume earnings once again, and be it further

RESOLVED, that the suspension of benefit earnings be effective on time sheet form #6, ending 5/2/20????, and be it further

RESOLVED, that the Personnel Officer is hereby authorized to remove benefit time accruals earned on form #6, suspend further accruals until notified by the Board to resume and send a notice to all affected employees.

Seconded by Mr. Frey.

RESOLUTION NO.

CREATION OF PUBLIC ADMINISTRATOR EXPENSE ACCOUNT

DATED: JUNE 4, 2020

BY

WHEREAS, the County Treasurer can be appointed Public Administrator duties via the County Court Systems, and

WHEREAS, these appointments are becoming more and more frequent and involve up front expenditures prior to estate settlements which are falling to the County Treasurer to expend, and

WHEREAS, these expenditures routinely get reimbursed on estate closure, be it

RESOLVED, that Account No. A1175.401 Public Administrator, be created and funded in the amount of \$1,000.00 to be totally offset by creating and funding Revenue Account No. A2210.0500 Public Administrator in the amount of \$1,000.00 to cover any up front expenditures made by the County Treasurer as Public Administrator, and the County Treasurer be so authorized and Clerk of the Board notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING TOWN OF LAKE PLEASANT SHARED SERVICES CONTRACT
FOR ACCOUNTING**

DATED: JUNE 4, 2020

BY

WHEREAS, the Hamilton County Board of Supervisors has set the agenda for Shared Services Plans with all the Towns, Villages, and School Districts within Hamilton County, and

WHEREAS, the Town of Lake Pleasant has requested bookkeeping and payroll services from the Treasurer's Office, and

WHEREAS, the Town of Lake Pleasant and the County Treasurer have worked out the details necessary to begin this implementation, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into an agreement with the Town of Lake Pleasant to provide Bookkeeping and Payroll services for the remainder of 2020, with the approval of the County Attorney, and be it further

RESOLVED, that the contract is set at \$7,875.00 for the period June through December, 2020, and be it also

RESOLVED, that the County Treasurer be so authorized and the Clerk of the Board and Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE GRANT

DATED: JUNE 4, 2020

BY

WHEREAS, the New York State Department of Health through Health Research, Inc. (HRI) has offered renewal of Contract No. 1611-10 with Hamilton County Public Health Nursing Service for Public Health Emergency Preparedness and Response for the period July 1, 2020 through June 30, 2021, and

WHEREAS, the grant year overlaps the 2020 and 2021 County Budgeted fiscal year, and

WHEREAS, the total grant contract is for \$49,625.00, and

WHEREAS, the necessary funds have been appropriated in the 2020 Municipal Budget and the remainder will be proposed for the 2021 Municipal Budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS Department of Health through Health Research Inc., pending approval by the County Attorney and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN WIC CONTRACT

DATED: JUNE 4, 2020

BY

WHEREAS, the New York State Department of Health, Agency # 12000, requests the renewal of the Contract No. DOH01-C35458GG-3450000 with Hamilton County Public Health Nursing Service to provide Women, Infant and Children Program (WIC) Services, for the period of October 1, 2020– September 30, 2021, and

WHEREAS, the grant year overlaps the 2020- 2021 County Budgeted fiscal year, and

WHEREAS, the total grant contract is for Fifty One Thousand Four Hundred Forty Six Dollars (\$51,446), and

WHEREAS, the necessary funds have been appropriated in the 2020 Municipal Budget and the remainder will be proposed for the 2021 Municipal Budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS WIC Program, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH LAKE PLEASANT CENTRAL SCHOOL FOR
SCHOOL AND COMMUNITY PREVENTION INITIATIVE SERVICES**

DATED: JUNE 4, 2020

BY

WHEREAS, Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and/or Resource Officer services at a cost of \$10,000.00 per year for one day of each service per week, and

WHEREAS, Lake Pleasant Central School has agreed to contract for one (1) day per week of School Resource Officer (SRO) services at a total cost of \$10,000.00 for the year beginning July 1, 2020 through June 30, 2021, be it

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors, the Director of Community Services and the County Sheriff are hereby authorized to contract with Lake Pleasant Central School for School Resource Officer services for a term of July 1, 2020 through June 30, 2021 for an annual amount of \$10,000.00 to be billed in ten monthly installments of \$1,000.00 beginning September 1, 2020 and ending June 30, 2021.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH WELLS CENTRAL SCHOOL FOR SCHOOL
AND COMMUNITY PREVENTION INITIATIVE SERVICES**

DATED: JUNE 4, 2020

BY

WHEREAS, Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and/or Resource Officer services at a cost of \$10,000.00 per year for one day of each service per week, and

WHEREAS, Wells Central School has agreed to contract for one (1) day per week of School Resource Officer (SRO) services at a total cost of \$10,000.00 for the year beginning July 1, 2020 through June 30, 2021, be it

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors, the Director of Community Services, and the County Sheriff are hereby authorized to contract with Wells Central School for School Resource Officer services for a term of July 1, 2020 through June 30, 2021 for an annual amount of \$10,000.00 to be billed in ten monthly installments of \$1,000.00 beginning September 1, 2020 and ending June 30, 2021.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH INDIAN LAKE CENTRAL SCHOOL FOR
SCHOOL AND COMMUNITY PREVENTION INITIATIVE SERVICES**

DATED: JUNE 4, 2020

BY

WHEREAS, Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and/or Resource Officer services at a cost of \$10,000.00 per year for one day of each service per week, and

WHEREAS, the Indian Lake Central School has agreed to contract for one (1) day per week of School Resource Officer (SRO) services and two (2) days of Social Worker services at a total cost of \$30,000.00 for the year beginning July 1, 2020 through June 30, 2021, be it

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors, the Director of Community Services, and the County Sheriff are hereby authorized to contract with Indian Lake Central School for Social Work services and School Resource Officer services for an annual amount of \$30,000 for a term of July 1, 2020 through June 30, 2021 to be billed in ten monthly installments of \$3,000 beginning September 1, 2020 and ending June 30, 2021.

Seconded by

RESOLUTION NO.

AUTHORIZING SOCIAL SERVICES COMMISSIONER TO SIGN MEMORANDUM OF UNDERSTANDING WITH THE CHILDREN'S HOME OF JEFFERSON COUNTY REGARDING NORTH COUNTRY REGIONAL YOUTH JUSTICE TEAM (NCRYJT)

DATED: JUNE 4, 2020

BY

WHEREAS, it is necessary for the Hamilton County Department of Social Services to enter into an agreement with The Children's Home of Jefferson County, and

WHEREAS, the MOU is for the Jefferson Home to be the lead agency for the NCRYJT and will act as a liaison between the NCRYJT and the New York State Office of Children and Family Services (OCFS) Division of Criminal Justice Services (DCJS) in communication and all administrative tasks, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the MOU between the Department of Social Services and the Children's Home of Jefferson County.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO WARRENSBURG COLLISION CENTER, INC.

DATED: JUNE 4, 2020

BY

WHEREAS, Public Health Vehicle #765 was involved in an accident and the repairs for the damage were completed by Warrensburg Collision Center, Inc., and

WHEREAS, the Fleet Coordinator recommends the payment of the said repairs of vehicle #765, be it

RESOLVED, the County Treasurer is hereby authorized to increase Account No. A1910.0402 Repairs to Vehicles-Insurance by \$2,877.01 to be totally offset by increasing Revenue Account No. A2680.0000 Insurance Recoveries by \$2,877.01, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to:

Warrensburg Collision Center, Inc.
3895 Main Street
Warrensburg, NY 12885

for Invoice #2866 in the amount of \$3,877.01 and the funds be taken out of Account No. A1910.0402 Repairs to Vehicles-Insurance and the Fleet Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR SAND FOR SNOW & ICE CONTROL

DATED: JUNE 4, 2020

BY

WHEREAS, each year the DPW Superintendent needs to purchase sand for snow & ice control, and

WHEREAS, Peckham Materials has the contract for the road rehab for State Route 28 between Blue Mountain Lake and Inlet, and

WHEREAS, Peckham put down sand for backup shoulders along this state route, and

WHEREAS, the sand had to be removed and replaced with another more suitable aggregate and Peckham has contacted the DPW Superintendent to see if Hamilton County would like to purchase the sand for snow & ice control, and

WHEREAS, because of the location of the sand related to hauling expenses the Superintendent inspected the said materials and found them to be very acceptable for snow & ice control, and

WHEREAS, there is estimated to be 4,500 to 5,500 yards of material at this location in Raquette Lake and Peckham Materials has offered the materials to Hamilton County at a price of \$4.00 per yard, and

WHEREAS, the Superintendent recommends the purchase of sand because of location for hauling expense to the northern end of Hamilton County and because the price is less per yard than the stone & gravel bids received for 2020, be it

RESOLVED, that the Board of Supervisors does hereby authorize the DPW Superintendent to purchase the materials from Peckham Materials and to sign a purchase order for the purchase and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING PURCHASE OF TAG ALONG TRAILER FOR DPW

DATED: JUNE 4, 2020

BY

WHEREAS, the DPW has a need for a tag along trailer for moving small equipment, and

WHEREAS, the DPW has CHIP's funding available for the said trailer, and

WHEREAS, the County DPW Superintendent has received a written quote for a new 2020 Tow Master Trailer from Finke Equipment under Sourcewell (Formally NJPA) Contract delivered for \$19,483.80, be it

RESOLVED, that hereby the County DPW Superintendent is authorized to order said trailer from Finke Equipment under Sourcewell Contract pricing at a cost of \$19,483.80 and the funds to be taken out of Account No. D5112.202 Permanent Improvements and the County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING REPAIRS TO TRAILER #981

DATED: JUNE 4, 2020

BY

WHEREAS, the County DPW owns a 1999 Spec-Tec Ejector trailer that needs frame repair immediately, and

WHEREAS, the Superintendent had the said trailer taken to Dunham's Spring and Repair Shop for estimate and repairs, and

WHEREAS, the repairs have been estimated at a cost of \$11,582.35 to complete, be it

RESOLVED, that hereby the Fleet Coordinator is authorized to have the repairs done by Dunham's Spring and Repair Shop, Johnstown, NY to the 1999 Spec-Tec trailer and the County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT FOR REPAIRS TO ROAD TRACTOR #598

DATED: JUNE 4, 2020

BY

WHEREAS, the County DPW owns a 2013 Freightliner road tractor that is powered by a Cummins engine, and

WHEREAS, during hauling of heavy stone fill the engine had a catastrophic failure and caused major internal damage to the engine, and

WHEREAS, the Superintendent had the said tractor taken to Cummins Sales and Service in Albany to diagnose the failure and it was determined that the engine needed a complete rebuild, and

WHEREAS, the Superintendent has spoken with the Public Works Committee and was approved to move forward during the May committee day concerning this engine repair, and

WHEREAS, the Superintendent has received notice the repair is complete and has picked the said tractor up, be it

RESOLVED, that hereby the County Treasurer is authorized to make payment to Cummins Sales and Service, PO Box 419404, Boston, MA 02241-9404 in the amount of \$17,661.74 for the above stated engine repair and funds be taken out of Account No. DM5130.401 Repairs and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PURCHASE OF 14,000LBS MINI EXCAVATOR FOR DPW

DATED: JUNE 4, 2020

BY

WHEREAS, the DPW has a need for a mini excavator, and

WHEREAS, the DPW has CHIP's funding available for the said excavator, and

WHEREAS, the County DPW Superintendent has received a written quote for a new 2020 Caterpillar 306 Tracked Excavator with Attachments from Milton Cat under New York State Contract PC66988 delivered for \$131,356.41, be it

RESOLVED, that hereby the County DPW Superintendent is authorized to order said tracked excavator from Milton Cat under NYS PC66988 Contract pricing at a cost of \$131,356.41 and the funds to be taken out of Account No. D5112.202 Permanent Improvements and the County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT EXTENSION TO SELL
GASOLINE AND DIESEL FUEL TO THE NEW YORK STATE DEPARTMENT OF
TRANSPORTATION**

DATED: JUNE 4, 2020

BY

WHEREAS, Hamilton County currently has a contract to sell gasoline and diesel fuel to the New York State Department of Transportation (NYSDOT), and

WHEREAS, it is a five (5) year contract and will expire on July 31, 2020, and

WHEREAS, the New York State Department of Transportation would like to extend the contract for an addition five (5) years with the same terms and conditions, and

WHEREAS, the County Highway Superintendent recommends entering into the extension of the said contract, be it

RESOLVED, the Chairman of the Board is hereby authorized to enter into an agreement with the New York State Department of Transportation for five (5) years beginning on August 1, 2020 and ending on July 31, 2025 subject to the approval of the County Attorney to procure and sell gasoline and diesel fuel to the NYSDOT and the said contract be on file with the Clerk of the Board and the County Treasurer and the Highway Superintendent be so advised.

Seconded by