

AGENDA CONTINUED

JULY 5, 2018

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- No. 24 Authorizing Acceptance of Back Taxes in Town of Long Lake
- No. 25 Authorizing Infodex Project – County Clerk
- No. 26 Authorizing Temporary Salary Funding Under NYSA Grant 0580-19-7584 – County Historian
- No. 27 Authorizing Shelving Purchase under NYSA Grant 0580-19-7584- County Historian
- No. 28 Authorizing Chairman to Sign Contract for Transportation Services for the Preschool Special Education Program 2018 Summer Session – Birnie
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- No. 30 Authorizing Bids for Transportation for a Preschool Child from Long Lake to Center-Based Services in Tupper Lake
- No. 31 Approval of Expenditures for Culverts 2018
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RESOLUTION NO.

AUTHORIZING ACCEPTANCE OF BACK TAXES IN TOWN OF LONG LAKE

DATED: JULY 5, 2018

BY

WHEREAS, the Board of Supervisors has been contacted by Phyllis Ryan on property in located in Long Lake, with parcel ID #25.008-2-13.111 concerning the 2016 back taxes owed, and

WHEREAS, Phyllis Ryan has submitted a written explanation of the circumstances of why the taxes have not been paid to date and a request to rectify the situation by paying the 2016 back taxes, and

WHEREAS, the 2017 taxes have been paid in full, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to accept payment of the taxes owed in the amount of \$12,282.27 together with an administrative charge of \$500.00 for a total of \$12,782.27.

Seconded by

RESOLUTION NO.

AUTHORIZING INFODEX PROJECT – COUNTY CLERK

DATED: JULY 5, 2018

BY

WHEREAS, the County Clerk received a quote from Info Quick Solutions, Inc. for an Infodex project for \$18,360.00 which will allow the deed index to be searched back to the year 1899 and images for both deeds and mortgages will now accommodate a forty-year search, and

WHEREAS, the County Clerk met with the Central Government Committee to discuss this project and it was recommended that this project could be more easily budgeted for over the span of the 2018 and 2019 budget, be it

RESOLVED, that the County Clerk is hereby authorized to proceed with said Infodex project with Info Quick Solutions.

Seconded by

RESOLUTION NO.

AUTHORIZING TEMPORARY SALARY FUNDING UNDER NYSA GRANT 0580-19-7584 – COUNTY HISTORIAN

DATED: JULY 5, 2018

BY

WHEREAS, a grant has been awarded by the New York State Archives (“Local Government Records Management Improvement Fund, ID No. 0580-19-7584”) to the County Historian in the amount of \$60,043.00 to improve the management of the County Historian’s collection of historic records, and

WHEREAS, Per Resolution No. 198-18 adopted June 7, 2018 Account No. A7510.0407 Records Management Grant was created and funded at \$60,043.00 to be totally offset by Revenue Account No. A3060 at \$60,043.00, and

WHEREAS, the grant is intended to fund 375 additional hours by the County Historian at a rate of \$13.74/hour for a total of \$5,152.50 for the duration of the grant, and

WHEREAS, the grant is also intended to fund 900 additional hours by three temporary interns at a rate of \$25.00/hour for a total of \$22,500.00 for the duration of the grant, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following transfer:

FROM:		
Account No. A7510.0407 Records Management Grant		\$27,652.50
TO:		
Account No. A7510.101 County Historian		\$ 5,152.50
Account No. A7510.102 Historian – Temp.		\$22,500.00

Seconded by

RESOLUTION NO.

**AUTHORIZING SHELVING PURCHASE UNDER NYSA GRANT 0580-19-7584 –
COUNTY HISTORIAN**

DATED: JULY 5, 2018

BY

WHEREAS, a grant has been awarded by the New York State Archives (“Local Government Records Management Improvement Fund, ID No. 0580-19-7584”) to the County Historian in the amount of \$60,043.00 to improve the management of the County Historian’s collection of historic records, and

WHEREAS, the NYSA has approved the purchase of shelving in the amount of \$8,806.84 and installation service in the amount of \$2,347.00 from ASR Systems Group, Inc. under New York State Contract No. PC66232, and

WHEREAS, this purchase will also fulfill the County’s full participation in the Minority & Women-Owned Business Enterprise program as required by the grantor, therefore, be it

RESOLVED, that the County Historian is hereby authorized to execute such purchase from ASR Systems Group, Inc. in the total amount of \$11,153.84 from Account No. A7510.0407 Records Management Grant.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR TRANSPORTATION SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION PROGRAM 2018 SUMMER SESSION - BIRNIE

DATED: JULY 5, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for services for children aged 3-5 who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, transportation is required for a child from the Town of Inlet to Upstate Cerebral Palsy Campus in Rome, NY on Monday, Wednesday, Thursday, and Fridays, and

WHEREAS, bids were solicited from vendors as follows:

1. Birnie
248 Otis Street
Rome, NY 13442

Single Transport \$299.00 per day
Co-Mingle Transport \$225.00 per day

2. Town of Webb UFSD
PO Box 38
Old Forge, NY 13420

\$275.00 per day or \$1,000.00 per week or \$6,000.00 in total

and

WHEREAS, it is the recommendation to award the co-mingle route bid from Birnie, at a rate of \$225.00 per day, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to sign a contract with Birnie to transport the preschool child for center-based services in Rome as recommended by the CPSE, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR TRANSPORTATION SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION PROGRAM 2018 SUMMER SESSION – BLUELINE COMMUTER

DATED: JULY 5, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing service is required to provide for services for children aged 3-5 who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, transportation is required for a child from the Town of Long Lake to Adirondack ARC, Children's Corner Mondays through Fridays, and

WHEREAS, bids were solicited from vendors and none were received, and

WHEREAS, it is the recommendation to accept the proposed offer from Blueline Commuter at \$315.00 per day, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to sign a contract with Blueline Commuter to transport the preschool child for center-based services in Tupper Lake as recommended by the CPSE, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING BIDS FOR TRANSPORTATION FOR A PRESCHOOL CHILD FROM
LONG LAKE TO CENTER-BASED SERVICES IN TUPPER LAKE**

DATED: JULY 5, 2018

BY

WHEREAS, Hamilton County is obligated to provide transportation for Hamilton County children receiving Preschool Special Education services that cannot be provided in the home setting, and

WHEREAS, the HCPHNS staff encourages parents to provide transportation at public expense, and

WHEREAS, it is not an option and the School District is not capable of providing transportation, be it

RESOLVED, that bids for roundtrip transportation from Long Lake to Tupper Lake ARC five days per week be solicited from vendors for the 2018/19 school year.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR CULVERTS 2018

DATED: JULY 5, 2018

BY

WHEREAS, each year the DPW needs to purchase culverts for road projects, road maintenance and have inventory available for emergencies on county roads, and

WHEREAS, the County Highway Superintendent recommends the purchase of plastic smooth bore culverts from Advanced Drainage Systems (ADS) through various vendors under New York State Contract or through a piggy back bid from another county of New York State, be it

RESOLVED, that the Board of Supervisors does authorize the County Highway Superintendent to purchase culverts as needed not to exceed \$60,000.00 for 2018 and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR DUST CONTROL 2018

DATED: JULY 5, 2018

BY

WHEREAS, each year the DPW needs to purchase Dust Control Materials for road projects and maintenance projects on county roads, and

WHEREAS, the County Highway Superintendent recommends the purchase of Dust Control Materials from Innovative Surface Solutions per Hamilton County awarded Bid Spec 6-2018, be it

RESOLVED, that the Board of Supervisors does authorize the County Highway Superintendent to purchase dust control materials per Hamilton County Bid Spec 6-2018 as needed not to exceed \$30,000.00 for 2018 and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF EXPENDITURES FOR CRACK SEALING 2018

DATED: JULY 5, 2018

BY

WHEREAS, each year the DPW needs to crack seal roads for preventative maintenance,
and

WHEREAS, the County Highway Superintendent recommends the purchase of Crack Sealing from Gorman Brothers, Inc. under New York State Contract, be it

RESOLVED, that the Board of Supervisors does authorize the County Highway Superintendent to purchase crack sealing as needed not to exceed \$35,000.00 for 2018 and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

**APPROVAL OF EXPENDITURES FOR INSTALLATION OF AIR CONDITIONING
CONDENSER - INDIAN LAKE PUBLIC HEALTH BUILDING**

DATED: JULY 5, 2018

BY

WHEREAS, the Public Health Building has four (4) air conditioning units for the building and one of those units was replaced in 2017, and

WHEREAS, during a Buildings Committee meeting earlier in the year it was discussed that another unit should be replaced in 2018, and

WHEREAS, the Superintendent received a written quotes from two vendors as follows –

Technical Building Services (TBS) - \$13,186.00
Thermal Associates - \$10,030.00 with a ten (10) year warranty

and

WHEREAS, the Superintendent recommends replacement of one air conditioning unit at the Public Health building, and

WHEREAS, Thermal Associates requires one third payment up front, be it

RESOLVED, that Board of Supervisors does hereby approve the expense of the replacement of the air conditioning unit at the Public Health building performed by Thermal Associates, 21 Thompson Avenue, Glens Falls, NY 12801 at a cost of \$10,030.00 and the County Treasurer be so authorized to send a payment of \$3,343.33 to Thermal Associates as required and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING REPAIRS TO GRADALL 4100 #304

DATED: JULY 5, 2018

BY

WHEREAS, the County DPW owns a 2008 Gradall that needs swing motor replaced, and

WHEREAS, the Superintendent had the said taken to Vantage Equipment for estimate and repairs, and

WHEREAS, the repairs have been estimated at a cost of \$8,500.00 to complete, be it

RESOLVED, that hereby the Fleet Coordinator is authorized to have the repairs done by Vantage Equipment, Albany, NY to the 2008 Gradall and the County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2018 MERIT PAY

DATED: JULY 5, 2018

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on June 25, 2018 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

SHERIFF

Jay Griffin	July 1, 2018 to July 1, 2019	\$1.32
Margaret Griffin	July 1, 2018 to July 1, 2019	\$1.32
Brian Hutchins	July 12, 2018 to July 12, 2019	\$1.54
William Witts	July 23, 2018 to July 23, 2019	\$1.65

HIGHWAY

Daniel Fish	July 16, 2018 to July 16, 2019	\$1.65
Gregory Foster	July 10, 2018 to July 10, 2019	\$1.21
Robert O'Neill	July 5, 2018 to July 5, 2019	\$.99
Andrew Seymour	July 16, 2018 to July 16, 2019	\$1.65

SOCIAL SERVICES

Beth King	July 7, 2018 to July 7, 2019	\$1.54
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and be it further

RESOLVED, that the following transfers be made to cover the above 2018 merit pay:

FROM:	A1990.402	Contingent for Merit	\$20,154.86
TO:	A3150.107	Correction Officer G	\$2,106.72
	A3150.108	Correction Officer H	\$2,106.72
	A3150.102	Correction Officer B	\$3,215.52
	A1620.102	Bldg. Maintenance Mechanic	\$3,445.20
	D5110.101	Personal Services	\$1,422.96
	D5110.101	Personal Services	\$1,598.96
	DM5130.101	Mechanics	\$3,445.20

A6010.120 Social Welfare Examiner C \$2,813.58

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: JULY 5, 2018

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$115,287.69 and bills in the County Road Fund amounting to \$410,008.22 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT NO. 2017-1 HATCH BROOK BRIDGE**

DATED: JULY 5, 2018

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$275,863.09 by the following committees:

Public Works (Buildings) Committee.....	\$14,569.11
Public Works (Solid Waste) Committee	32,683.90
Finance Committee	69,035.71
Health Committee.....	38,588.67
Human Services Committee.....	41,002.97
Central Government Committee	4,570.56
Emergency Prep./Emergency Response.....	47,522.06
Publicity, Tourism, Economic Development & Planning Committee.....	24,323.10
Internal Management Committee	3,567.01

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Hatch Brook Bridge Capital Project 2017-1.....	\$5,778.61
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are hereby approved.

Seconded by