

AGENDA CONTINUED

OCTOBER 3, 2019

RESOLUTIONS:

- No. 11 Approving 2020 Holiday Schedule
- No. 12 Authorizing Agreement with Laberge Group – Shared Services Plan
- No. 13 Continuation of Tourist Promotion Agency for Hamilton County and Authorizing Submission of Application to New York State Department of Economic Development of Matching Funds for Promotion of Tourism
- No. 14 Authorization to Renew Contract with Berkshire Farms Certified Foster Care Homes
- No. 15 Acceptance of Bid for Transportation for Children with Disabilities in Hamilton County
- No. 16 Authorizing Funding for County Road Fund Project County Road 12, Cedar River Road
- No. 17 Authorizing Payment to Empire Paving of Schenectady, Inc.
- No. 18 Authorizing Deposition of Excess Vehicles
- No. 19 Authorizing Sale of Surplus Vehicle to the Office of Court Administration (OCA)
- No. 20 Approval of and Transfer of Funds for 2019 Merit Pay
- No. 21 Approval of Audits in County Highway Funds
- No. 22 Approval of Audits in the County General Fund and Capital Project No. 2017-1 Hatch Brook Bridge

RESOLUTION NO.

APPROVING 2020 HOLIDAY SCHEDULE

DATED: OCTOBER 3, 2019

BY

WHEREAS, the Hamilton County Board of Supervisors has received a recommendation from the Internal Management Committee to approve the 2020 Holiday Schedule, and

WHEREAS, the Internal Management Committee has reviewed the 2020 Holiday Schedule proposed by the County Personnel Office, be it

RESOLVED, that this Board of Supervisors authorizes the Hamilton County Holiday Schedule for 2020 as attached and recommended by the Personnel Officer, and be it further

RESOLVED, that the Personnel Officer is hereby authorized to disseminate the 2020 Hamilton County Holiday Schedule as appropriate and that a certified copy of this resolution be provided to the Hamilton County Personnel Officer.

Seconded by

COUNTY HOLIDAYS
2020

New Year's Day	Wednesday, January 1
Martin Luther King, Jr. Birthday	Monday, January 20
President's Day	Monday, February 17
Good Friday	Friday, April 10
Memorial Day	Monday, May 25
Independence Day	Friday, July 3
Labor Day	Monday, September 7
Columbus Day	Monday, October 12
Veterans Day	Wednesday, November 11
Thanksgiving	Thursday, November 26 Friday, November 27
Christmas Eve	Thursday, December 24 – Half Day
Christmas	Friday, December 25

RESOLUTION NO.

**AUTHORIZING AGREEMENT WITH LABERGE GROUP – SHARED SERVICES
PLAN**

DATED: OCTOBER 3, 2019

BY

WHEREAS, Hamilton County is continuing our efforts with all the Towns, Schools, and the Village of Speculator to create a more efficient system of service delivery through the Hamilton County Shared Services Plan, and

WHEREAS, the Shared Services Panel will continue to need professional support to meet the technical aspect of the program and complete the claiming, and

WHEREAS, Laberge Group provided the related professional services in 2018 and has offered a proposal to assist in 2019, and

WHEREAS, the exact direction the Panel will take for 2019 is not yet clear as far as updating the Plan, now, therefore, be it

RESOLVED, that the proposed menu of services Proposal, based on the Panel direction, is hereby accepted with a base fee of \$1,500.00 and then the hourly rates set forth in the Proposal (for Claiming, new plan development, etc.), and be it further

RESOLVED, that the Hamilton County Board of Supervisors authorizes a not to exceed amount of \$15,000.00 and the Clerk of the Board and the County Treasurer be so advised, and be it also

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into an agreement with Laberge Group with the approval of the County Attorney.

Seconded by

RESOLUTION NO.

**CONTINUATION OF TOURIST PROMOTION AGENCY FOR HAMILTON COUNTY
AND AUTHORIZING SUBMISSION OF APPLICATION TO NEW YORK STATE
DEPARTMENT OF ECONOMIC DEVELOPMENT FOR MATCHING FUNDS FOR
PROMOTION OF TOURISM**

DATED: OCTOBER 3, 2019

BY

WHEREAS, the New York State Department of Economic Development is empowered to approve application from local governments for matching funds to be used for promoting tourism therein, and

WHEREAS, the President of the Regional Office of Sustainable Tourism has recommended that an application for such funds be submitted to the Department of Economic Development for matching funds up to the amount appropriated therefore within the New York State budget, now, therefore, be it

RESOLVED, that, Michelle Clement of the Regional Office of Sustainable Tourism be, and hereby is, authorized and directed to submit an application to Marisa Finn, Tourism Matching Funds Director, Empire State Development Division of Tourism, Albany, New York 12245, for matching funds in an amount up to Two Hundred Twenty Thousand Dollars (\$220,000.00) to be used for the promotion of tourism in Hamilton County, and be it further

RESOLVED, that the Regional Office of Sustainable Tourism is hereby named Project Director in relation thereto, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby certifies to the New York State Department of Economic Development that both the County of Hamilton and the Regional Office of Sustainable Tourism have been in existence for more than three (3) years, and be it further

RESOLVED, that in order to comply with Commerce Law, Article 5-A (New York State Tourism Promotion Act) that the Regional Office of Sustainable Tourism be the duly designated tourist promotion agency for the County of Hamilton for the fiscal year of 2019/2020, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO RENEW CONTRACT WITH BERKSHIRE FARMS
CERTIFIED FOSTER CARE HOMES**

DATED: OCTOBER 3, 2019

BY

WHEREAS, children placed in the care and custody of the Commissioner of Social Services as a result of abuse, neglect, maltreatment or voluntary surrender require out-of-home placement in Certified Foster Family Boarding homes, and

WHEREAS, these foster homes are certified by the New York State Office of Children and Family Services (OCFS), and

WHEREAS, maximum state reimbursable rates are established by OCFS, and

WHEREAS, the current contract needs to be renewed from January 1, 2019 through December 31, 2020, now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors, upon review and approval of the County Attorney, is hereby authorized and directed to enter into an agreement with said Foster Family Boarding Home.

Seconded by

RESOLUTION NO.

**ACCEPTANCE OF BID FOR TRANSPORTATION FOR CHILDREN WITH
DISABILITIES IN HAMILTON COUNTY**

DATED: OCTOBER 3, 2019

BY

WHEREAS, Hamilton County Public Health Nursing Service solicited bids for the Transport for Children with Disabilities pursuant to invitation to bidders and in accordance with all applicable state regulations, and

WHEREAS, one (1) bid was received in response to the said invitation to bidders, as follows:

Blueline Commuter, Inc
P.O. Box 775
Indian Lake, NY 12842

Long Lake to Tupper Lake
\$425.00 flat rate per day for the 2 children

and

WHEREAS, Blueline Commuter, Inc. does meet specifications for the above mentioned invitation to bidders, be it

RESOLVED, that hereby the Chairman of the Board of Supervisors is authorized to sign a contract with Blueline Commuter, Inc. at the daily rates listed above, upon approval of the County Attorney and the County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING FUNDING FOR COUNTY ROAD FUND PROJECT COUNTY ROAD
12, CEDAR RIVER ROAD**

DATED: OCTOBER 3, 2019

BY

WHEREAS, Resolution No. 224-18 created and approved expenditures for the following project:

County Road No. 12 – Cedar River Road, HMA Overlay at 20 ft.
Approx. 1.0 miles
Account No. D.5112.2514

and

WHEREAS, due to scheduling related circumstances and delays in 2018, the project was not completed, and

WHEREAS, a balance of \$50,000.00 remained in 2018, and

WHEREAS, the HMA Overlay paving will be completed in 2019 on County Road No. 12, Cedar River Road - Approx. 1.3 miles, be it

RESOLVED, that \$50,000.00 be transferred from the Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. D5112.2514, Cedar River Road and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO EMPIRE PAVING OF SCHENECTADY, INC

DATED: OCTOBER 3, 2019

BY

WHEREAS, Resolution No. 224-18 authorizes the paving of County Route 12, Cedar River Road, and

WHEREAS, payment is due to Empire Paving of Schenectady, Inc. for Type 6 Hot Mix Asphalt (HMA), be it

RESOLVED, that the County Treasurer is hereby authorized to make payment as follows:

\$58,805.19 from Account No. D5112.2514 Cedar River Road made payable to:

Empire Paving of Schenectady, Inc.
1900 Duanesburg Road
Duanesburg, NY 12056

and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING DEPOSITION OF EXCESS VEHICLES

DATED: OCTOBER 3, 2019

BY

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has made the recommendation that the following vehicles and/or equipment be disposed from the County inventory:

Year	Make/Model	VIN	Plate#	Dept	FN
2012	Ford/Fusion	3FA6P0H7XER137760	AB6914	BOS	912
2009	Chev/Impala	2G1WB57NX91276487	AB4970	DPW	746
2011	Chev/Impala	2G1WF5EK6B1244140	AB9063	Prob	751
2012	Chev/Impala	2G1WF5E3XC127089	AB9073	Prob	753
2016	Ford/Interceptor	1FM5K8AT5GGB64722	N/A	Sher	616
2010	Chev/Pickup	1GCSKPE03A2190703	AB3262	DPW	111
2009	Int/5500 Tandem	1HTXLST59J145196	AB3283	DPW	133
2006	Chev/Pickup	1GCHK9U76E242844	AY7794	DPW	115

be it

RESOLVED, the above vehicles be auctioned on line by Auctions International and funds from the mentioned auction shall be a revenue credit to Account No. DM2665 Sale of Equipment for DPW owned vehicles and Account No. A2665 Sale of Equipment for all other departments, and be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING SALE OF SURPLUS VEHICLE TO THE OFFICE OF COURT
ADMINISTRATION (OCA)**

DATED: OCTOBER 3, 2019

BY

WHEREAS, Hamilton County owns a 2010 Dodge Grand Caravan which is no longer needed and considered surplus equipment, and

WHEREAS, the New York State Office of Court Administration is in need of a vehicle, and

WHEREAS, the said vehicle low book value is about \$4,000.00 and the Fleet Coordinator feels this is a fair price for said vehicle and recommends the sale to OCA, be it

RESOLVED, the Fleet Coordinator is hereby authorized to sell the 2010 Dodge Grand Caravan VIN No.2D4RN4DE6AR208786 for \$4,000.00 to New York State Office of Court Administration and the revenue be deposited into Account No.A2665.0000 Sale of Equipment and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2019 MERIT PAY

DATED: OCTOBER 3, 2019

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Personnel Officer reviewed all evaluations prior to Committee day on September 23, 2019 to determine which department heads were to meet to discuss the employee evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

Paul Hammer	October 20, 2019 to October 20, 2020	\$1.65
Jordan Monthony	October 1, 2019 to October 1, 2020	\$1.43

NURSING

Gail Ludin	October 30, 2019 to October 30, 2020	\$.88
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and be it further

RESOLVED, that the following transfers be made to cover the above 2019 merit pay:

FROM:	A1990.402	Contingent for Merit	\$7,534.56
TO:	A1620.103	Laborer	\$3,445.20
	DM5130.101	Mechanics	\$2,814.24
	A4010.106	Registered Professional Nurse	\$1,275.12

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: OCTOBER 3, 2019

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$68,456.38 and bills in the County Road Fund amounting to \$178,871.49 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT NO. 2017-1 HATCH BROOK BRIDGE**

DATED: OCTOBER 3, 2019

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$284,973.44 by the following committees:

Public Works (Buildings) Committee.....	\$16,859.25
Public Works (Solid Waste) Committee	88,514.90
Finance Committee	65,699.75
Health Committee.....	16,861.94
Human Services Committee.....	35,317.50
Central Government Committee	16,529.14
Emergency Prep./Emergency Response.....	37,862.92
Publicity, Tourism, Economic Development & Planning Committee.....	1,849.38
Internal Management Committee	5,478.66

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Hatch Brook Bridge Capital Project 2017-1.....\$ 207,404.40

are hereby approved.

Seconded by