

AGENDA
EIGHTH SESSION
AUGUST 1, 2019

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of July 3, 2019

Public Comment Period

Reports of Standing/Special Committee

10:40 AM Chris Iven, Partnership Specialist – New York Regional Census Center

11:00 AM Jamila Page, Senior Issue Leader - Cornell Cooperative Extension of Hamilton County

RESOLUTIONS:

- No. 1 Authorization to Attend the 2019 NYSAC Fall Seminar
- No. 2 Authorizing Acceptance of Back Taxes in Town of Inlet
- No. 3 Creating Account Clerk/Computer Support Aide Position in the Treasurer's Office
- No. 4 Authorizing Title Change and Promotion in Treasurer's Office
- No. 5 Request for Grade Change – Deputy County Treasurer
- No. 6 Creating and Funding Temporary Line in County Historian Budget
- No. 7 Appointments to the Community Services Board and Mental Health Subcommittee
- No. 8 Resolution to Change Budget Line Name from Social Welfare Examiner to Account Clerk in the Department of Social Services
- No. 9 Approval of Expenditures for Construction of County Road Fund Projects for 2019

RESOLUTION NO.

AUTHORIZATION TO ATTEND THE 2019 NYSAC FALL SEMINAR

DATED: AUGUST 1, 2019

BY

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the Fall Seminar in Monticello, N.Y. September 16 – September 18, 2019, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by

RESOLUTION NO.

AUTHORIZING ACCEPTANCE OF BACK TAXES IN TOWN OF INLET

DATED: AUGUST 1, 2019

BY

WHEREAS, the Board of Supervisors has been contacted Rex A. Germer, on property located in the Town of Inlet, with parcel ID #59.016-8-25.100, in the name of Virginia C. Germer, deceased, concerning the 2017 and 2018 back taxes owed, and

WHEREAS, Rex A. Germer, her son, has been diligently working to resolve the issue of the back taxes and several other issues in the estate, and

WHEREAS, Rex A. Germer, has submitted a written request as to why the taxes have not been paid to date and a request to pay the back taxes, therefore, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to accept payment of the taxes owed in the amount of \$4,884.81 together with an administrative charge of \$500.00 for a total of \$5,384.81 due by July 31, 2019.

Seconded by

RESOLUTION NO.

**CREATING ACCOUNT CLERK/COMPUTER SUPPORT AIDE POSITION IN THE
TREASURER'S OFFICE**

DATED: AUGUST 1, 2019

BY

WHEREAS, the County Treasurer has met with the Finance Committee to review the future staffing needs of the Treasurer's Office, and

WHEREAS, it was determined that in order to meet the future needs of the Treasurer's Office, a position with not only accounting skills is required but a position with more advanced computer skills is required, therefore, be it

RESOLVED, that the civil service position of Account Clerk/Computer Support Aide which requires NY State civil service testing, be created in the Treasurer's Office, and be it further

RESOLVED, that the Personnel Officer advertise for the position of Account Clerk/Computer Support Aide for the Treasurer's Office with the understanding that the position may be filled provisionally by a qualified candidate until the test can be given on February 29, 2020 and a qualified list is certified, and be it further

RESOLVED, that the Personnel Officer and Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING TITLE CHANGE AND PROMOTION IN TREASURER'S OFFICE

DATED: AUGUST 1, 2019

BY

WHEREAS, Jodie Small is presently the Senior Account Clerk in the Treasurer's Office,
and

WHEREAS, Jodie Small has been added training and supervisory duties to her job title,
and

WHEREAS, Jodie Small has recently took and passed the exam for Principle Account Clerk and is reachable from the list, and

WHEREAS, at this time the County Treasurer requires these added duties and in the near future additional duties as the attrition plan for the Treasurer's Office is put in place, be it

RESOLVED, that Jodie Small be promoted to the position of Principle Account Clerk in the Treasurer's Office at a Grade 11, Step 6, effective August 5, 2019, to help facilitate the future activities of the Treasurer's Office, and be it further

RESOLVED, that \$2,251.00 be transferred to Treasurer's Account No. A1325.103 Senior Account Clerk from Contingent Fund, A1990.401, and the Personnel Officer and Treasurer be so authorized.

Seconded by

RESOLUTION NO.

REQUEST FOR GRADE CHANGE – DEPUTY COUNTY TREASURER

DATED: AUGUST 1, 2019

BY

WHEREAS, the Deputy County Treasurer position as placed presently on the Grade and Title Schedule is not consistent with the duties of the position or other comparable titles, and

WHEREAS, as presently placed on the Grade and Title Schedule, puts the Deputy County Treasurer and the Principle Account Clerk title, both positions available to the Treasurer's Office, at the same level and grade and this is incorrect, therefore, be it

RESOLVED, that the title of Deputy County Treasurer be changed from the present Grade 11 to Grade 12 to be more reflective of the duties and responsibilities of the Deputy County Treasurer, effective August 5, 2019, and be it further

RESOLVED, that \$964.00 be transferred to Treasurer's Account A1325.102 Deputy County Treasurer from Contingent Fund, A1990.401, and the Personnel Officer and Treasurer be so authorized.

Seconded by

RESOLUTION NO.

CREATING AND FUNDING TEMPORARY LINE IN COUNTY HISTORIAN BUDGET

DATED: AUGUST 1, 2019

BY

WHEREAS, a grant was awarded by the New York State Archives (“Local Government Records Management Improvement Fund, ID No. 0580-19-7584”) to the County Historian in the amount of \$60,043 to improve the management of the County Historian’s collection of historic records, and

WHEREAS, some additional work on the project remains to be completed after the conclusion of this grant, and

WHEREAS, the Historian’s 2019 Account No. A7510.0401 Travel contains sufficient funds to hire a temporary intern for this purpose and will not be needed for travel expenses this year, and

WHEREAS, the County Historian is requesting to rehire Jonathan Hutchins as a temporary Historian Assistant, for a period not to exceed two and a half months, at \$25.00 per hour for approximately 8 hours per week, be it

RESOLVED, that the County Historian is hereby authorized to rehire Jonathan Hutchins as a temporary Historian Assistant at a rate of \$25.00 per hour, effective August 5, 2019 through October 18, 2019, not to exceed \$1,000.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A7510.0103 Temporary Historian Assistant, and fund it by transferring \$1,000.00 from Account No. A7510.0401 Travel.

Seconded by

RESOLUTION NO.

**APPOINTMENTS TO THE COMMUNITY SERVICES BOARD AND MENTAL
HEALTH SUBCOMMITTEE**

DATED: AUGUST 1, 2019

BY

WHEREAS, the Chair of the Hamilton County Community Services Board can recommend appointments to the Hamilton County Community Services Board and the Hamilton County Community Services Boards subcommittees, and

WHEREAS, vacancies exist on the Hamilton County Community Services Board and the Mental Health subcommittee, be it

RESOLVED that, S. Peter Feldstein of Hope, NY be appointed to the Hamilton County Community Services Board and the Hamilton County Community Services Board's Mental Health subcommittee with both appointments having terms expiring December 31, 2023, and be it further

RESOLVED that Daryl Rulison of Piseco, NY who currently serves on the CSB Intellectual and Developmental Disabilities Committee, be appointed to the remaining opening on the Hamilton County Community Services Board with a term to expire December 31, 2023 and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**RESOLUTION TO CHANGE BUDGET LINE NAME FROM SOCIAL WELFARE
EXAMINER TO ACCOUNT CLERK IN THE DEPARTMENT OF SOCIAL SERVICES**

DATED: AUGUST 1, 2019

BY

WHEREAS, the Department of Social Services previously had a Social Welfare Examiner Position and upon Retirement chose to replace the position with an Account Clerk and,

WHEREAS, the Account Clerk position has now been filled and the budget line name needs to be changed, be it

RESOLVED, that Account No. A6010.107 which was formally titled Social Welfare Examiner will now be renamed Account Clerk.

Seconded by

RESOLUTION NO.

**APPROVAL OF EXPENDITURES FOR CONSTRUCTION OF COUNTY ROAD FUND
PROJECTS FOR 2019**

DATED: AUGUST 1, 2019

BY

WHEREAS, because of scheduling related circumstances and delays the Superintendent recommends adjustments of certain county road projects and creating other projects for 2019, and

WHEREAS, the County Highway Superintendent recommends the adjustments/transfers of the following projects:

COUNTY ROAD FUND PROJECT NO. 2 Town of Long Lake
Co Rd No. 10 – Sabattis Road, Account No. D5112.2516
Approx. 1.0 miles, current budget \$150,000.00, decrease appropriation by \$135,000.00 and transfer to Account No. 5112.202 Capital Projects

COUNTY ROAD PROJECT NO. 4 Town of Indian Lake
Co. Rd No. 4 – Big Brook Road, Account No. D5112.2518
Approx. 1.0 miles, current budget \$50,000.00, decrease appropriation by \$50,000.00 and transfer to Account No. D5112.2514 Cedar River Road Project

and

WHEREAS, the County Highway Superintendent recommends creating the following county road projects:

COUNTY ROAD PROJECT NO. 6 Town of Arietta
Co. Rd. No. 3 – North Point Road, Hot Mix overlay
Approx. 1.0 mile, Account No. D5112.2520, appropriation of \$100,000.00 from Account No. D5112.202 Capital Projects

COUNTY ROAD PROJECT NO. 7 Town of Benson
Co. Rd. No. 6 – Hot Mix Binder Course
Approx. 0.6 miles, Account No. D5112.2521, appropriation of \$50,000.00 from Account No. D5112.202 Capital Projects

be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does approve of the changes and addition of the above designated projects as recommended by the County Highway Superintendent and the County Treasurer be so authorized and Clerk of the Board be so advised.

Seconded by