

AGENDA
SECOND SESSION
FEBRUARY 7, 2019

10:30 AM Call to Order
 Pledge to Flag
 Opening Prayer
 Roll Call

 Accepting Minutes of Nov. 26, 2018, Dec. 6, 2018, Dec. 19, 2018 &
 Jan. 3, 2019

 Public Comment Period

 Reports of Standing/Special Committees

RESOLUTIONS:

- No. 1 Approval of Payment – 2019 County Insurance Package
- No. 2 Authorizing Chairman to Sign Chief Elected Officials’ Agreement – North
 Country Workforce Development Board
- No. 3 2018 Transfer of Funds – Coroner
- No. 4 Resolution Authorizing the Renewal of Annual GIS Application Hosting of
 the HOMS Web Application (HamCoMaps.Net)
- No. 5 Resolution Amending Office Title of Public Defender Coordinator
- No. 6 2018 Transfer of Funds – Jail Holiday and Overtime
- No. 7 Authorizing Deputy Position in Sheriff’s Office
- No. 8 Authorizing Contract for Welfare Fraud Investigations
- No. 9 2018 Transfer of Funds – Buildings
- No. 10 Authorizing Transfer of Funds for DPW
- No. 11 Authorizing Purchase of Tandem Road Tractor
- No. 12 Authorizing Deposition of Excess Vehicles

- No. 13 Authorizing Change Order for HVAC System Replacement for County Jail and Dispatch Center
- No. 14 Authorizing Purchase and Payment for Cutting Edges – DPW
- No. 15 Award of Bid Specification 1-2019 – Live Bottom Trailer
- No. 16 Authorizing Promotion of DPW Employee

RESOLUTION NO.

APPROVAL OF PAYMENT – 2019 COUNTY INSURANCE PACKAGE

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Board of Supervisors awarded the County Insurance Package to Rose & Kiernan, Inc. with Selective Insurance as the carrier, and

WHEREAS, the current premiums are due and payable at this time, be it

RESOLVED, that payment due in the amount of \$150,799.05 for the period January 1, 2019 – January 1, 2020 be hereby approved, and be it further

RESOLVED, that the County Treasurer is authorized to make payment at this time by issuing a check to Rose & Kiernan, Inc., in the amount of \$150,799.05 from the several accounts for insurance.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CHIEF ELECTED OFFICIALS' AGREEMENT
- NORTH COUNTRY WORKFORCE DEVELOPMENT BOARD**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, Sylvie Nelson, Executive Director of the North Country Workforce Development Board (NCWDB) has submitted the Chief Elected Officials' Agreement for signature, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign the NCWDB Chief Elected Officials' Agreement.

Seconded by

RESOLUTION NO.

2018 TRANSFER OF FUNDS – CORONER

DATED: FEBRUARY 7, 2019

BY

WHEREAS, there is a shortage of funds in 2018 County Coroner Account No. A1185.0403 Autopsies, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

FROM: A1990.0401 Contingent	\$1,510.80
TO: A1185.0403 Autopsies	\$1,510.80

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE RENEWAL OF ANNUAL GIS APPLICATION
HOSTING OF THE HOMS WEB APPLICATION (HAMCOMAPS.NET)**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Board of Supervisors initially authorized the original 2 year agreement with Fountains Spatial, Inc., for hosting and maintaining the server based County GIS Mapping application known as HAMCOMAPS.NET, and

WHEREAS, Fountains Spatial, Inc., has continued to host, maintain and modify the HOMS application through coordination with the Hamilton County Real Property Tax Services Agency since the 2010 inception, and

WHEREAS, in 2016 Fountains Spatial, Inc., merged operations with VHB, an engineering firm with offices in Albany, NY, and VHB will continue to provide the same service level agreements and application hosting to Hamilton County on a year to year basis going forward, and the Real Property Tax Services Agency recommends the Hamilton County Board of Supervisors renew the annual hosting agreement with VHB for 2019, therefore, be it

RESOLVED, the Hamilton County Board of Supervisors hereby authorizes the renewal of a 1 year annual plan agreement (commencing January 1, 2019 through December 31, 2019) with VHB, of 100 Great Oaks Boulevard, Albany, NY, and payment of the annual fee of \$6,000 (Six Thousand Dollars) in quarterly payments of \$1,500 (Fifteen Hundred Dollars) for hosting the Hamilton County Online Mapping System (HOMS) a.k.a HAMCOMAPS.NET.

Seconded by

RESOLUTION NO.

**RESOLUTION AMENDING OFFICE TITLE OF PUBLIC DEFENDER
COORDINATOR**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, by previous Resolution the Hamilton County Board of Supervisors established the Office of the Hamilton County Public Defender and Coordinator, and

WHEREAS, the Hamilton County Board of Supervisors by prior resolution appointed Attorney Sterling T. Goodspeed to said office, and

WHEREAS, Attorney Goodspeed has worked extensively with various New York State Agencies including the office for Indigent Legal Services, and

WHEREAS, Attorney Goodspeed has learned that the office should be re-named or re-titled to be in conformity and compliance with various State legal and ethical guidelines, and

WHEREAS, said re-titling is in fact necessary to more accurately describe the nature of the position including the responsibilities thereof and the limitations thereto, now, therefore, be it

RESOLVED, the office of Hamilton County Public Defender Coordinator is hereby re-named and re-titled as the Hamilton County Assigned Counsel Panel Coordinator

Seconded by

RESOLUTION NO.

2018 TRANSFER OF FUNDS – JAIL HOLIDAY AND OVERTIME

DATED: FEBRUARY 7, 2019

BY

WHEREAS, there is a shortage of funds in the 2018 Jail Holiday and Overtime Account, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

FROM:

Account No. A3150.403 – Jail Food	\$1,925.00
Account No. A3150.405 – Jail Medical/Dental	\$6,000.00

TO:

Account No. A3150.110 – Jail Holiday and Overtime	\$7,925.00
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Seconded by

RESOLUTION NO.

AUTHORIZING DEPUTY POSITION IN SHERIFF'S OFFICE

DATED: FEBRUARY 7, 2019

BY

WHEREAS, there is a need to hire a Sheriff's Deputy for the School and Student Resource Program, be it

RESOLVED, that a new Deputy position be created in the Sheriff's Office, and be it further

RESOLVED, that Account No. A3110.0104 Sheriff Deputy E be hereby created and funded at Deputy Sheriff Hire Rate \$44,702.00 to be totally offset by increasing Revenue Account No. A3089.0500 Raise the Age by \$11,175.50 and creating and funding Revenue Account No. A2260.0200 School & Student Resource Program at \$33,526.50, and be it further

RESOLVED, that the County Treasurer and Personnel Officer be so authorized and the Sheriff be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT FOR WELFARE FRAUD INVESTIGATIONS

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Commissioner of Social Services of the County of Hamilton (hereinafter the "Commissioner") is charged with the responsibility for the administration of all health and welfare services provided in Hamilton County, at public expense pursuant to the Statewide Managed Care Program, Chapter 165 of the Laws of 1991, directly or through an authorized agent, and

WHEREAS, it is economically and organizationally feasible for the HCDSS to contract with the Provider for the provision of Supportive Investigative Services for the Social Services Programs, and

WHEREAS, the HCDSS and Provider are desirous of further specifying their mutual obligations and responsibilities owed under this Agreement, and

WHEREAS, the provider has secured liability insurance as part of the contract and the HCDSS is desirous the provider be reimbursed said expense to retain contract, be it

RESOLVED, that the Commissioner of the Department of Social Services and the Chairman of the Hamilton County Board Of Supervisors, be and hereby are, authorized to enter into a contract between the Hamilton County Department of Social Services and the Welfare Fraud Investigator for a term of January 1, 2019 – December 31, 2019 in an amount not to exceed \$14,000.00 to provide supportive investigative services for the Social Services Department.

Seconded by

RESOLUTION NO.

2018 TRANSFER OF FUNDS - BUILDINGS

DATED: FEBRUARY 7, 2019

BY

WHEREAS, Account No. A1620.107 Overtime – Buildings is over expended by \$662.70 because of projects, staffing and weather issues in 2018, be it

RESOLVED, the County Board of Supervisors does hereby approve the transfer of \$662.70 from Account No. A1990.0401 Contingent to Account No.A1620.107 Overtime and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING TRANSFER OF FUNDS FOR DPW

DATED: FEBRUARY 7, 2019

BY

WHEREAS, Account No. DM5130.101 Personal Services (Mechanics) is over expended by \$17,648.44 because some payroll charges were inadvertently charged to this account that should have been charged to the County Road Fund personal services account for 2018, be it

RESOLVED, the following transfer be made:

From: Account No. D5110.101 Personal Services	\$17,648.44
To: Account No. DM5130.101 Personal Services	\$17,648.44

and the County Treasurer be so authorized to make the said transfer and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PURCHASE OF TANDEM ROAD TRACTOR

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Public Works Department needs to replace a road tractor, and

WHEREAS, the County Highway Superintendent has received a written quote for a 2020 Freightliner Coronado Road Tractor from Tracey Road Equipment under Onondaga County Bid Contract #8896 with associated options and 5 year warranty for \$132,443.88, and

WHEREAS, when the new road tractor is received and put in service the Superintendent will then sell by on-line auction the 2002 Freightliner Tractor and the 2008 International Tractor currently owned by the DPW, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to order said tandem axle road tractor with associated options from Tracey Road Equipment under Onondaga County Contract pricing at a cost of \$132,443.88, and be it further

RESOLVED, the County Board of Supervisors does hereby approve the transfer of \$132,443.88 from the Unappropriated DM Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No DM5130.201 Equipment, and the County Treasurer be so authorized, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract for the purchase of one new 2020 Freightliner Coronado truck tractor with Tracey Road Equipment of East Syracuse, NY in the amount of \$132,443.88 with the approval of the County Attorney and the County Treasurer, County Highway Superintendent and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING DEPOSITION OF EXCESS VEHICLES

DATED: FEBRUARY 7, 2019

BY

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has made the recommendations that the following vehicles and/or equipment be disposed from the County inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
1995	Ti-Brook Dump Trl.	1T9BSAH28SB021646	AB4918	DPW	425
1994	Ti-Brook Dump Trl.	1T9BSAH28RB021351	AB4919	DPW	426
2002	Freightliner Tractor	1FUJALB22LJ57896	AB8848	DPW	592
2008	INT. Tractor	1HSXRSCT08J636341	AB8853	DPW	596

be it

RESOLVED, the above vehicles be auctioned on line by Auctions International and funds from the mentioned auction shall be a revenue credit to Revenue Account DM2665 Sale of Equipment, and be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER FOR HVAC SYSTEM REPLACEMENT FOR
COUNTY JAIL AND DISPATCH CENTER**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the HVAC project for the County Jail and Dispatch Center is substantially complete, and

WHEREAS, after installation of the new heating system it was realized that the piping in the cell block portion of the jail could not be hidden and therefore leaving some of the piping exposed which creates a safety and security issue for both inmates and staff, and

WHEREAS, the Superintendent met with the contractor to come up with a plan to cover the exposed piping and radiators, and

WHEREAS, the County received a proposal for enclosing the said radiators and piping from the contractor in the amount of \$18,000.00, and

WHEREAS, the DPW Superintendent recommends approval to move forward with the enclosures of the piping and radiators by Pipeline Mechanical of Plattsburg, be it

RESOLVED, the County Board of Supervisors does hereby approve the needed enclosures for the radiators and piping and the County Highway Superintendent be so authorized and the Clerk of the Board and County Treasurer be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING PURCHASE AND PAYMENT FOR CUTTING EDGES - DPW

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the DPW was in need of cutting edges for plows and wings for heavy trucks and edges for light pickup plows which includes fasteners and shoes, and

WHEREAS, the Superintendent ordered said blades needed from Chemung Supply Corporation under the 2019 Saratoga County Bid Contract 19-PWPB-14R for a total of \$14,283.70, be it

RESOLVED, that the County Treasurer is hereby authorized to make payment to Chemung Supply Corporation, PO Box 527, Elmira, NY 14902 in the amount of \$14,283.70 and the funds to be taken out of Account No. DM5130.401 Repairs/Parts and the Highway Superintendent and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID SPECIFICATION 1-2019 - LIVE BOTTOM TRAILER

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Public Works Committee authorized the County Highway Superintendent to advertise for bids for the purchase of a New 2019 Model Year Live Bottom Trailer, and

WHEREAS, one (1) bid was received for one New and Unused 2019 Live Bottom Trailer in accordance with Specification No. 1-2019 as advertised by the Highway Superintendent and Highway Committee, and

WHEREAS, the following bid was received:

1. Tracey Road Equipment
6803 Manlius Center Road, East Syracuse, NY

2019 Trout River Model – SC39-S2 as specified Bid price \$101,737.00

and

WHEREAS, the County Highway Superintendent recommends awarding the bid to Tracey Road Equipment, be it

RESOLVED, that the award be made to Tracey Road Equipment, 6803 Manlius Center Road, East Syracuse, NY, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract for the purchase of one new 2019 Trout River Live Bottom Trailer with Tracey Road Equipment of East Syracuse, NY in the amount of \$101,737.00 with the approval of the County Attorney, and be it further

RESOLVED, that payment be made to Tracey Road Equipment within 30 days of delivery of fully equipped and operational unit and acceptance by the County Highway Superintendent and that payment be made from Account No. D5130.201 in the amount of \$101,737.00 and the County Attorney, County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING PROMOTION OF DPW EMPLOYEE

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the County Highway Superintendent met with the Public Works and Internal Management Committees during 2019 budget workshops regarding promoting a Cleaner to a Custodian for 2019, and

WHEREAS, the Custodian job scope requires a Civil Service Exam and the Superintendent was authorized to have the Personnel Officer advertise for an open competitive Custodian exam, and

WHEREAS, Christopher Gallagher took the said exam, passed the exam and was in the top three in scoring, and

WHEREAS, during the committee meetings it was also discussed to place the Custodian job description at Grade 10 in the Public Works Grade and Step Schedule, be it

RESOLVED, the Superintendent be authorized to promote Christopher Gallagher to Custodian, Grade 10 at his current Step effective February 10, 2019, and be it further

RESOLVED, the Personnel Officer be so authorized to place the Custodian Job Description at Grade 10 in the Public Works Grade and Step Schedule effective immediately and the Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by