

AGENDA
FOURTH ANNUAL SESSION
NOVEMBER 26, 2018

- 10:30 AM Call to Order
 Pledge to Flag
 Opening Prayer
 Roll Call
- Public Comment Period
- Reports of Standing/Special Committees
- Bid Opening – Spec. No. 9-2018 Regular Gasoline Unleaded (87 Octane Minimum)
- 11:00 AM Public Hearing on Tentative Budget

RESOLUTIONS:

- No. 1 Medicaid and Medicare Cost Reports
- No. 2 Authorizing Chairman to Sign “Certification Statement for Provider Utilizing Electronic Billing”
- No. 3 Authorizing Chairman to Sign Contract with Home Health Care Partners, Corp. Regarding Home Health Aide Services
- No. 4 Authorizing Chairman to Sign Contract with Home Aide Service of the Central Adirondacks, Inc. Regarding Home Health Aide Services
- No. 5 Authorizing Chairman to Sign Contract with Fort Hudson Health System, Inc. Regarding Home Health Aide Services
- No. 6 Authorizing Chairman to Sign Agreement for Provider Services with Adirondack Health Institute on Behalf of Public Health Nursing Service
- No. 7 Contract with Laura Davis, Pharmaceutical Consultant for the Year 2019
- No. 8 Contract with Patricia A. Hawley – Medical Record Consultant Audit Review – Year 2019
- No. 9 Authorizing Contracts with Speech-Language Pathologists

- No. 10 Authorizing Contract with Glens Falls Animal Hospital for Rabies Specimen Preparation and Submission for Public Health Nursing Service
- No. 11 Transfer of Funds – Social Services
- No. 12 Authorizing Payment to Carbone Auto Group for 2019 CTS Vehicles
- No. 13 Authorization to Enter into a Five (5) Year Intermunicipal Agreement with Fulton County to Accept Hamilton County’s Mixed Solid Waste at the Fulton County Landfill
- No. 14 Authorizing the Implementation of State Multi-Modal Program-Aid for Use on County Road Fund Project for 2019
- No. 15 Amendments to and Adoption of the 2019 County Budget

RESOLUTION NO.

MEDICAID AND MEDICARE COST REPORTS

DATED: NOVEMBER 26, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to submit the following Cost Reports annually for all services provided by the Nursing Service:

Certified Home Health Agency Medicare Cost Report
Certified Home Health Agency Medicaid Cost Report
Diagnostic and Clinic Services Medicaid Cost Report

WHEREAS, the current contracted provider of accounting services for the Nursing service is McCarthy and Conlon, LLP, and

WHEREAS, Michael McCarthy, CPA will complete the reports within appropriate timeframes and review results with the Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Medicaid and Medicare Cost Reports for Year 2018.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR PROVIDER UTILIZING ELECTRONIC BILLING”

DATED: NOVEMBER 26, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:

Preschool Special Education Program:

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May

ETIN: BE56 – Medicaid Provider Number 03085178 – Expires December

Early Intervention Program:

ETIN: NY7 – Medicaid Provider Number 02960992, NPI 1528197894 – Early Intervention Service Coordination. Expires October

ETIN: 00E8 – Medicaid Provider Number 02960992, NPI 1528197894 – Hamilton County Public Health Early Intervention Service Coordination. Expires May.

Hamilton County Public Health Nursing Service (CHHA):

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February,

ETIN: J5T (BlackTree) – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2019 through December 31, 2019.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH HOME HEALTH CARE PARTNERS, CORP. REGARDING HOME HEALTH AIDE SERVICES

DATED: NOVEMBER 26, 2018

BY

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Home Health Care Partners, Corp. for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2018 of \$30.31 per hour for January 1, 2019 through December 31, 2019, now therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Home Health Care Partners, Corp., 1830 River Front Center, Amsterdam, NY 12010 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2019 – December 31, 2019.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH HOME AIDE SERVICE
OF THE CENTRAL ADIRONDACKS, INC. REGARDING HOME HEALTH AIDE
SERVICES**

DATED: NOVEMBER 26, 2018

BY

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Home Aide Service of the Central Adirondacks, Inc. (HASCA) for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2018 of \$30.31 per hour for January 1, 2019 through December 31, 2019, now therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Home Aide Service of the Central Adirondacks, Inc, PO Box 25, 114 S Shore Rd, Old Forge, NY 13420 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2019 – December 31, 2019.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH FORT HUDSON HEALTH SYSTEM, INC. REGARDING HOME HEALTH AIDE SERVICES

DATED: NOVEMBER 26, 2018

BY

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Fort Hudson Health System, Inc. for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2018 of \$30.31 per hour for January 1, 2019 through December 31, 2019, now therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Fort Hudson Health System, Inc., 319 Broadway, Fort Edward, NY 12828 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2019 – December 31, 2019.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT FOR PROVIDER SERVICES
WITH ADIRONDACK HEALTH INSTITUTE ON BEHALF OF PUBLIC HEALTH
NURSING SERVICE**

DATED: NOVEMBER 26, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to perform periodic full and updated Community Health Assessments (CHA), and

WHEREAS, the Hamilton County Public Health Nursing Service supported and participated in development and implementation of a regional community health assessment, through grant funding obtained by the Adirondack Health Institute, for completion of the Community Health Assessment, and

WHEREAS, the cost share for the Hamilton County Public Health Nursing Service to remain a part of this valuable regional process is \$5,000.00, which has been proposed in the 2019 Municipal Budget and is reimbursable through the State Aid process at 100%, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement on behalf of the Public Health Nursing Service with the Adirondack Health Institute, not to exceed \$5,000.00, for the period January 1, 2019 through December 31, 2019 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE
YEAR 2019**

DATED: NOVEMBER 26, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to insure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, and

WHEREAS, she also agrees to provide pharmaceutical services to the County in the event of an emergency requiring large scale distribution of drugs or vaccines by the Agency at the rate of Fifty Dollars (\$50.00) per hour plus mileage, and

WHEREAS, she will maintain professional liability insurance in order to provide additional services during large scale distribution of pharmaceuticals, with the understanding that she will be reimbursed by the County for insurance premiums, not to exceed \$200.00, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2019 through December 31, 2019 and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**CONTRACT WITH PATRICIA A. HAWLEY – MEDICAL RECORD CONSULTANT
AUDIT REVIEW – YEAR 2019**

DATED: NOVEMBER 26, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service, as part of its Health Care Compliance Program will require a medical record audit review on its files on an annual basis, and

WHEREAS, providers qualified to perform these services within Hamilton County are very limited, and

WHEREAS, Patricia A. Hawley, of 1787 Call Street, Lake Luzerne, NY 12846 has agreed to perform a medical records audit review of the files at a cost of Four Hundred Twenty-Five Dollars (\$425.00) per day plus mileage at the prevailing county rate, and estimates that she will be required to review and audit the medical records biannually, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Patricia a. Hawley to perform a medical records audit and review of the Hamilton County Public Health Nursing Service Records, for the period January 1, 2019 through December 31, 2019.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACTS WITH SPEECH-LANGUAGE PATHOLOGISTS

DATED: NOVEMBER 26, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of treatment for speech and language pathologies for several programs, and

WHEREAS,

Rebecca Lynn Pelton
9 Ordway Lane
North Creek, NY 12853

Patty Wojcicki
372 Ridge Road
Broadalbin, NY 12025

are duly licensed Speech and Language Pathologists by the NYS Department of Education, Office of Professions and wish to contract with the Nursing Service, and

WHEREAS, the term of these contracts shall be from January 1, 2019 through December 31, 2019, and

WHEREAS, provider will be compensated at a rate of \$75.00 per visit plus mileage at the current county rate for services rendered through the Certified Home Health Agency, and

WHEREAS, the provider will be compensated at the current per visit rate, with mileage included in rate, set by the New York State Department of Education for services rendered under through the Preschool Special Education Program, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Rebecca Lynn Pelton, SLP, and Patty Wojcicki SLP to provide treatment for speech and language pathologies to the residents of Hamilton County, for the period January 1, 2019 through December 31, 2019 at the rates set above, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH GLENS FALLS ANIMAL HOSPITAL FOR
RABIES SPECIMEN PREPARATION AND SUBMISSION FOR PUBLIC HEALTH
NURSING SERVICE**

DATED: NOVEMBER 26, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required under New York State Public Health Law (PHL) and 10 NYCRR 40-2.100 and 2.101 to designate and maintain a system for communicable disease control, including rabies, and

WHEREAS, PHL sections 2140 through 2145 gives primary responsibility for control and suppression of rabies to local health departments, and

WHEREAS, that responsibility includes provision of specimen preparation by a qualified veterinarian; provision of quarantine for un-vaccinated suspect rabid animals; as well as euthanasia and cremation as appropriate following PHL, and

WHEREAS, the Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, NY 12804, is willing to provide said services for the County of Hamilton following NYS DOH guidance and directives, and

WHEREAS, HCPHNS is supported by annual NYSDOH grant funding and NYS aid to fund these activities, and

WHEREAS, Glens Falls Animal Hospital has agreed to collect fees for cremation, quarantine and/or subsequent required rabies vaccinations from animal owners as feasible per NYS Law, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement with the Glens Falls Animal Hospital for provision of services as outlined above upon, for the period January 1, 2019 through December 31, 2019, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS - SOCIAL SERVICES

DATED: NOVEMBER 26, 2018

BY

WHEREAS, funds will be exhausted in the Hamilton County Department of Social Services Account No. A6109.401, Family Assistance, in the 2018 budget, therefore, be it

RESOLVED, that \$45,000.00 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A6109.401 Family Assistance, and be it further

RESOLVED, that the following transfers be made to cover the remainder of the shortage:

<u>From</u>	<u>To</u>	<u>Amount</u>
A6119.401- Foster Care	A6109.401 Family Assistance	\$ 9,400.00
A6123.401- JD	A6109.401 Family Assistance	\$ 8,000.00
A6055.401- Daycare	A6109.401 Family Assistance	\$ 12,000.00

and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO CARBONE AUTO GROUP FOR 2019 CTS VEHICLES

DATED: NOVEMBER 26, 2018

BY

WHEREAS, Resolution No342-18 duly adopted on November 1, 2018 authorizes the County Fleet Coordinator to purchase a two (2) 2019 Dodge Grand Caravan's for use by the Community Services Department Office of the Aging, and

WHEREAS, the vehicles ordered were delivered on November 16, 2018, and

WHEREAS, the County Fleet Coordinator has inspected the said vehicles and confirms they are accepted and meet specifications and recommends payment of said vehicles, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Carbone Auto Group, 5194 Commercial Drive, Yorkville, NY 13495 in the amount of \$46,568.00 and the funds to be taken out of Account No. A4310.201 Automobile and the Community Services Director, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZATION TO ENTER INTO A FIVE (5) YEAR INTERMUNICIPAL AGREEMENT WITH FULTON COUNTY TO ACCEPT HAMILTON COUNTY'S MIXED SOLID WASTE AT THE FULTON COUNTY LANDFILL

DATED: NOVEMBER 26, 2018

BY

WHEREAS, Hamilton County's agreement with the Development Authority of the North Country (DANC) for disposal of County's Mixed Solid Waste (MSW) expires on December 27, 2018, and

WHEREAS, the County Board Chairman, Public Works Chairman and the DPW Superintendent have been looking at different options for the disposal of the County's MSW going forward from the said expiring agreement with DANC, and

WHEREAS, the County has been negotiating with Fulton County to dispose the County's MSW at the Fulton County Landfill located on Mud Road in Johnstown, and

WHEREAS, the County has received a proposal from Fulton County that would enable Hamilton County to dispose of their MSW for a term of five (5) years beginning January 1, 2019 with an option to extend at the end of the initial five year agreement as follows –

January 1, 2019 – December 31, 2019 - \$45.00 per ton
January 1, 2020 – December 31, 2020 - \$45.75 per ton
January 1, 2021 – December 31, 2021 - \$46.50 per ton
January 1, 2022 – December 31, 2022 - \$47.25 per ton
January 1, 2023 – December 31, 2023 - \$48.00 per ton

and

WHEREAS, the DPW Superintendent feels that this proposal is acceptable and reasonable and recommends moving forward as it provides a stable, cost effective landfill for the disposal of the County's MSW, be it

RESOLVED, the Hamilton County Board of Supervisors hereby authorize the Chairman of the Board to enter into a five (5) Inter-Municipal Agreement with Fulton County for the disposal of the County's MSW beginning January 1, 2019 with the approval of the County Attorney and the County Treasurer, DPW Superintendent and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING THE IMPLEMENTATION OF STATE MULTI-MODAL PROGRAM-AID FOR USE ON COUNTY ROAD FUND PROJECT FOR 2019

DATED: NOVEMBER 26, 2018

BY

WHEREAS, Resolution No. 223-18 Duly adopted by the Hamilton County Board of Supervisors on July 5, 2018 authorized a State Multi-Modal Program-Aid for a transportation project in the amount of \$50,000.00, and

WHEREAS, Resolution No. 223-18 does appropriate the said funding in the first instance for the said project located on Hamilton County Route 12, Cedar River Road for an 1.5 inch Hot Mix Asphalt overlay, and

WHEREAS, Hamilton County is required to enter into an agreement with the New York State Department of Transportation, be it

RESOLVED, that the Chairman of the Board is hereby authorized to execute all necessary agreements, certifications or reimbursements for Multi-Modal Funding on behalf of the County of Hamilton with NYSDOT in connection with the advancement or approval of the Project and the county's first instance funding of project costs and permanent funding of the local share and all Project costs that are not so eligible, be it further

RESOLVED, that a certified copy of this resolution and Resolution No. 223-18 be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, be it further

RESOLVED, that a certified copy of this Resolution and Resolution No. 223-18 be filed with the Commissioner of Transportation of the State of New York by attaching it to any required and/or appropriate Agreements executed in connection with the project between Hamilton County and the State of New York, be it further

RESOLVED, that this Resolution shall take effect immediately.

Seconded by

RESOLUTION NO.

AMENDMENTS TO AND ADOPTION OF THE 2019 COUNTY BUDGET

DATED: NOVEMBER 26, 2018

BY

WHEREAS, the tentative budget for the year 2019 has been duly presented to the Board by the Finance Committee and Budget Officer and duly advertised, and

WHEREAS, a Public Hearing was held on November 26, 2018 as required by Section 359 of the County Law, be it

RESOLVED, that the following increases be made in the 2019 Tentative Budget:

INCREASE:

A1040.0101	Clerk of the Board	\$1,176
A1165.0106	Assistant District Attorney	\$512
A1170.0101	Public Defender/Coordinator	\$29,800
A1170.0102	Administrative Staff	\$12,000
A1170.0103	Coverage	\$8,000
A1170.0402	Enhanced Rate	\$6,000
A1170.0403	Training	\$3,600
A1170.0404	Travel	\$3,600
A1170.0405	Support	\$6,000
A1170.0406	Rent	\$4,800
A1170.0801	Benefits	\$27,200
A1185.0101	Coroners	\$4,000
A1185.0401	Coroners Travel	\$1,000
A1185.0402	Coroners Supplies	\$400
A1185.0403	Coroners Autopsies	\$5,000
A1325.0101	County Treasurer	\$774
A1355.0101	RPTS Director	\$700
A1410.0101	County Clerk	\$798
A1430.0101	Personnel Officer	\$538
A1430.0104	Personnel – Additional Hours	\$2,500
A3110.0101	Sheriff	\$1,740
A3110.0417	Sheriff – Raise the Age	\$4,161
A3140.0102	Probation Director	\$1,195
A3140.0405	Probation – Raise the Age	\$500
A3640.0101	Emergency Services Director	\$361
A4050.0101	Public Health Director	\$800
A4310.0102	Mental Hygiene Director	\$1,955
A4320.0102	Mental Health Director	\$103
A6010.0101	Comm. of Dept. of Social Services	\$831

A6010.0415	Social Services – Raise the Age	\$67,308
A6109.0401	Family Assistance	\$130,000
A6510.0401	Veteran Services Contract	\$1,500
A8020.0101	Director of Plan. & Tourism	\$966
D5010.0101	Highway Superintendent	\$1,781
D5144.0401	State Snow Equipment Rental	\$75,000
D5144.0402	State Snow Salt/Sand	\$75,000

DECREASE:

A1430.0404	Personnel-Print Adverting	\$5,000
A3110.0104	Sheriff Deputy E	\$43,826
D5144.0101	State Snow Salary	\$2,000

and be it further

RESOLVED, that the Revenues be amended as follows:

INCREASE:

A1090.0000	Interest & Penalties	\$10,000
A1110.0000	Sales Tax	\$150,000
A1255.0000	Clerk Fees	\$10,000
A2210.0300	General Services Bookkeeping	\$7,500
A2260.0000	Public Safety Services	\$500
A2290.0000	Narcotic Control Services	\$5,000
A3025.0100	Public Defender/Coordinator	\$101,000
A3089.0500	Raise the Age	\$71,969
A3710.0000	Veterans Service Agency	\$450
D2302.0000	Snow Removal	\$148,000
DM2665.0000	Sale of Equipment	\$10,000

DECREASE:

A2701.0000	Refunds of Prior Year Expenses	\$1,500
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and be it further

RESOLVED, that the following amendment be made:

INCREASE:

General Fund Tax Surplus	\$50,000
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RESOLVED, that upon the amendments, amounts as listed to be raised by tax, making a total 2019 Budget \$ _____ and pursuant to Section 360 of the County Law, the said tentative budget as amended be and hereby is adopted as the Budget for the year 2019.

Seconded by